

	<h1>District Council of Cleve</h1>	Version No:	3.1
		Issued:	February 2023
		Next Review:	January 2026

Policy Name: **14.1 – Road Naming**

1. POLICY

Council has the power under section 219 of the *Local Government Act 1999* (the LG Act) to assign a name to, or change the name of:

- a public road;
- a private road; and
- a public place.

Council *must* assign a name to each public road created by land division.

It is Council's policy that all sealed public roads and all developed public roads within the Council area that are regularly accessed will be assigned a name.

All formed private roads that are accessible to the public (with the exception below) will also be assigned a name. This includes roads within complexes such as, hospitals, retirement villages, and roads in parks etc. Private roads with five or less property addresses do not need to be named. In these cases, address numbers will be assigned off the road that the private road exits on to.

All roads that can be used as part of an address for an address site will be assigned a name.

Note: The naming of State roads is the responsibility of the Department of Planning, Transport & Infrastructure (DPTI).

Road name signs that identify each public road will, as far as practicable, be placed at every road intersection and will clearly indicate the road to which it applies.

Note: While the Australian Standard stipulates that road name signs should be placed at every intersection, this may not always be practicable in some situations.

2. INITIATING THE ROAD NAMING PROCESS

A road naming process may be initiated if:

- a request is received by Council from an affected land owner or their agent;
- Council resolves that a name change be investigated;
- Council employees determine it is in the public interest to investigate a change in road name;
- Council opens or forms a road; or
- Council receives an application for a land division.

3. ROAD NAMES

In the naming and renaming of public roads the following principles will be observed.

3.1 Uniqueness

A road will have only one name.

A road name will be unique within an official township or urban locality. Duplicate road names within a locality will be resolved in order to avoid confusion (e.g. emergency services response).

Roads that are maintained by the DPTI will be named by DPTI. Council will consult with DPTI in relation to naming these roads.

Duplicate names and similar sounding names (e.g. Paice, Payce or Pace Roads) within a locality will be avoided where possible.

If possible, duplication of names in proximity to adjacent township or urban locality will also be avoided. However, roads crossing Council boundaries should have a single and unique name.

Wherever practicable, road names will be continuous from the logical start of the road to the logical end of the road, irrespective of Council boundaries, landforms and intersecting roads.

3.2 Name Sources

Where appropriate, proposed names for existing or new roads should have some historical or pioneer significance. Similarly any name associated with the overall land division (i.e. estate name, etc.) should also have some historical or pioneer significance to the actual parcel of land.

Should names with historical or pioneer reference to the parcel of land not be available, names with historical significance to the Cleve District and the region would be appropriate.

Alternatives to historical names will be considered if an appropriate theme and associated names are developed for the subdivision and/or the surrounding locality.

Sources for road names may also include:

- Aboriginal names taken from the local Aboriginal language;
- Early explorers and settlers;
- Eminent persons;
- Local history;
- Thematic names such as flora, fauna, ships etc;
- War/casualty lists; and
- Commemorative names.

Names will be selected so as to be appropriate to the physical, historical or cultural character of the area concerned.

Note: Council may wish to consider from time to time any schedule of commemorative road names or on seeking community suggestions for the names of certain roads Council may also wish to consider a process of community input into developing a list of names suitable for

future use. Council will be aware that it has a prioritised list of names for future streets within the townships. The list currently is:

1. Crosby
2. Ramsey
3. Simmons
4. Macgowan
5. Hampel
6. Rodda
7. Beames
8. Clements
9. Stringer

3.3 Propriety

Names should generally not reflect the current owner and/or developer of the subdivision, or any composite names associated with the current owner and/or developer.

In all cases, where a parcel of land is to be named after an individual and/or family, the individual and/or the family must have made an extraordinary contribution to the Cleve District in some clearly identified manner.

Names of living persons will be avoided.

Names, which are characterised as follows, will not be used.

- Offensive or likely to give offence;
- Incongruous - out of place; or
- Commercial or company.

3.4 Communication

Names will be reasonably easy to read, spell and pronounce in order to assist service providers, emergency services and the travelling public.

Street names should generally be single word only and be 'plain' English in terms of spelling and pronunciation to avoid any confusion, particularly in times of emergencies.

Unduly long names and names composed of two or more words should be avoided:

- a given name will only be included with a family name where it is essential to identify an individual or where it is necessary to avoid ambiguity. The use of given names will generally be avoided;
- whilst street and cul-de-sac names should have only one word, it is recognised that some roads require a two-word name because of their geographic relationship e.g. Proof Range Road;
- roads with double destination names will be avoided.

3.5 Spelling

Where it is intended that a road have the same name as a place or feature with an approved geographical name, particular care will be taken to ensure that the correct spelling of the official place name is adopted as shown in the State Gazette.

Where the spelling of names has been changed by long established local usage, unless there is a particular request by the local community to retain the original name, the spelling that is sanctioned by general usage will be adopted.

Generally, road names proposed or approved will not contain abbreviations e.g. the “Creek” in “Wallaby Creek Road” must not be abbreviated. There are, however, two exceptions, “St” will always be used in place of “Saint” and it is acceptable to use “Mt” for “Mount”.

3.6 Form

The apostrophe mark ‘will be omitted in the possessive case e.g. “Smith’s Road” will be “Smiths Road”.

Names will avoid the use of the possessive “s” unless the euphony becomes harsh e.g. “Devil Elbow”.

The use of hyphens will be avoided. However, hyphens may be used when naming a road after a person with a hyphenated name.

3.7 Road Type

Road names will include an appropriate road type suffix conforming to the following guidelines:

- The suffix chosen will be compatible with the class and type of road. Assistance to both the motorists and pedestrians is a major consideration in choosing the suffix.
- When a suffix with a geometric or geographic connotation is chosen it will generally reflect the form of the road, e.g.
 - Crescent - a crescent or half moon, rejoining the road from which it starts;
 - Esplanade - open, level and often along the seaside or a river.
 - For a cul-de-sac use Place, Close, Court or a suffix of similar connotation.
 - Highway (HWY) will be specially reserved for roads associated with the state arterial road network. Its use will be restricted to roads of strategic importance constructed to a high standard.

The following list of suitable road type suffixes is included as examples. (The list has been sourced from Australian Standards AS 1742.5-1986 and AS 4212-1994. An expanded road type list and acceptable abbreviations can be sourced from AS 4590:2006. In most instances the connotations are clear but where necessary a definition can be checked in a dictionary.) Only road types shown in the standards documents will be used.

Alley	Arcade	Avenue	Boulevard
Bypass	Circle	Circuit	Close
Court	Crescent	Drive	Grove
Lane	Mews	Parade	Parkway
Place	Plaza	Promenade	Road
Row	Square	Street	Terrace
Walk	Way		

3.8 No Prefix or Additional Suffix

The use of a compass point prefix/suffix or an additional suffix such as “north” or “extension” will be avoided, particularly where new roads are to be named. Where an existing road is subsequently bisected as a result of traffic management planning or some other reason, it may be appropriate to delineate each half of the road by the addition of a compass point suffix for the purposes of assisting the community and the emergency services to locate the appropriate part of the road.

4. NAMING OF PRIVATE ROADS

This policy covers all formed roads that are regularly accessed and therefore includes private roads. Private land owners are not obliged to seek Council approval for naming their roads. However, there is a public interest in encouraging private land owners and developers to select suitable names, preferably in accordance with this policy, and to obtain Council endorsement for the name. Where Council proposes to assign a name to a private road it will consult with the owner of the land over the proposed name and the signage requirements for the road.

Signage of private roads are to be purchased and erected at the owner's/developers costs but under the direction of Council. This applies to developers of estates that will include the creation of public roads.

5. CONSULTATION WITH ADJOINING COUNCILS

If a Council decides to change the name of a public road that runs into the area of an adjoining Council, the Council will give the adjoining Council at least two months notice of the proposed change and consider any representations made by the adjoining Council in response to the notice. [see s.219(2) of the LG Act]

6. PUBLIC NOTICE OF NAME ASSIGNMENT OR CHANGE

Council will give public notice of the assigning or changing of a road name. This will be by publication in the Government Gazette and by notice in a newspaper circulating generally throughout the State, as required under the LG Act. Public notice will include the date that the new name takes effect (see below) and notice will also be published on the Council's website www.cleve.sa.gov.au

Council could also identify other forms of public notice it will use for name changes e.g. notice in local newspapers, an article in any local community newsletter(s) etc.

7. ADVISE RELEVANT PARTIES OF NEW NAME OR NAME CHANGE

Council will provide written notice (e.g. by email) of Council's decision on a new road name or name change to all relevant parties, including:

- Registrar-General;
- Surveyor-General; and
- Valuer-General [see s.219(3)(a) of the LG Act]
- the owner of the road (if a private road);
- owners of abutting properties;
- Australia Post;
- Telstra;
- SA Water;
- ETSA Utilities;
- SA Police;
- SA Ambulance Service; and
- Country Fire Service.

8. DATE OF EFFECT FOR NEW NAMES OR NAME CHANGES

The date of effect of the new or changed road name will be determined at the time the decision to assign the name so as to allow sufficient time for all stakeholders to make arrangements to ensure a smooth transition.

The date of effect will be determined after considering:

- In respect of renaming an existing road, the impact on existing property owners, residents, tenants and occupiers. For example the time required to advise relevant parties to change letterhead stationary and advertising references;
- Potential confusion for people using maps and street directories that effectively become out of date; and
- The desire of some developers to sell property 'off the plan' and the opportunity for new owners to know their future address at an early stage.

Council will update the Register of Public Roads as required by *Section 231 of the Local Government Act*.

9. ROAD NAME SIGNAGE

Council will ensure road naming signage in accordance with the relevant Australian Standard (AS 1742.5 – 1997) is erected. (Signage may be erected during construction of a sub-division).

NOTE: Signage for State road names is the responsibility of DTEI.

10. LEGISLATION

Local Government Act 1999 (SA)

11. COUNCIL ENDORSEMENT

This Policy was adopted by resolution of the Council 17 January 2023.

12. REVIEW AND EVALUATION

This document will be reviewed by the District Council of Cleve following Council elections every (4) four years in January 2026.

13. AVAILABILITY OF THE POLICY

This Policy will be available for inspection at the Council's offices during ordinary business hours and via the Council's website <http://www.cleve.sa.gov.au>. Electronic versions are the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.