

Special Event Permit

I _____
(Name)

for and on behalf _____ hereinafter called
the "permit holder"

of Address _____
(Organisation, Business, Group)

Telephone _____

Hereby make application to **District Council Of Cleve**
the _____

for the _____
(Name of Event)

To be held
at _____

_____ (Location)

on the _____ From _____ to _____
(Date) (start time) (finish time)

If food and / or drink is to be sold, please provide details:

If music will be played, please provide details:

If Amusement Structures are to be operated, please provide details:

Please provide details of any structure/s you will wish to assemble (ie marquees):

Council will provide access to existing power outlets only. Please provide the details of your power requirements and provisions:

The issuing of this permit is subject to:-

- A. The permit holder agreeing to the General Conditions of the permit as contained herein.
- B. The permit holder agreeing to all Special Conditions, which the Council may determine.
- C. The permit holder paying the prescribed fee.
- D. The permit holder providing a copy of all appropriate insurances as required by either the General Conditions or Special Conditions of the Permit.

General Conditions of Permit

1. The permit holder agrees to indemnify and to keep indemnified the Council, its servants and agents and each of them from and against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to the issuing of the permit.
2. The permit holder shall take out and keep current a Public Risk insurance policy in the name of the permit holder insuring the permit holder for the minimum sum of Ten Million Dollars (\$10 000 000) against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against the permit holder in relation to the activity.
3. The permit holder must provide confirmation of insurance to the Council. Such policy shall bear the endorsement of the Insurer indicating the Insurer accepts the indemnity given by the permit holder.
4. The permit holder, where appropriate, shall ensure that it is licensed or registered to carry out the activity authorised by the issuing of this permit.
5. The permit is not transferable.
6. The permit holder shall comply with and give all notices required by any Act of Parliament, Ordinance, Regulation or By-law relating to the activity.
7. No food or drink, other than those nominated on page 1 of this application, will be offered for sale by the permit holder.
8. No music system or amplified sound, other than those specified on page 1 of this application, is to be used by the permit holder without the prior approval of Council.
9. Stalls and exhibitor sites will be allocated by the Event Coordinator and sites can only be altered by liaison with the Coordinator.
10. The permit holder shall ensure that site/s covered by this permit are left in a clean and tidy condition at the end of the event. Failure to do so may result in cleaning fees being charged.
11. No vehicles are to be permitted on the turfed areas
12. Damage to ground facilities, building, equipment and irrigation points caused by the hiring organisation members or supporters will be rectified by Council at the organisation's expense. Any such damage to be reported to Council immediately.
13. The use of power by permit holders shall not exceed that agreed to and approved by the Council.
14. The permit is liable to be revoked by Council if the permit holder fails to comply with a condition of this permit or may be revoked in any other justifiable circumstance. The decision of Council will be final.
15. This permit will not come into operation until proof of the appropriate insurance has been provided to the Council and a copy of this permit, authorised by Council, has been returned to you.

If you have any queries, please contact the Council Office

I acknowledge that I have read and understand the permit conditions and agree to abide by the said conditions.

Signed for and on behalf of the permit holder

Name _____ Date _____
Position _____ Signature _____

AUTHORISATION

Insurance Cover Attached **YES / NO**

Permit

APPROVED / DENIED

Name:

Position:

Signature:

Date: