

# District Council of Cleve



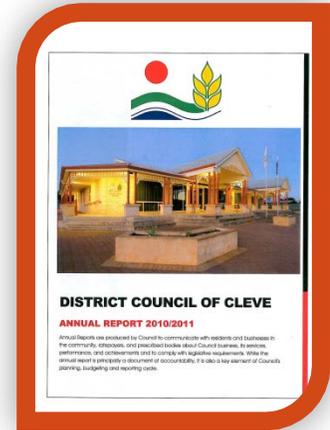
## Annual Report 2011/2012



*Council and Community Working Together*

## Purpose of Annual Report

Annual Reports are produced by Council to communicate with residents and businesses in the community, ratepayers and prescribed bodies about Council business, its services, performance and achievements, and to comply with legislative requirements. While the annual report is principally a document of accountability, it is also a key element of Council's planning, budgeting and reporting cycle.



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## Cleve District Highlights

The District Council of Cleve was proclaimed on 4 May 1911 and has developed to the point where it is now considered to be the nucleus of one of the key agricultural areas of South Australia.

While the town of Cleve itself is situated roughly half-way between Whyalla and Port Lincoln on the Eyre Peninsula, the District Council of Cleve's area of jurisdiction extends from the coast at Arno Bay west to the mountain ranges of Darke Peak. The area is characterized by panoramic views, cereal crops, sandy beaches and some of the best fishing in the country.

The region's prosperity has been largely attributed to the diverse farming activities based on cereal grains, oilseeds and pulses, as well as livestock. The agricultural sector is a major employer within the district, with bulk grain handling facilities in several towns.

The Eyre Peninsula is also currently experiencing a mining exploration boom with opportunities for the district in extraction of iron ore, dolomite, nickel and graphite.

Aquaculture is a fast emerging industry at Arno Bay, boasting the first on land hatchery for Southern Blue Fin Tuna in the world. Generous areas of foreshore reserve with sandy beaches and safe swimming are also attractions of this town, along with a jetty and superior boat launching facilities. Arno Bay provides arguably some of the best recreational fishing of target species, King George Whiting and Snapper, in Australia.

The Cleve district covers an area of 480,000 hectares, serving a population of approximately 1750 people.

The total value of the Council's assets is in the order of \$26 million and includes roads, footpaths, effluent drainage and buildings such as community halls – all offering services to the local community.



*Rainbow over Mt. Millar Wind Farm*

## Mayor's Report

Another rewarding year has passed, with a few new faces on our staff and some position changes. The increasing problem of stretching the dollar further, not unfamiliar to most ratepayers, is still there facing all Councils. Grant money for infrastructure, such as roads, is not keeping pace with the increasing costs.

Peter Arnold is our new Chief Executive Officer, taking over from Phil Cameron. Ivan Noble is now our Works Manager, taking over from Alf Brinkman. Phil and Alf have taken on similar positions in other Councils. We thank them for their input into our Council. Grant Crosby has moved into the position of Assistant Works Manager. Peter, Ivan and Grant have an intimate knowledge of Cleve Council and we wish them well in their new positions.



During the year, we reluctantly said farewell to Natalie Kenny, Karen Crosby and Larie Crettenden. Jodie Wandel and Valerie Rossiter have filled Nat's and Karen's positions respectively, and we welcome back Belinda Gillings who was on maternity leave. Thank you Larie for adequately filling that position.

Thank you to all Council staff, office and outside. You are the face of Council and integral to its smooth running.

At the time of this report, we were attempting to fill the position of Manager Corporate Services.

Council celebrated 100 years of Local Government in the Cleve District in July last year, with a ball on the Saturday night, a church service in the hall Sunday morning, a bus tour of historic and early buildings in Cleve, then back to the hall for a sumptuous luncheon and some reminiscing.



*4 July 2011 Council meeting celebrating 100 years*

On Monday, the 4<sup>th</sup> of July, a Council meeting was held to coincide with the date of the Council's inaugural meeting 100 years ago, preceded by a roll call of past Councillors, staff, and/or their descendants.

A huge effort was put in by volunteers to make this weekend a great success. They were well rewarded by the large number of people in attendance.

There have been two citizenship ceremonies held this past year: Mrs. Lasma Dingwall's in December, and Mrs. Iram Saleem with two of her children, Bilal and Nawal, recently in June. Congratulations and welcome as Australian citizens.



*New Australian citizens, Mrs Iram Saleem and children, Bilal and Nawal*

After many years of enjoying the Arno Bay community organizing the annual Senior's Christmas luncheon at Arno, Cleve Council have, upon request, taken on the responsibility of organizing this event. A well-attended luncheon was enjoyed at the Cleve hall last October.

Australia Day was celebrated at the Lions Park (Centennial Park) on January 26<sup>th</sup>, with worthy recipients Mrs. Else Wauchope and Lani Hartwig. The Arno Bay New Year's Day committee was also recognized for their volunteer work and commitment to our community. This event is a great platform to celebrate the contribution volunteers make to our district.



*2012 Australia Day awardee, Else Wauchope*

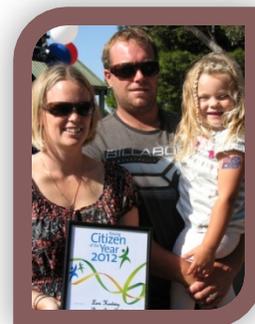
The Balumbah-Kinnaird road sealing is progressively moving south as Federal funding becomes available. There will be a few cheers when it is finally completed.

Compliance or 'one size fits all', particularly in relation to Waste Management, is of concern to all small Councils, as costs keep increasing. This is an area we are acutely aware of. We will need to try various approaches in order to resolve the issue and lessen the impact.

During the year, Council produced an Emergency Management Plan. Emergency service leaders assisted the Council in identifying and documenting disaster response, evacuation procedures, fire and other potential threats. This was a major project completed by a few dedicated people.

Mining may play a future part in our Council area, or nearby. We need to see where these developments can strengthen, support and grow our community.

Council has taken a proactive approach to the future of our community by setting up Management plans which will be ongoing: Asset Management, Strategic Management, long-term financial, as well as long-term Road Maintenance, completed last financial year. This should give the current and future Councils some



*2012 Australia Day awardee, Lani Hartwig*

direction without needing to 'reinvent the wheel'.

During the past year, the Cleve Council has upgraded a number of our bylaws, to be more in keeping with today's situations.

The old Apex Park is now being managed by a group of keen volunteers, who see its appeal as a place to enjoy by both locals and visitors alike.

Once again, thank you to all those in our community who make an effort to make this district one that we can all take pleasure in, and be proud to show to others.



Roger Nield

District Council of Cleve Mayor



*Cake to celebrate District Council of Cleve's centenary, 4 July 2011*

## Chief Executive Officer's Report

It is with pleasure that I provide this report for the 2011/2012 period, a year in which Council celebrated its centenary.

Council has ended the financial year with a modest operating surplus after expending approximately \$4.1 million on operational expenses and \$2.4 million on capital projects, a pleasing result whilst continuing to maintain and develop the district's community assets. Council is constantly striving to meet the community's increasing expectations of services and facilities provided in an efficient and effective manner.

October saw the official opening of the Turnbull Park redevelopment in Arno Bay. This was the culmination of many years planning, seeking funding and finally, on ground works. Thanks very much to all staff and community members who contributed to the success of this project.

Sealing of the Balumbah-Kinnard Road is ongoing. Council will continue to seek Special Local Road funding for further sealing of this road of district significance.

Elected Members and staff have spent a significant amount of time reviewing the Strategic Plan, developing an Asset and Infrastructure Management Plan and Long-Term Financial Plan. This suite of management plans will assist Council with its strategic decision making, in line with the commitment to achieve long-term financial sustainability. A key requirement going forward will be the maintenance of Council's assets, which will require a change of focus from constructing new assets to renewing and replacing existing assets.

The last year has seen a change of personnel in the Chief Executive Officer, Works



*Celebration of District Council of Cleve's centenary,  
4 July 2011*



*Static display in Council Office to celebrate District  
Council of Cleve's centenary*

Manager, Manager Corporate Services, Assistant Works Manager, Payroll/Accounts and Reception positions. I would like to thank all Elected Members and staff (past and present) for their support through this period of transition, and I look forward to working together in the future to serve and develop our district.



Peter Arnold

Chief Executive Officer



*Turnbull Park Re-development at Arno Bay*

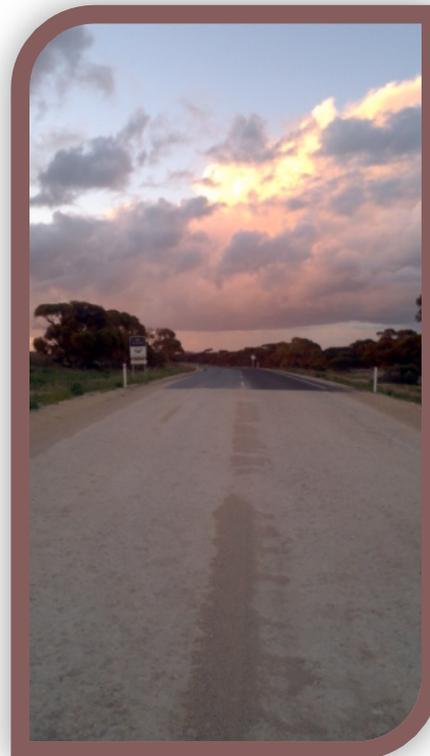
## Works Manager's Report

It has been an indifferent year regarding management staff changes, particularly with the Works Manager position. Hi, my name is Ivan Noble, and I have been the Works Manager since June this year. I have worked with the District Council of Cleve for 23 years. I have held numerous positions within the Council: Construction Grader Operator/Leading Worker of the Construction Crew, Assistant Works Manager and now the Works Manager. I look forward to the challenge, armed with the knowledge that there is a huge difference from previous positions to what is involved in the position of Works Manager, particularly with respect to the level of government departments that need to be dealt with.



Our Works program was completed, although a little outside the timeframe we intended. This was due to wet weather, which is a positive for the rural farming community. With above average harvests last year, most of our road network needed sand hole repairs. This was a challenge to our budget, as we endeavoured to restore our roads to a high standard and to make them safe for all road users.

One of our major projects this year was the construction and sealing of 8 kilometres of the Balumbah-Kinnard Road. This road was built to design specifications which involved major earthworks, but it has improved the road immensely, especially the gradients of the hills for heavy vehicle traffic. Wet weather caused delays, but we were able to work around this.



*Balumbah-Kinnard Road*

Other projects completed this year include the rail crossing on Masters Road to comply with road train and B-Double movements. We established a road reserve and constructed approximately 3 kilometres of new road. Council purchased a Skid Steer with a Profila as an attachment, which has been used to repair edge and surface damage to our bitumen roads with great success. I believe the Profila paid for itself this year. Our budget also included the construction of 2 kilometres of the Cleve-Verran

Road, a footpath on Edwards Terrace, and a security fence around our Community Waste Management System (CWMS) of approximately 750 metres.

All in all, it has been an interesting year with staff changes, but I believe we have come through it all okay. The Council is dedicated to delivering a high standard of service to the community, and I believe we have achieved this in the 2011/12 financial year.

*Ivan Noble*

Ivan Noble

Works Manager



*Entrance to the town of Cleve*

## Manager Continuous Improvement's Report

Once again, a very busy year at Council with many new developments and projects completed. My first project was the Annual Report for the 2010/2011 financial year. This was completed and presented to the November Council meeting.

Every two years, a community survey is organized through Roy Morgan Research where 100 interviews with community members are conducted to measure Council's performance. Comparisons are then made with previous survey results and the state's average. The overall score of the recent survey was 6.95 out of 10, which was higher than the state average of 6.88, but not as high as Council's highest ever score of 7.62, achieved in 2002. These results were used to produce the Council's new Strategic Plan.



Social media is a hot topic with individual Councils. I attended a Social Media workshop which explored the issues around social media and Council. It was very informative and I felt more confident implementing social media forms such as Facebook, Twitter, Google and blogs at Council. A Social Media policy was drafted and implemented, and a Council Facebook page established, which attracted 70+ friends within six months. To date, Council has 321 friends, which is fantastic! The benefits have included:

- ✚ Improved communication with a larger audience, in particular the community's youth, whom traditional methods of communication have failed to reach;
- ✚ The opportunity for Council to address unhappy customers, correct inaccurate rumours or bad press directly and quickly; and
- ✚ The opportunity for Council to promote activities and receive positive feedback.

Council assisted in the construction of a new Section 41 Committee, entitled the Emergency Plan Committee (EPC). This committee was formed to update and implement the District Emergency Management Plan. This was undertaken in consultation with the Cleve Area School, SES, CFS, SA Ambulance, SA Police and Eastern Eyre Health. Once the plan was developed, a mock desktop procedure was conducted by SA Police to test the plan with all relevant organizations. This proved to be a very useful exercise and enhanced the plan, which has been implemented across all relevant sectors.

OHS&W continues to be a big part of my role due to the ever-increasing performance standards which Local Government is required to comply with as a Self-Insurer.

*“A self-insured employer must commit financial and management resources to ensure ongoing compliance with legislation and demonstrate their adherence to the code of conduct for self-insured employers under the WorkCover Scheme.” Work Cover SA*

Many hours have gone into the implementation of the 'One System'. The One System is a collation of 33 OHS&W policies and procedures, made in conjunction with the Local Government Workers Compensation Scheme (LGAWCS) and Councils. This process has proven to be very challenging, as the procedures are written for larger Councils and require extensive time and money to implement. All 33 OHS&W policies and procedures have been adapted and adopted through extensive consultation with Council employees.

To meet the requirements of the One System, all relevant employees must be trained in various aspects of the policies and procedures. I developed a training plan which has been followed for the past eight months. The Works Employees require the most training, due to the high risk work they undertake. Training completed to-date by Works Employees include:

- ✓ Hazard Management
- ✓ Plant Procedure
- ✓ Accident Incident Investigation Procedure
- ✓ Isolated Lock Out Tag Out Procedure
- ✓ Electrical Safety Procedure
- ✓ First Aid Procedure
- ✓ OHS Contractor Management Procedure
- ✓ Evacuation & Trenching Procedure
- ✓ Remote & Isolated Works Procedure.

To complete this training, I had to simplify and reduce every procedure to two/three pages, instead of the thirteen+ pages of the original procedure. This action assisted employees' understanding of the procedures.

The training also incorporated Tool Box meetings and completing risk assessments that are required by legislation. I believe that going through this process has developed the Works Employees' general safety awareness.

I have had the privilege of participating in an OHS Certificate IV course, with six other Eyre Peninsula Council staff, over the past ten months. This project was partly-funded by the EPLGA as well as individual Councils. This course has had better than expected outcomes as a result of networking with other Eyre Peninsula Councils. All Councils have

benefited from sharing ideas and documents, and working through similar issues together.

The annual Risk Management Review has recently been conducted by Julie Beaton, Council's Regional Risk Co-coordinator. Julie is required to audit Council on key risk areas such as Asset Management, Emergency Risk Management, Sustainability and Adaptation. There was a 10 percent increase in Council's performance overall, compared with the previous review, and a marked improvement in tree management, committees/volunteers/event management, and risk management systems. Improvements were also noted in the areas of Business Continuity Planning and Emergency framework. This will have a positive impact on Council's insurance account.

The Council maintains a fantastic record of minimal hazard reports and work cover claims. This is a credit to all staff and I thank them for their continued support and commitment to improving the safety culture at Council.



Emma Nield

#### Manager Continuous Improvement



*Internal view of Cleve Council's Waste Transfer Station*

## District Maps



*Cleve District map indicating tourist drives*



*Map indicating Council boundaries*



## Council Employees

### Administration

Peter Arnold	Chief Executive Officer
Fiona Ward	Manager Corporate Services (Deputy Chief Executive Officer)
Emma Nield	Manager Continuous Improvement
Ivan Noble	Works Manager
Grant Crosby	Assistant Works Manager
Pam Chesson	Community Services Officer (Part-Time)
Jodie Wandel	Administration Officer/Personal Assistant to Chief Executive Officer
Valerie Rossiter	Administration Officer (Part-Time)
Belinda Gillings	Administration Officer (Part-Time)

### Construction/Maintenance

Brian Carlow	Leading Worker – Construction
Tyson Kirvan	Leading Worker – Maintenance
Neville White	Mechanic
Ted Strawbridge	Patrol Grader Operator
Simon Clements	Patrol Grader Operator
Roy Jackson	Patrol Grader Operator
Matthew Furnell	Construction/Maintenance Worker
Shane Duncan	Construction/Maintenance Worker
Nathan Gillings	Construction/Maintenance Worker
Shaun Stringer	Construction/Maintenance Worker
Robert Haines	Recycling, Construction/Maintenance Worker
Craig Chesson	Parks & Gardens, Construction/Maintenance Worker

## Council Employees (External)

Authorized Officers, as listed below, engaged under the Development Act, Dog & Cat Management Act, Public & Environmental Health Act, and Food Act:

Stewart Payne	Whyalla	Planning
Katnich Dodd	Adelaide	Building
Brenton Thomas	Whyalla	Building
Laurie Collins	Tumby Bay	Planning & Building
Mike Thompson	Wudinna	Health
Trevor Franklin	Tumby Bay	Dog & Cat Management



*Laurie Collins, Manager  
Development Services*

## Employee Allowances, Bonuses, Benefits

Allowances, bonuses and benefits that are made available to Senior Executive Officers as part of a salary package, include the following:

<u>Position</u>	<u>Allowance or Benefit</u>
Chief Executive Officer	Private use of Council Motor Vehicle as per Council Policy
	Provision of Council Housing at subsidized rental rates
	Rental on Residential Telephone
Manager Corporate Services	Arrangement equivalent to the provision of Council Housing at subsidized rental rates
	Rental on Residential Telephone
Works Manager	Private use of Council Motor Vehicle as per Council Policy
	Arrangement equivalent to the provision of Council Housing at subsidized rental rates
	Rental on Residential Telephone



*View of sheep flock from top of wind turbine at Mt Millar Wind Farm*

## Current Councillors

### Mayor

#### Roger Nield

PO Box 126, Cleve, SA  
5640

Tel/Fax: (08) 8628 2612

Mob: 042 284 060

Email:

roger.nield@cleve.sa.gov.au

Annual Allowance\*:

\$20,781.65

Meetings\*\*: Attended

12/12 Council and 1/2

Special

Training: Attended Mayor &

Chair's Training Seminar,

Local Government Roads

& Works Conference,

Community Emergency

Management Training –

desktop procedure,

Eyre Peninsula LGA

Conference



### Deputy Mayor

#### Jodie Jones

PMB 29, Wharminda, SA  
5603

Tel: (08) 8628 9048

Fax: (08) 8628 9022

Mob: 0427 289 048

Email:

jodie.jones@cleve.sa.gov.au

Annual Allowance:

\$6,494.42

Meetings: Attended 12/12

Council and 2/2 Special



### Councillor

#### Grantley Siviour

PO Box 133, Cleve, SA

Tel/Fax: (08) 8628 2160

Mob: 0428 282 160

Email:

grantley.siviour@cleve.sa.gov.au

Annual Allowance:

\$5,195.40

Meetings: Attended 11/12

Council and 2/2 Special

Training: Eyre Peninsula

LGA Conference



### Councillor

#### Geoff Elleway

PO Box 229, Cleve, SA

Tel: (08) 8628 2727

Mob: 0427 282 286

Email:

geoff.elleway@cleve.sa.gov.au

Annual Allowance:

\$5,195.40

Meetings: Attended 11/12

Council and 2/2 Special

Training: Local Government

Roads & Works Conference,

Eyre Peninsula LGA

Conference



### Councillor

#### Grant Fennell

46 East Terrace, Cleve, SA

Tel/Fax: (08) 8628 2270

Mob: 0428 282 271

Email:

fuzz.fennell@cleve.sa.gov.au

Annual Allowance:

\$5,195.40

Meetings: Attended 10/12

Council and 1/2 Special

Training: Local

Government Roads &

Works Conference



### Councillor

#### Sharon Crettenden

33 Main Street, Cleve, SA

Tel: (08) 8628 2822

Fax: (08) 8628 2833

Mob: 0459 725 911

Email:

sharon.crettenden@cleve.sa.g

ov.au

Annual Allowance:

\$5,195.40

Meetings: Attended 11/12

Council and 1/2 Special



**Councillor  
Colin Rayson**

26 Centenary Lane, Arno  
Bay, SA 5603

Tel/Fax: (08) 8628 0802

Mob: 0427 272 348

Email:

colin.rayson@cleve.sa.gov.au

Annual Allowance:

\$5,195.40

Meetings: Attended 11/12

Council and 2/2 Special

Training: Eyre Peninsula

LGA Conference



**Councillor  
Bryan Trigg**

3 Airport Road, Cleve, SA  
5640

Tel: (08) 8628 2424

Mob: 0488 059 501

Email:

bryan.trigg@cleve.sa.gov.au

Annual Allowance:

\$5,195.40

Meetings: Attended 12/12

Council and 2/2 Special

Training: Community

Emergency Management

Training – desktop

procedure, Emergency

Management Seminar Mt.

Macedon, Eyre Peninsula

LGA Conference, Local

Government Roads & Works

Conference



\*Reimbursements

Fuel is reimbursed to Councillors when travelling to meetings.

No allowance is paid to members of the Council's Audit Committee.

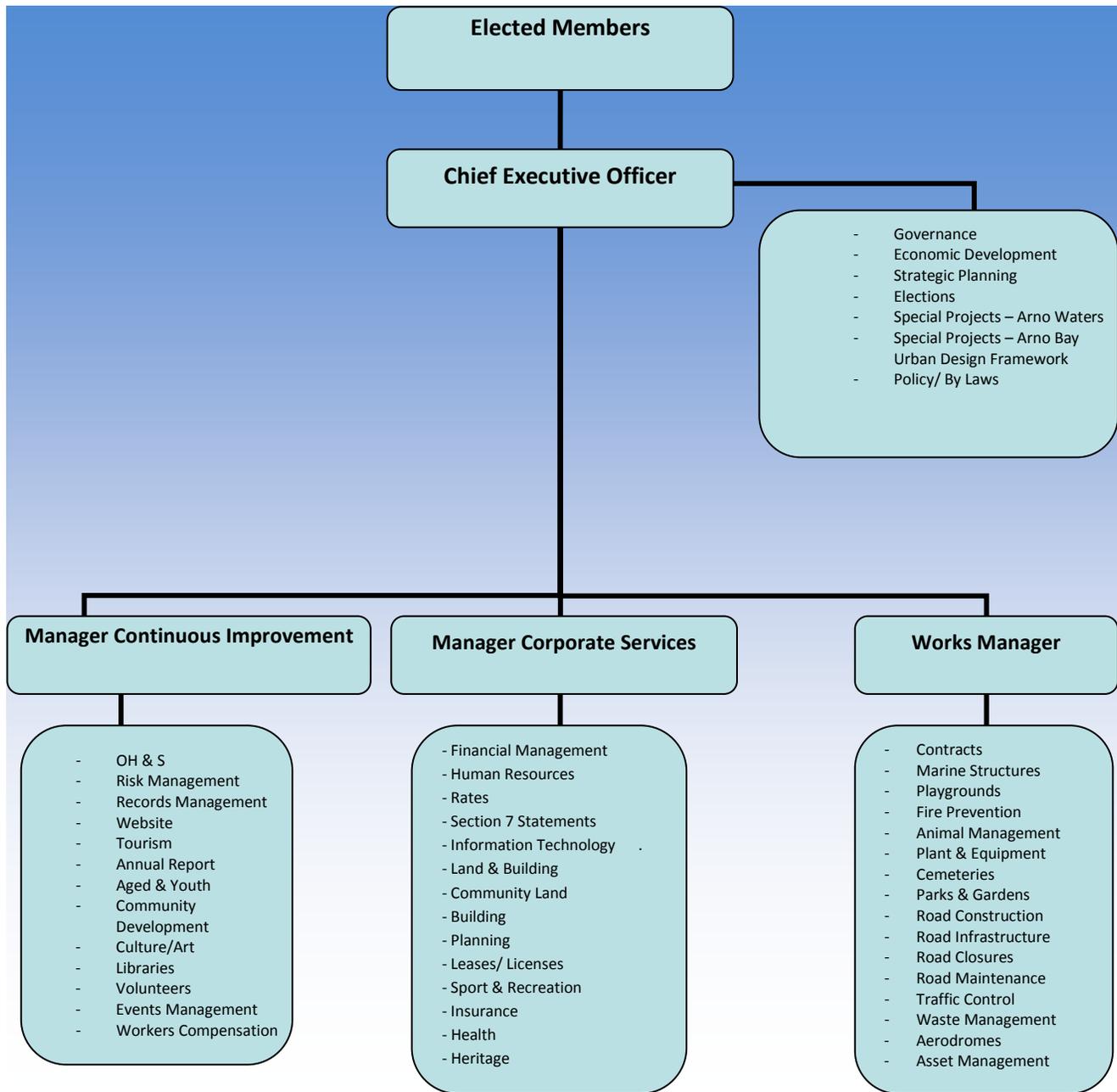
\*\*Meetings

Council meetings are held the second Wednesday of every month at 0930 in the Council Chambers, 10 Main Street, Cleve. Council Meetings are open to the public.



*District Council of Cleve office building and Council Chambers*

## Organizational Structure and Key Responsibilities



Under the system of Local Government established by the Local Government Act 1999, Council is established to provide for the government and management of its area at the local level and in particular, act as a representative, informed and responsible decision maker in the interests of its community.

The Chief Executive Officer and supporting officers have the delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed in the appropriate register and are reviewed annually or as required by Council.

## General Information

Office Opening Times	9 am – 5 pm Monday to Friday
District Area	480,343 ha
District Population	1,733*
District Population (previous year)	1,916
Capital Value of Rateable Properties	\$481,266,120
Number of Rateable Properties	1,432
Road Length – Council owned	1,488 km
Road Length – SA owned	170 km
Average Rainfall Ranges	399.8 mm
Foreshore Length	30 km
Dogs Registered	378
Development Applications Approved	60 (compared with 42 the previous financial year)
Value of Development Applications	\$2,918,109.20 (compared with \$1,986,364.50 the previous financial year)
*Population information obtained through Australian Bureau of Statistics 3218.0 Regional Population Growth	



Foreshore, Arno Bay

## Elector Representation Quota and Periodic Review

Section 12(4) of the Local Government Act 1999, (The Act) requires Council to conduct an elector representation review at least once in every eight years. Previous Elector Representation Reviews conducted by Council were in 2001 and 2009. The next Elector Representation Review will be conducted in 2017.

Public notice of a review is given via the placement of notices in the Government Gazette, the Advertiser and the local Eyre Peninsula Tribune.

This public notice stipulates a minimum period of six weeks in which written submissions from interested persons are invited.

Any person making a written submission is also given the opportunity to appear, personally or by representative, before Council.

After considering written submissions, the Council is required to compile a report on its proposals for the Elector Representation Review. This report is once again publicly notified, with a minimum of three weeks given for any person wishing to make a written submission. A further opportunity is given for those persons making a submission, to appear personally or by representative before Council.

Currently, the Council operates under a single or no wards system with each of the eight Councillors (including the Mayor) representing the district at large rather than representing a designated ward.

Section 12 (6)(b) of the Local Government Act, 1999 requires that the representation options paper must examine the advantages and disadvantages of the various options that are available to the Council under subsection (1) (insofar as the various features of the composition and structure of the Council are under review) and, in particular (to the extent that may be relevant)—

(b) if the area of the Council is divided into wards—examine the question of whether the division of the area into wards should be abolished,

Section 52 (2) of the Local Government Act, 1999 defines the representation options available to Councils as follows:

A Councillor will (depending on how the Council is constituted)—

- (a) be appointed<sup>1</sup>, or elected by the electors for the area, as a representative of the area as a whole (whether or not the area is divided into wards); or
- (b) if the area is divided into wards - be appointed<sup>1</sup>, or elected by the electors of a particular ward, as a representative of the ward.

Note—

<sup>1</sup> An appointment may occur under section 10 of this Act or section 8 of the *Local Government (Elections) Act 1999*.

Currently, each of the Councillors elected in the District Council of Cleve represents the entire Council area.

The following table provides the average representation quota for Councils of a similar size and type to the District Council of Cleve (Rural Agricultural Small (RAS)).

#### Council Representation Quota and Periodic Review

<u>Council</u>	<u>Electors</u>	<u>Councillors</u>	<u>Quota (Inc. Mayor)</u>
Elliston	876	8	109
Flinders Ranges	1202	9	133
Franklin Harbour	916	6	152
Karoonda-East Murray	832	7	118
Kimba	843	7	120
Wudinna	966	7	138
Orroroo/Carrieton	701	7	100
Robe	1358	7	194
Streaky Bay	1587	8	198
<b>Total</b>	<b>9281</b>	<b>66</b>	<b>1262</b>
<b>Average</b>	<b>1031</b>	<b>7</b>	<b>140</b>

The average representation quota for Councils similar to Cleve is 1:152 (Franklin Harbour). This compares with the following data for Cleve:

<u>Council</u>	<u>Electors</u>	<u>Councillors</u>	<u>Quota (Inc. Mayor)</u>
Cleve	1322	8	165

Source: Local Government Association circular 32.1 (28/02/11) representation quota ACLG Grouped.

Council considers this ratio ensures adequate and fair representation and avoids over representation in comparison with other Councils of a similar size and type.



Salt lake, Arno Bay

## Confidentiality Provision

In the Annual Report, Councils are required to include information in relation to any orders of the Council or Council Committee where the public have been excluded from attendance, in accordance with Section 90 (2) of the Local Government Act 1999.

It is also a requirement of Council to include in the Annual Report information in relation to any orders of the Council or Council Committee to keep documents on a confidential basis, in accordance with Section 91 (7) of the Local Government Act 1999.

Council will hold all meetings in public, except in special circumstances where the public may be excluded from attendance from a part of a meeting where it is necessary to receive, discuss or consider in confidence any information or matters listed in Section 90 of the Local Government Act 1999.

Council held twelve ordinary meetings and two special meetings during 2011-12.

On one occasion, during the course of Council meetings, Council met in confidence to discuss issues in relation to:

Section 90 (3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

An order was made that one item remain in confidence.

On two occasions, during the course of Council meetings, Council met in confidence to discuss issues in relation to:

(b) information the disclosure of which-

(i) could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

(ii) would, on balance, be contrary to the public interest.

An order was made that two items remain in confidence.

On one occasion during the course of Council meetings, Council met in confidence to discuss issues in relation to:

(j) information the disclosure of which-

(i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not

being an employee of the Council, or a person engaged by the Council); and

(ii) would, on balance, be contrary to the public interest.

An order was made that one item remain in confidence.

<u>Date</u>	<u>Item Number/Title</u>	<u>Section Number of the Act</u>	<u>Agenda/Minutes Month</u>	<u>Retention Period</u>
12/10/11	Elson Sub-division	Section 90 (3)(a)	October 12, 2011	12 months or until resolved
9/11/11	Acquisition of Land	Section 90 (3)(b)	November 9, 2011	12 months or until resolved
14/12/11	15.2 Land Acquisition (see 9/12/09)	Section 90 (3)(b)	December 14, 2011	12 months or until resolved
30/03/12	Proposal for Boundary Change – Mangalo/Heggaton	Section 90 (3)(j)	March 30, 2012	12 months or until resolved



*Yeldulknie Weir, near Cleve*

## Consultation Policy

The purpose of the Consultation Policy is to outline the principles and procedures that the Council will follow to involve the community in planning and decision-making in the local area, and to ensure accountability of the Council to the community through effective communication and consultation strategies.

This policy will apply as required by Section 50 of the Local Government Act 1999.

### Principles

The principles underpinning this policy are:-

- ✚ The community has a right to be involved in and informed about decisions affecting them;
- ✚ Community involvement in Council decision-making will result in greater confidence in the Council and responsive decision making;
- ✚ Council decision-making should be open, transparent and accountable;
- ✚ The Council recognizes that the level of consultation with the community will vary depending on the community interest in the topic, the number of persons potentially affected by the topic and the requirements for consultation set out in the Act for specific topics; and
- ✚ The Council's desire to balance community views and interests with other influences such as budgetary constraints;

### Objectives

The objective of this policy is to promote positive relations between Council and the community through:-

- ✚ Effective communication and consultation between Council and the community in order to enable the community to contribute to Council planning and decision-making;
- ✚ Providing a framework for community involvement in Council planning and decision-making;
- ✚ Promoting Council decision-making which is open, transparent, responsive and accountable to the community; and
- ✚ Educating the community on matters of legislation, procedure, policy and best practice.

### The Local Government Act 1999

The Act requires Council to consult in accordance with its public consultation policy, with regard to the following matters:

- ✚ Principal Office – Opening hours (S.45 (3))
- ✚ Code of Practice – Access to meetings and documents (S.92(5)(b))
- ✚ Annual Business Plan (S.123(3))
- ✚ Rates – Basis of Rating (S.151(5))

- ✚ Rates – Basis of Differential Rates (S.156(14d))
- ✚ Community Land – Classification (193(2))
- ✚ Community Land – Revocation of Classification (S.194(2b))
- ✚ Community Land – Management Plans (S.197(1))
- ✚ Community Land – Amendment or Revocation of Management Plan (S.198(2))
- ✚ Community Land – Alienation by lease or licence (S.202(2))
- ✚ Roads – Authorizations and Permits restricting access, or for use or activity requiring public consultation under regulations (S.223)
- ✚ Roads – Planting trees and vegetation (S.232).

Council should always refer directly to the relevant Section of the Act before determining the appropriate consultation requirements.

Other sections of the Act provide details of consultation steps to be followed which are not covered by this Policy, including:-

- ✚ Representation Reviews (S.12)
- ✚ Status of council/changes of names (S.13)
- ✚ Commercial Activities – Prudential requirements (S.48)
- ✚ Public Consultation Policies (Section 50)
- ✚ Strategic Management Plans (S.122(6))
- ✚ Passing By-Laws (S.249)
- ✚ Policies on Orders (S.259).

Council should always refer directly to the relevant Section of the Act before determining the appropriate consultation requirements.

### **Other Acts**

Where there are legislative requirements for consultation under other legislation, then these take precedence over the Public Consultation Policy, if there is any inconsistency.

### **Roles and Responsibilities**

This policy will apply to Council Elected Members, Staff, contractors, agents and consultants on the Council's behalf.

The Council's Chief Executive Officer is responsible for:

- ✚ Implementing this policy;
- ✚ Reporting on the Council's success in meeting the objectives of this Policy; and
- ✚ Reporting on the review and evaluation of this Policy.

Council has delegated responsibility to the Chief Executive Officer to determine the method of Public Consultation required for each circumstance.

## Consultation Requirements

Council acknowledges that the Act sets out minimum standards of consultation only. The decision to consult and the scope and scale of the consultation will be determined by the following criteria:

- ✚ Number of residents or stakeholders likely to be affected;
- ✚ Sensitivity and nature of the issue or decision;
- ✚ Likely social, economic, environmental and cultural impact;
- ✚ Scale of public and community interest; and
- ✚ The requirements of the Act, other legislation and Council policies.

## Procedure

The following steps will be taken by the Council to fulfil the requirements of this Policy:

- ✚ As a minimum the Council will publish a notice in the Eyre Peninsula Tribune, describing the matter for which public consultation is required, and inviting interested persons to make submissions to the Council within a period of at least 21 days from the date of the Notice; and
- ✚ The Council will consider any submissions received as part of its decision-making process and will also have regard to any relevant legislation.

Other options which the Council may choose to utilize to communicate information and invite submissions, in addition to the above, are:

Notice in the <u>Advertiser</u>	Fact sheets and brochures
Letter drops to residents	Displays or notices in public places
Telephone access line	Public forums and meetings
Media releases	Council Website
Letters to Stakeholders	Meeting with relevant community members

Any steps taken by the Council, in addition to the minimum requirements set out in the Act, are at the absolute discretion of the Council and will depend upon the particular topic under consideration, the resources available to the Council and the level of interest the topic is likely to generate.

### **Adoption of Policy**

This Policy was adopted by the Council at its meeting on 9 December 2009 and reviewed in November 2011.

### **Review, Alteration or Substitute of Policy**

The effectiveness of the Policy will be reviewed and evaluated following each general election.

The Chief Executive Officer will report to Council on the outcome of the evaluation, and make recommendations for amendments, alteration or substitution of a new Policy, if relevant.

Any alteration to the Policy, or substitution of a new Policy, will be subject to the provisions under Section 50 of the Act, which states that before a Council:

- (a) adopts a public consultation policy; or
- (b) alters, or substitutes, a public consultation policy,

Council must –

- (c) prepare a document that sets out its proposal in relation to the matter;
- (d) publish in a newspaper circulating generally throughout the State and in a newspaper circulating within the area of the Council a notice of the proposal inviting interested persons to make submissions on the proposal within a period (which must be at least one month) stated in the notice; and
- (e) consider any submissions made in response to an invitation under paragraph (d).

except where an alteration is of minor significance that would attract little (or no) community interest.

### **Availability**

This policy is available for inspection on Council's website at [www.cleve.sa.gov.au](http://www.cleve.sa.gov.au) and at the Council office during ordinary hours of business at no charge.

Council completed a consultation and a review of by-laws in the 2011/12 financial year.

## Freedom of Information Summary/Council Documents

This information summary is published by the District Council of Cleve in accordance with the requirements of the Freedom of Information Act 1991.

### Administrative Documents

Strategic Management Plan	Elected Members Training and Development Policy, member allowances and benefits
Ordinary Council Meeting Agenda	Register of fees and charges levied by Council
Standing Committee Agenda	Elected Member and Officer Returns
Standing Committee Minutes	Ordinary Council Meeting Minutes
Annual Budget	Policy Manual
Annual Business Plan	Annual Reports
Council By-Laws	Annual Financial Statements
Record of Delegations	Assessment Book (development)
Competitive tendering, outsourcing/contracting of services, purchasing, sale disposal of land and other assets policy	Development Plan
Internal review of Council decisions, complaints procedure	Dog and Cat Management
Register of Public Roads	Permits Register

The District Council of Cleve usually publishes an Information Statement on its requirements under the Freedom of Information Act. However, no certificates relating to FOI requests were issued under the Freedom of Information Act 1991, in the twelve months to 30 June 2012. FOI enquiries or requests would normally be addressed to:

The Chief Executive Officer

District Council of Cleve

PO Box 36

CLEVE SA 5640

**Council Policy and Administrative Documents**

Strategic Management Plan	Annual Financial Statements
Policy and Administrative Documents	Assessment Book
Ordinary Council Meeting Agenda	OHS&W Policies & Procedures
Ordinary Council Meeting Minutes	Development Plan
Standing Committee Agenda	Competitive tendering, outsourcing/contracting of services, purchasing, sale disposal of land and other assets policy
Standing Committee Minutes	Register of Public Roads
Annual Budget	Register of Community Land
Annual Business Plan	Member's Register of Interests
Council By-Laws	Member's Register of Allowances and Benefits
Record of Delegations	Officer's Register of Salaries
Elected Members Training and Development Policy	Senior Officer's Register of Interest
Fees and Charges	Policy Manual
Annual Report	

The above-mentioned Administrative and Council Policy documents are available for viewing on the District Council of Cleve website [www.cleve.sa.gov.au](http://www.cleve.sa.gov.au), or for public inspection at the Council office between 9am and 5pm, Monday to Friday. Members of the public may also purchase copies of these documents at the prescribed fee, from the Chief Executive Officer or his Deputy.

Council Policies

Code of Conduct Employees	Caretaker Policy
Code of Conduct Elected Members	Whistleblowers Protection Policy
Access to Council and Committee Meetings and Documents – Code of Practice	Fraud & Corruption Prevention Policy
Elected Members Allowances and Support Policy	Council Member Access to Information Policy
Order Making Policy	Rural Addressing
Public Consultation Policy	Supplementary Elections Policy
Elected Member Training and Development Policy	Council Induction Policy
Strategic Risk Management Framework	Road Naming Policy
Risk Management	Council Vehicle Policy
Asset Management	Development Assessments Delegations Policy
Asset Impairment Policy	Mayor (Member on Committees) Policy
Asset Revaluation Policy	Records Management Policy
Revenue & Financing Policy	Council & Committee Meeting Procedure
Treasury Policy	Assisting Emergency Services
Reserve Policy	Internal Review of Council Decisions Policy & Procedure
Assess to Development Records Form	Tenancy of Council Houses
Building Inspection Policy	Budget Management Policy
Internal Control Procedures	Mayor Seeking Legal Advice
Document Control Procedures	Service Gifts
Local Government Works Contract	Social Media
Procurement & Disposal Policy	Hire of Plant & Equipment
Complaints Policy	Gifts & Benefits Policy

## Competitive Tendering

All activities not undertaken by council staff are put out to tender in accordance with Council's Tendering Policies and Associated Procedures. There are various levels of tendering allowed under these Policies and Procedures, depending on value and risk factors. The extent of competitive tendering activities is defined in Council's procurement and disposal policy.

### Application of the National Competition Policy

Part 4 of the Government Business Enterprises (Competition) Act 1996 requires that an Annual Report be provided in regard to competitive neutrality relating to any Council operations.

### Significant Business Activities

Category one: Nil

Category Two: Nil

In-house Tenders: Nil

Competitive Neutrality Complaints: Nil

Council engages in no other relevant business activities.

### Equal Employment Opportunity (EEO)

Council's EEO Policy is a statement of Council's commitment to provide a workplace environment that is fair and equitable for all employees.

The policy guides all aspects of Council's employment relationship from recruitment, through training and development to resignation, and ensures accountability at all times.

### Occupational Health, Safety and Welfare (OHS &W)

The District Council of Cleve continues to promote a safe working environment through its management of Occupational Health and Safety.

Local Government is an industry that must achieve a very high standard in OH&S to maintain its Work Cover exempt employer status. Council must abide by these Work Cover standards and does so through continual self-analysis of its OH&S practices via regular OH&S committee meetings.

An Occupational Health and Safety Committee, comprising a Safety Coordinator (Assistant Works Manager), one office elected representative and two depot elected

representatives, the Chief Executive Officer and Works Manager, currently meets regularly (at least quarterly) to discuss safety-related issues.

Council's Regional Risk Control Officer (based at Whyalla) also attends these meetings, to ensure safe work practices and environments, and to further ensure compliance with legislative requirements.

### **Amendment to Council Records**

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the Local Government Act. A member of the public may then request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date.

To gain access to these Council records, a member of the public must enquire in the first instance to the Chief Executive Officer. It may be necessary to complete a FOI Request Form, outlining the records that the person wishes to inspect.



*Harvesting the annual wheat crop, near Cleve*

## Community Plans and Documentation

### Community Land Management Plans

As per the Local Government Act 1999, Chapter 11 and Schedule 4 2(e), Council recognizes the requirement and need for management plans of its Community and Operational land. The following Management plans for Community land have been implemented:

- ✚ District Council of Cleve Community Land- Playground Management Plan
- ✚ District Council of Cleve Community Land- Sports and Recreation Facilities Management Plan.

### Community Engagement

Members of the public have a number of opportunities to put forward their views on particular issues before Council. These are:

(1) Deputations

With the permission of the Committee Chairman or the Mayor, a member of the public can address a Committee or the Council personally or on behalf of a group of residents.

(2) Presentations to Council

With prior notification and arrangement with the Mayor, a member of the public can address the Council on any issue relevant to Council.

(3) Petitions

Written petitions can be addressed to the Council on any issue within the Council's jurisdiction.

(4) Written Requests

A member of the public can write to the Council on any Council policy, activity or service.

(5) Elected Members

Members of the public can contact their Elected Members of Council at the beginning of each monthly Council Meeting.

## Obtaining Information from Council

The following documents are available for public viewing on the website [www.cleve.sa.gov.au](http://www.cleve.sa.gov.au) or at the Council office, 10 Main Street, Cleve:

- ✚ Council Agenda
- ✚ Council Minutes
- ✚ Council Internal Committees Agenda and Minutes (upon request)
- ✚ Assessment Book
- ✚ Development Assessment Plan
- ✚ Annual Business Plan
- ✚ Annual Reports
- ✚ By-Laws
- ✚ Delegations
- ✚ Policy Manual
- ✚ Schedule of Fees and Charges
- ✚ Strategic Plan 2012/13 – 2015/16
- ✚ Tourism Strategic Plan.

## Council Membership

The District Council of Cleve is a member of the following organizations:

- ✚ South Australian Local Government Association
- ✚ Eyre Peninsula Local Government Association
- ✚ Regional Development Australia Whyalla & Eyre Peninsula
- ✚ Eastern Eyre Waste Management Group.



*Arno Bay Boardwalk*

## Requirements of the Local Government Act 1999

### Auditor Independence

Councils are required to report on the remuneration payable to the auditor during the year and to differentiate between audit and non-audit fees. The audit fees for the Council were \$9,350.

### Internal Review of Council's Actions

Section 270 (8) of the Act requires Council to include within its Annual Report information in relation to the number of applications for review of Council decisions made under section 270 of the Act. Council has received no applications for review under this section of the Act.



*National Trust building in Cleve*

## Council Committees

### Committees of Council

Cleve Districts Hall Management Committee (Section 41)

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Arno Bay & Districts Boat Ramp (Section 41)

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Cleve Districts Tourism Development Group (Section 41)

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District Emergency Management Plan Committee (Section 41)

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Cleve & Bushfire Prevention (Section 41)

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Council House & Community Properties Advisory Group

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Tenders

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Building Fire Safety

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Cropping Advisory Group

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Enterprise Bargaining Group

### Third Party Committees with Council Representation

Eastern Eyre Peninsula Development Assessment Panel

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Eyre Peninsula Local Government Association

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Cleve Area School Community Library Board

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Cleve Area School Community Swimming Pool

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Eyre Peninsula Coastal Councils

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EPLGA Roads & Transport Working Party

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Sims Farm Agricultural Advisory Committee

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Arno Bay Progress Association

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Cleve Districts Health Community Consultative Committee

## Council Committees – Cleve District Hall Committee

### Committee Members

President	Peter Dubois
Vice-President	Glenys Humphries
Secretary	Barbara Shearer
Members	Robert Shearer, Robert Elson, Rick Grainger,
Council Representative	Roger Nield
Finance	District Council of Cleve
Cleaners	Gail Gillings, Barbara Shearer
Projectionists	Robert Elson, Rick Grainger, Jared Siviour, Paul Nield, Rob Carrick, Megan Grainger (under training)

### Meetings

AGM	22 September 2011
Phone contact meeting	18 June 2012
No other meeting	No business arising

### Hall Bookings

Hall bookings have been slow this past year. The Cleve Art Group and an exercise group use the hall on a regular basis, meeting weekly.

September 2011	1 x movie
October 2011	1 x movie
November 2011	1 x movie
December 2011	Rana Dance Concert, School concert, Christmas Pageant night activities
February 2012	1 x movie, Cleve Football Club social night, Eyre Peninsula Mining Expo
May 2012	1 x movie
June 2012	Community Concert & Blue Light Disco

Hall bookings have been made for July, August, September, November and December of 2012, as well as a February 2013 wedding and a theatre restaurant show.

Minor maintenance jobs have been done by Bob Shearer. In addition, he has liaised with the Piano Tuner to fit new wheels to the piano and tune it, and with the fire equipment company to check their equipment. Rick Grainger painted the projection room and replaced worn parts on movie equipment.

A number of acoustic tiles are falling off the wall. Bob Shearer and Pam Chesson are liaising to remove the RSL Honour Board, which will necessitate the replacement of more wall tiles.

Extra chairs, trestles, a smaller ladder and sack truck have been purchased.

It is extremely difficult to attract volunteers other than Bob Shearer to help with the lighting, P.A. system, etc., on a regular basis. Jared Siviour will assist if he is available. Murals depicting the Birdseye Bus and early history of the district have recently been attached by Council to the hall's external walls.

Barb Shearer

Secretary



*Cleve District Hall*

## Council Committees – Arno Bay & Districts Boat Ramp Committee

### Committee Members

President	David Preiss
Vice-President	Michael Smith
Secretary/Treasurer	Leanne Preiss
Members	Alan Spriggs, Colin Rayson, Don Hauschild
Council Representative	Grant Fennell

The Arno Bay and Districts Boat Ramp has had a relatively quiet year. The boat ramp has been running reasonably smoothly, which is a good outcome. Small repairs have been undertaken by Alan Spriggs to secure some decking to the ramp.

Surging is an intermittent issue. We plan to source some funding to solve this problem.

The fish cleaning facility has finally been approved and we are currently in the process of obtaining the necessary materials. The plan is to have it up and running for the summer. I would like to thank the District Council of Cleve for their support in this project, as we believe that the new facility will be a valuable asset to the harbour area.

I would also like to thank the Council for adding some concrete by the toilet facility. It was a problem area during rainy weather, as the soil would wash away.

I have also learnt more about meeting procedure and how Section 41 Committees of Council need to operate. So, please bear with us as we collaborate with the Cleve Council in improving our boat ramp facility. I thank Council and my committee for all their support and assistance during the year.

David Preiss

President



Arno Bay boat ramp

## Council Committees – District Emergency Management Plan Committee

In August 2011, the District Council of Cleve adopted the Minutes of the District Emergency Management Plan Committee.

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*Moved Crs Trigg/Rayson that Council form a Section 41 committee, to be the District Emergency Management Plan Committee, with the members of such committee to be Cr Trigg, Cr Elleway, Chief Executive Officer, Works Manager, SES Regional Manager, CFS Regional Manager, Council Risk Co-Ordinator, Cleve District Hospital Executive Officer/Director of Nursing, Cleve Area School Principal, Cleve SA Ambulance Service Co-Ordinator.*

*CARRIED*

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Bryan Trigg was elected as the Chairman, David Peglidis the Deputy Chairman and Emma Nield the Administration Officer.

It was decided to hold a table top exercise developed by the Cleve Police. This was held in the Council Chambers and involved an incident at the Cleve Area School. Several ideas and improvements to our District plan resulted from that exercise, which has been included in our plan.

The Cleve District Emergency Plan will be reviewed next year.

## Council Committees – Cleve Districts Tourism & Development Group

### Ratification of Committee from the AGM

Positions approved at 9 November 2011 Council Meeting:

Chairperson	Sharon Crettenden
Vice Chairperson	Mike Lawrie
Secretary/Treasurer	Pam Chesson

### Schedule of Committee Members

<u>Name</u>	<u>Date Appointed</u>
Mayor Roger Nield (ex officio)	November 2010
Lyndon Briese	13 October 2010
Ashley Smith	13 October 2010
John Nolan	13 October 2010
Sharon Noble	13 October 2010
Glenys Humphries	13 October 2010
Matthew Crettenden	13 October 2010
Megan Cox	13 October 2010
Sharon Crettenden	November 2010
Deb Pilgrim	13 October 2010
Don Smith	13 October 2010
Mike Lawrie	13 October 2010
Gavin Beinke	9 November 2011
Ray Marino	9 November 2011
Melissa Fennell	9 November 2011
Warren Elson	9 November 2011
Pam Chesson (Community Development Officer)	13 October 2010

## AGM Guest Speaker

Sharon Noble gave a presentation on their new business, Cleve Boutique Accommodation. Congratulations to Sharon and Ivan for investing in tasteful renovations and marketing to provide unique accommodation and ensuring a successful future.



*Cleve Boutique Accommodation*

## Schedule of Community Project Group Members

<u>Name</u>	<u>Date Appointed</u>
Matthew Price	6 August 2008
Damon Stringer	6 August 2008
Gavin Kuhlmann	6 August 2008
Rick Grainger	6 August 2008
Damian Furnell	6 August 2008
Kieran Herbert	6 August 2008
Duncan McCallum	6 August 2008
Brad Harris	6 August 2008

The Community Projects Group withdrew \$4000.00 from funds raised held in trust with Council approval. The funds were donated to Cleve Area School for purchase of sound device for the Junior Primary to assist students with hearing disabilities.

The Community Projects Group will continue to fundraise for the community by doing security night watch at the Eyre Peninsula Field Days.

## Promotion/Advertising

- ✚ Funds allocated to Tourism Eyre Peninsula to be spent on marketing of \$3200.00 in 5CC radio campaign
- ✚ Brochure rack to display tourist information purchased for Birdseye Roadhouse in Cleve
- ✚ Purchase of A4 frames for display of posters, tourism
- ✚ Tourism signage for Arno Bay and Darke Peak installed
- ✚ Signage improved leading up to the RV site in Cleve
- ✚ General advertising in Tribune; annual advertising in Eyre Peninsula Visitor Guide, magazines and other features as they occur, particularly touchscreen advertising.

## Tourism Target Team, Regional Development Australia Whyalla and Eyre Peninsula, Inc.

Pam Chesson attends the Tourism Target Team quarterly meetings with representatives from Eyre Peninsula. Main objectives achieved for the eight months are:

- ✚ Regional Development Australia Whyalla and Eyre Peninsula website advertising regional training when available, and a quarterly newsletter, which is distributed to the community.
- ✚ Branding Eyre Peninsula as 'Seafood Frontier': [www.seafoodfrontier.com](http://www.seafoodfrontier.com)
- ✚ Natural Resource Management is developing a Bush Camping Strategy Guide.
- ✚ Regional Tourism Website has secured funding of \$10,000.
- ✚ Destination Action Plan 2012-14.
- ✚ Eyre Peninsula Tourism Industry Action plan including Infrastructure, business development and workforce, and product development and marketing.

## Eyre Peninsula Tourism Development Manager with Regional Development Australia Whyalla and Eyre Peninsula

Regional Development Australia Whyalla and Eyre Peninsula put forward a proposal to employ a local Eyre Peninsula Tourism Development officer, who will be supported by Regional Development Australia (RDA) and subsidized by Eyre Peninsula Councils, following the decision of SA Tourism to abolish Tourism Eyre Peninsula.

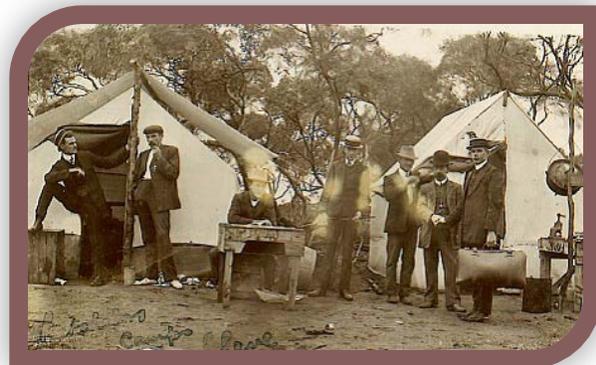
Brad Riddle commenced in the role of Tourism Development Manager in November 2011 and has been very busy since. District Council of Cleve did not support this Eyre Peninsula role and following much discussion and debate, it was later resolved to support this role for the 2012/13 year.

## Yeldulknie Weir

Contact has been made with the Department of Environment and Natural Resources to implement a licence agreement to access the Yeldulknie Conservation Park and consult with the private landholders to establish a walking trail from Yeldulknie Weir through to the Conservation Park.

The walking trail has been planned by the Cleve District Lions Club. Further investigations of licences, public liability and plans continue.

The building of the Yeldulknie Weir was completed in 1912 and is celebrating 100 years in 2012. In conjunction with the Cleve District Lions Club, a series of five signs celebrating the history of the Weir is being prepared.



*Men's Camp Building the Yeldulknie Weir, 1911*

## District Council of Cleve Wins Best Display at Local Government Conference

The District Council of Cleve set up a display at the Local Government Conference in April 2012 to showcase and promote our community and the achievements of a small rural council.

The theme of the display was, 'Council and Community Working together', which showcased our Water Harvesting Projects, Sims Farm and local tourist attractions. These projects typified the collaborative nature of Council and the local community. The many volunteers, in particular, ensure our community stays strong and has a viable future.

Councillor Jodie Jones and Pam Chesson, Tourism & Community Development Officer, manned the colourful display and were the target of many favourable comments from visitors who were there to attend the conference. The District Council of Cleve was awarded the 'Best Council Display' for their efforts.



*Councillor Jodie Jones and Pam Chesson, Tourism & Community Development Officer, in front of Cleve Council display at Local Government Conference, April 2012*

## 'Birdseye Bus Stop' Clay Tile Public Artwork

'Birdseye Bus Stop' is a joint project of the Cleve Districts Tourism & Development Group and the 2011 Year 10 Cleve Area School students. The project has been funded by Country Arts SA to the amount of \$6,880.00.

This project commenced last year with the Year 10 Students researching the life of Sylvia Birdseye, who was a legendary lady driver of the Birdseye Passenger and Transport Service in the early 1900s. The students have been working with artists Dianne Turner and Merridy Briese to design and create the artwork from clay. The artwork, entitled, 'Birdseye Bus Stop', will be fixed to the outside of the Cleve District Hall. As well as enhancing the hall's appearance, this stand out artwork clearly depicts the strong culture and heritage of our district.

One of the Birdseye buses is a feature of the artwork



Year 10 students working on the map of Eyre Peninsula with artist Merridy Briese



A life size replica of Sylvia Birdseye being sculpted



Year 10 student working on Crossville School, which was on the Birdseye bus route



Building up one of the pieces in the clay tile public artwork

## Christmas Pageant 2011 50 Years Celebration

Thank you to all the community for your continued support of the Cleve Districts' Pageant. This event was supported by the Cleve Districts Tourism & Development Group in conjunction with the local businesses. It was fantastic to see all the children involved and the grand efforts of local businesses and community groups to construct the floats on the occasion of the 50<sup>th</sup> Christmas Pageant. The floats were outstanding and it is great to see everyone gather in the street for the parade and the activities that followed. Volunteers and local businesses working together make our community strong and proud. Congratulations to you all.



2011 Cleve Christmas Pageant

Father Christmas gave out 300 stockings to the children. The Christmas Stocking was stacked with generous donations from local businesses. All funds raised are put towards gifts and Christmas decorations.

Best Float	'Tinkerbell' (Gary Crettenden)
Most Creative Float	Ramsey Bros. for NASA Shuttle and Moon
Best Bike	Riley Haines
Best Dressed Child	Elodie Edwards
Best Business Christmas Tree	Cleve Rural Traders

The Christmas Tree competition was a new concept, which the local businesses embraced with enthusiasm, resulting in many innovative trees. Craig Briese won a \$100 gift voucher, to be used at Cleve Rural Traders. Brian Smith also did a great job as emcee.



Winner of best Christmas Tree,  
Cleve Rural Traders



Most creative float at 2011  
Christmas Pageant

Following the pageant the combined churches held an ecumenical service in the Cleve District Hall. It was a great place to gather and the Uniting Church again served free coffee/biscuits.

Thank you to Quinn Transport for the use of their trailer and to the Cleve Area School principal, Ray Marino, for organizing all the local musicians who provided entertainment for the evening until midnight. The local musicians showcased their talents and the audience

was very vocal in their praise.

### Relocation of Highway Signage, Lincoln Highway

We have received approval from the Department of Transport, Environment and Infrastructure to relocate the Birdseye Highway signage to a more prominent position. The sign's new home will ensure its visibility by the oncoming traffic travelling from Cowell along the Lincoln Highway. The sign will be relocated before the Eyre Peninsula Field Days in August.

### Australia Day Celebrations

Thank you to the Cleve District Lions Club for a great job catering for a crowd of 160 people at this year's Australia Day celebration. They offered a cooked breakfast, which was enjoyed by all, and hosted the presentations. The support and assistance that this club has given to this event has ensured that Australia Day has been celebrated within our district for 15 plus years.

We again hosted an Australia Day Ambassador, Mr David Malinda, who was sponsored by Woolworths. David was an interesting speaker, who talked about his humble beginnings in Kenya, his family life and about the importance of giving back to one's community.



Birdseye Highway signage

Thank you to Australia Day Council and the District Council of Cleve for supporting the Australia Day Awards and Celebrations.

Thank you, also, to the community and to the Council for supporting events that celebrate our valued volunteers and people who contribute so much to our district.

### **2012 District Council of Cleve's Australia Day Award Recipients**

Citizen of the Year	Else Wauchope
Young Citizen of the Year	Lani Hartwig
Community Event of the Year	Arno Bay New Year's Day 100 Years in 2011

### **Heritage Walk**

The Heritage Walk project is to be completed in the near future. Twenty-eight signs have been ordered which need to be fixed to buildings that are 100 years or older. There is still some editing required before confirmation of each sign.

### **Banners**

Two sets of 12 double-sided banners, designed by Kelly Morrow of Figtree Design celebrating 100 years of Council, six Christmas banners for Arno Bay, and a set of Anzac banners, have been purchased. The objective is to build up current supplies of banners.

### **Chairperson's Notes**

The Cleve Districts Tourism & Development Group will continue to work together to promote, advocate and collaborate with Council to develop Tourism and Community issues. We all have common goals: the betterment of our whole district and a brighter future.

Sharon Crettenden

Chairperson



*Community Event of the Year Award: Arno Bay New Year's Day 100 Years in 2011*



*New banners for Cleve District*

## Strategic Plan

The District Council of Cleve's **Strategic Plan 2012/13 – 2015/16:**

- ✚ Details what the Council will do during its term in office to contribute to the social, economic and environmental well-being of its community;
- ✚ Identifies strategic directions, strategies, and key projects and services it will deliver over the four-year period;
- ✚ Broadly describes the links with regional, state and national objectives; and
- ✚ Meets legislative requirements.

The Council's strategic direction is expressed in a number of goals and objectives, namely:

<u>Goal</u>	<u>Objective</u>
1. Enhance the quality of life for members of our community	1.1 Maximize the provision of health services to the community
	1.2 Meet the sporting and recreational needs of the community
	1.3 Obtain additional funding for the provision of community services
	1.4 Work in partnership with other community service providers
	1.5 Ensure the provision of appropriate aged care facilities and services
	1.6 Improve opportunities for the retention and development of our Youth
2. Facilitate employment, economic prosperity and sustainable growth of our district	2.1 Capitalize on the tourism potential of our area
	2.2 Ensure the availability of appropriate accommodation facilities for potential and existing residents
	2.3 Assist in the provision of high quality education and training facilities and services
	2.4 Support the development and expansion of the fishing and aquaculture industries
	2.5 Promote the establishment and expansion of local businesses
	2.6 Foster relationships with appropriate public and private sector organizations
	2.7 Promote Arno Bay as a major aquaculture centre for the expansion of fin fish hatchery and offshore aquaculture grow facilities
	2.8 Advocate on behalf of our local business sector at all levels of Government
	2.9 Promote the development of the local

	retirement industry
	2.10 Increase value adding and diversification in the agricultural industry
	2.11 Facilitate the further development of the mining industry on Eyre Peninsula
	2.12 Ensure adequate land is available to promote economic growth in the district
3. Manage the natural and built environment with the aim of attaining a sustainable future	3.1 Ensure the effective use of town stormwater
	3.2 Identify and implement high quality waste management techniques
	3.3 Establish, promote and implement plans, policies and strategies for environmental management
	3.4 Work with local, regional and State environmental organizations for the benefit of the community
	3.5 Ensure the standard of Council's parks and gardens are maintained
	3.6 Protect and promote our local heritage
	3.7 Effectively develop and manage our foreshore areas
	3.8 Continue to develop our main streets and town entranceways
	3.9 Assess the potential impacts of climate change in relation to the environment, economy and community
4. Provide and manage infrastructure that meets the needs of our community that can be sustained with Council resources	4.1 Maximize the standards of our roads and footpaths
	4.2 Expand and maintain the Community Wastewater Management Scheme (CWMS) in the Council area
	4.3 Maintain and develop all Council owned buildings
	4.4 Maximize the return from our plant and equipment
	4.5 Ensure the provision of adequate levels of infrastructure for power, water and telecommunications
	4.6 Continue to implement best practice asset management techniques
	4.7 Advocate for improved infrastructure relevant to the needs of the business sector
5. Provide progressive leadership and accountable governance to our community	5.1 Encourage the professional and personal development of staff and elected members

	5.2 Promote Occupational Health, Safety, Welfare and Risk Management as important components of everyday Council business
	5.3 Improve communication between Council and the community
	5.4 Support and encourage the efforts of volunteers and increase volunteer involvement
	5.5 Promote a joint approach to opportunities and mutual collaboration between neighbouring Councils
	5.6 Deliver all Council services in an effective and planned manner



*Sheep flock at sunset, near Cleve*

## Project Priorities

### Current Projects

The Cleve Council had identified priority projects for the 2011/12 financial year. These are listed below, including the status of these projects as at the end of the financial year.

<u>Project</u>	<u>Status</u>
Feasibility study into an Arno Bay Community Wastewater Management System	Deferred
Staged closure and rehabilitation of Cleve Refuse Site	Ongoing
Complete construction of Stage 3 of the Elson Sub-division - allotments 40-50	Ongoing
Implement strategies from Council's Strategic Tourism Plan	Ongoing
Participate in a shared services project for Local Government on Eyre Peninsula	Ongoing
Construction and sealing of Balumbah/Kinnaird Road 10 km	Ongoing

### Future Projects

Major projects proposed for the next four years and their contribution to the Council's strategic objectives are as follows:

- ✦ Finalization and progressive implementation of the Infrastructure and Asset Management Plan
- ✦ Responsible financial management in accordance with the Long Term Financial Plan (and associated annual budget)
- ✦ Economic development
- ✦ Tourism Plan
- ✦ Completion of the Arno Bay Urban Design Framework
- ✦ Arno Bay Boat Harbour Infrastructure Upgrade
- ✦ Waste management and recycling
- ✦ Wastewater management
- ✦ Elson sub-division
- ✦ Further progress the continuous improvement initiative
- ✦ Ensure the proposed boundary adjustment is resolved in the best interests of the Cleve community.

## Appendices

### Appendix 1

Audited Financial Statements



## Appendices

### Appendix 2

Eyre Peninsula Local Government Association

Annual Report 2011/2012

