

	<h1>District Council of Cleve</h1>	Version No:	4.0
		Issued:	09/06/2021
		Next Review:	09/06/2025

Policy Name: 6.1 - HIRE OF PORTABLE TOILETS

1. INTRODUCTION

The policy outlines the procedure that must be followed for the hire/use of Council's portable toilets.

2. POLICY

2.1. Not for Profit Groups

In support of not for profit groups conducting events that promote community participation, education &/or awareness, Council will allow use of its portable toilets subject to the following conditions:

- a \$50 per unit refundable deposit and a \$50 per day per unit hire fee (where applicable) is paid at the Council offices prior to collection of the toilets
- The group provide to Council proof of public liability insurance (min \$10,000,000) cover for the event the toilets are to be used for.
- The toilets are picked up immediately prior to, and returned immediately after the day of use.
- The toilets are returned in the same (or better) condition as when they were collected.

2.2. Private Groups

In support of private groups conducting private events, Council will allow use of its portable toilets subject to the following conditions:

- a \$100 per unit refundable deposit and a \$100 per day per unit hire fee (where applicable) is paid at the Council offices prior to collection of the toilets
- The group provide to Council proof of public liability insurance (min \$10,000,000) cover for the event the toilets are to be used for.
- The toilets are picked up immediately prior to, and returned immediately after the day of use.
- The toilets are returned in the same (or better) condition as when they were collected.

NOTE: If cleaning is required the deposit will be forfeited. If damage occurs, Council reserves the right to seek part or full reimbursement for the cost of repairs from the hirer.

3. LEGISLATION

Nil

4. AVAILABILITY OF THE POLICY

This Policy will be available for inspection at the Council's offices during ordinary business hours and via the Council's website <http://www.cleve.sa.gov.au>. Electronic versions are the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.

5. ADOPTION OF POLICY

This Policy was adopted by the Council at its Ordinary Council meeting on 08/06/2021.



Peter Arnold
Chief Executive Officer

6. DOCUMENT REVIEW

This document will be reviewed by the District Council of Cleve following Council elections every (4) four years.

7. REVIEW HISTORY

Version	Issue Date	Author	Reason for Change
3.0	13/04/2021	Jodie B	Formatting Added legislation, availability of policy, adoption of policy, document review and review history sections.
4.0	09/06/2021	Jodie B	Update to fees and charges and private use section added to document.