



DISTRICT COUNCIL
OF CLEVE

**ANNUAL BUSINESS PLAN
& ANNUAL BUDGET
2020-2021**

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1. Introduction & District Profile

The District Council of Cleve was proclaimed on 4 May 1911, and has developed to the point where it is now considered to be the nucleus of one of the key agricultural areas of South Australia.

While the town of Cleve itself is located approximately half-way between Whyalla and Port Lincoln on the Eyre Peninsula, the District Council of Cleve encompasses the area from the coast of Spencer Gulf at Arno Bay west to the mountain ranges of Darke Peak. The area is characterised by panoramic views, cereal crops, sandy beaches and some of the best fishing in the country.

The District Council of Cleve covers an area of 529,543 hectares serving a population of approximately 1771 (2016 census) people and shares boundaries with Kimba, Franklin Harbour, Elliston and Tumby Bay Councils.

The District Council of Cleve includes the townships of Cleve, Arno Bay, Darke Peak and Rudall.

The region's prosperity has been largely attributed to the diverse farming activities of cereal grains, oilseeds and pulses, as well as livestock. The agricultural sector is a major employer within the district, with bulk grain-handling facilities situated in several towns.

The Eyre Peninsula is also currently experiencing a mining exploration boom, with opportunities available for the district in extraction of iron ore, dolomite, nickel and graphite.

Generous areas of foreshore reserve with sandy beaches and safe swimming are attractions of the coastal town of Arno Bay, along with an iconic jetty, mangrove boardwalk and superior boat launching facilities. Arno Bay provides arguably some of the best recreational fishing of target species King George Whiting and Snapper in Australia.

The total value of the Council's assets is approximately \$49 million and includes airport, roads, footpaths, effluent drainage, playgrounds and buildings such as community halls, to service the local constituents.

2. Strategic Directions

This Annual Business Plan & Annual Budget has been developed in line with the strategic objectives of the District Council of Cleve's Strategic Plan 2020-2025. This plan is currently in draft form and has been made available to the public by public consultation. Implementation of objectives within Council's Strategic Plan is reported in Council's Annual Report.

Our Vision

Council's vision is to be:

A thriving district of inclusive and supportive rural and coastal communities enjoying a safe, well-serviced and relaxed country lifestyle.

Our Mission

Council will support the pursuit of its Vision by:

- Providing leadership and working with our community to meet their expectations.
- Fostering a sense of community and inclusion.
- Delivering quality and community services and providing, maintaining and improving community facilities.
- Encouraging economic development and maintenance of a sustainable population.
- Engaging with community and working with stakeholders.
- Being financially responsible in its decision making.

Our Core Values

Efficient

We continuously explore ways to improve our efficiency in meeting community outcomes and be dependable in delivering quality services, infrastructure and facilities.

Consultative

We listen to our community's needs and aspirations and are consultative in our delivery.

Respectful

We demonstrate care and empathy in our processes, considerations and dealings within and beyond Council.

Integrity

We act with honesty and integrity in our dealings and are transparent in our decision making.

Innovative

We embrace innovation in pursuing quality and sustainable services, infrastructure and facilities.

Supportive

We embrace our role in supporting the community and fostering a sense of inclusion and pride.

Our Key Strategic Goals & Objectives

The following key strategic goals and objectives addresses the requirement of Section 123 (2) (a) of the Local Government Act 1999 by including a summary of the Council's long-term objectives, as set out in its strategic management plans.

2.1 A Connected, Resilient and Thriving Community

- 2.1.1 Develop a sense of community engagement and participation in district wide events and facilities.
- 2.1.2 Promote community assets or the benefit of all across the district.
- 2.1.3 Continue to support valuable community events.
- 2.1.4 Provide support to local sporting clubs, social clubs and committees.
- 2.1.5 Encourage and support healthy living and well-being through community programs and the provision of recreational facilities such as walking trails, playgrounds etc.

- 2.1.6 Partner with local mental health and wellbeing groups.
- 2.1.7 Continue council's commitment to Australia Day Awards.
- 2.1.8 Encourage and support a high level of volunteer participation.

2.2 **A Sustainable Population**

- 2.2.1 Advocate to all levels of Government and other stakeholders for retention and improvements to essential services.
- 2.2.2 Advocate for reliable power, water and telecommunications.
- 2.2.3 Advocate for improved aged care options.
- 2.2.4 Encourage the provision of in-home services under National Disability Scheme in the district.
- 2.2.5 Maintain township infrastructure, streetscapes, parks and open spaces to a high standard.
- 2.2.6 Identify measures to encourage and promote community pride.
- 2.2.7 Advocate for retained access to natural assets in manageable and sustainable manner.
- 2.2.8 Pursue meaningful ways to engaging with and supporting our youth population.
- 2.2.9 continue to monitor community safety measures to mitigate extreme weather events and natural disasters.
- 2.2.10 Promote and support community safety initiatives including advocating for improved fire safety.
- 2.2.11 Encourage the development of public arts.
- 2.2.12 Enhance the unique identity and heritage of our townships through the development of their public spaces.
- 2.2.13 Advocate for the care, protection and recognition of environmental, heritage and cultural assets.

2.3 **Prosperous Local Economy**

- 2.3.1 Develop an economic development plan for the district.
- 2.3.2 Encourage and support economic development.
- 2.3.3 Continue to support economic initiatives provided by Regional Development Australia (RDA).
- 2.3.4 Support local businesses through networking events and the provision of demographic and economic data that Council accesses.
- 2.3.5 Explore measures to encourage retained spending within the local economy.
- 2.3.6 Investigate options for an Economic Development resource within Council.
- 2.3.7 Advocate for development of local mining to provide employment opportunities and investment in the district.
- 2.3.8 Ensuring more effective and efficient commitment of Council resources (monetary and other) in tourism initiatives and resources.

- 2.3.9 Work with local tourism operators to improve standard of tourism facilities.
- 2.3.10 Further development and enhance tourism infrastructure such as RV parks and camping facilities.

2.4 **Quality Services and Infrastructure**

- 2.4.1 Advocate to State and Federal Governments for greater financial assistance to support the maintenance and upgrading of the road network.
- 2.4.2 Advocate for local industry and educational institutions in support of funding and other opportunities.
- 2.4.3 Enhance facilities for youth such as the provision of a BMX track or trail through parks.
- 2.4.4 Further development of recreation areas and playgrounds.
- 2.4.5 Provide professional development for Council staff and Elected Members to foster continuous improvement in all aspects of Council's performance.
- 2.4.6 Continue the development, review and implementation of Council's infrastructure and asset management plans.
- 2.4.7 Advocate for retention of jetties.
- 2.4.8 Provide efficient and effective development services and wherever possible pursue development that is sympathetic to the region.
- 2.4.9 Pursue effective consultation and engagement measures when planning and implementing new services and infrastructure.
- 2.4.10 Continue to explore cost-effective means of resourcing within Council including via shared service arrangements with neighbouring Councils.
- 2.4.11 Exercise sound financial management that ensures effective planning for the short, medium and long term.
- 2.4.12 Drive continuous improvement in service delivery by collecting community and customer feedback on services.

2.5 **An Engaged Community**

- 2.5.1 Enhance and develop relationships within Government, Non Governmental Organisations and other Stakeholders in advocating for the community.
- 2.5.2 Utilise improved communication mediums appropriate to the diversity of our community and their needs to improve communication delivery and access.
- 2.5.3 Pursue broader engagement with Stakeholders in community utilising effective consultation and feedback mechanisms as well as improving access to ensure Council is attuned to the important issues and concerns.
- 2.5.4 Represent Council at schools to increase civic awareness and support the next generation of community leaders and volunteers.
- 2.5.5 Continue to pursue transparency and accountability in decision making through Council's policies, procedures and supported by the Audit Committee as an independent body.

2.5.6 Encourage greater diversity on Council.

2.5.7 Continue to support community groups through a range of means including Council's Community Grants Program.

3. Significant Influences and Priorities

The preparation of the Council's Annual Business Plan has been influenced by a number of significant factors. These include:

- the health crisis that is being experienced worldwide with the COVID-19 pandemic;
- Consumer Price Index/Local Government Prices Index increases on existing goods and services of 1.8% for the year (December quarter 2019);
- requirements to maintain and improve infrastructure assets to acceptable standards, including roads, footpaths, storm water drainage and community wastewater management systems;
- service delivery needs for a decreasing population;
- State/Commonwealth grant funding not keeping pace with the increase in associated service delivery costs;
- facilitating the future financial sustainability of Council by ensuring the financial operations remain within policy targets adopted for such purpose;
- continuation of Council's annual works program;
- closure of the Arno Bay Landfill Site by the Environment Protection Authority as at 30 June 2018; and
- provision of sufficiently qualified experienced and trained staff to meet service delivery demands.

4. Continuing Services

All councils have basic responsibilities under the Local Government Act 1999 and other relevant legislation. These include:

- regulatory activities (eg, Planning, Building & Development, Environmental Health Service, Fire Prevention, Cat & Dog Management);
- setting rates, preparing an annual budget and determining longer-term strategic management plans for the area;
- management of basic infrastructure including roads, footpaths, parks and gardens, public open space and community wastewater systems;
- street lighting and storm water drainage; and
- street cleaning, rubbish collection, recycling and waste management.

In response to community needs the Council also provides or funds further services and programs including:

- | | |
|---------------------------|----------------------------------|
| ➤ Community Library | ➤ Food Safety Inspections |
| ➤ Economic Development | ➤ Traffic Management |
| ➤ Environmental Programs | ➤ Community Development Programs |
| ➤ Community Programs | ➤ Skate Park |
| ➤ On & Off Street Parking | ➤ Community Services |

- Airport Services
- Boat Ramps & Jetties
- Cemeteries
- Citizenship Ceremonies
- Aged Care
- Development Application Service
- Event Management
- Fire & Burning
- Public Conveniences
- Tourism Information & Support
- Festivals & Events
- Local Museums & Heritage Support
- Coast Care Programs
- Walking & Cycling Tracks
- Recreational Facilities & Centres
- Ovals
- Public Swimming Pools
- Mosquito Control

The Council also operates a number of facilities on a fee for service basis. These provide important community benefits while generating revenue used to provide the following service:

- Community Wastewater Management System - Cleve and Arno Bay
- Arno Bay Boat Ramp (launching fee applies)

The Community Wastewater Management Systems raise separate service charges which are used to maintain the operation of the system and any future capital expenditure required to upgrade the system. All surplus funds are reserved for future capital expenditure.

5. Capital Expenditure - Project Priorities for the Year

| Description | Budget 2020-21 |
|--|----------------|
| Replacement / Renewal Expenditure | |
| Council Office – Replacement of Air Conditioning Unit | 22,530 |
| Council Office – Computer Upgrades | 15,000 |
| Cleve District Hall – Acoustic Tiles Replacement | 10,000 |
| Cleve District Hall – Re-roof & re-ridge capping to North facing section | 10,000 |
| Mangalo Road, Cleve – Reseal, line marking & guideposts | 150,000 |
| Edwards Terrace, Cleve – Reseal, line marking | 22,400 |
| Stubing Street, Cleve (Elson Subdivision) – Reseal, line marking | 12,656 |
| Price Street, Cleve (Elson Subdivision) – Reseal, line marking | 7,128 |
| Forbes Street, Cleve (Elson Subdivision) – Reseal, line marking | 11,448 |
| Arno Bay Service Road, Cleve (Elson Subdivision) – Reseal, line marking | 13,824 |
| Old Darke Peak Road – Resheet 4km | 176,000 |
| Dog Fence Road – Resheet 3km | 132,000 |
| Syversten Road – Resheet 4km | 176,000 |
| Old Main Road – Resheet 3km | 132,000 |
| Plane Road – Resheet 6km | 264,000 |

| | |
|---|------------------|
| Wharminda Road – Resheet 6km | 264,000 |
| Kielpa / Gum Flat Road – Resheet 4km | 176,000 |
| Kielpa / Mangalo Road – Resheet 3km | 132,000 |
| Footpath Construction – Alexandria Terrace, Arno Bay | 54,375 |
| Upgrade Plant & Machinery – John Deere Construction Grader (P180) | 420,000 |
| Upgrade Plant & Machinery – John Deere Tractor (P160) | 130,000 |
| Upgrade Plant & Machinery – Mitsubishi Utility Vehicle (Patrol) (P1200) | 40,000 |
| Upgrade Plant & Machinery – Mitsubishi Utility Vehicle (Patrol) (P1207) | 40,000 |
| Upgrade Plant & Machinery – Mitsubishi Utility Vehicle (Patrol) (P1208) | 40,000 |
| Upgrade Plant & Machinery – Mitsubishi Utility Vehicle (Construction) (P1212) | 40,000 |
| Total Replacement / Renewal Expenditure | 2,491,361 |
| New / Upgrade Expenditure | |
| Stormwater Harvesting & Catchment | 1,060,000 |
| Concrete 3 bays in Works Implement Shed | 23,400 |
| Cleve District Hall – Solar Panels & Air Conditioning | 100,000 |
| Cleve District Hall – Install Digital Projector & Cinema Equipment | 85,000 |
| Arno Bay Walking & Cycling Trail (<i>dependent on funding</i>) | TBA |
| Total New / Upgrade Expenditure | 1,268,400 |
| Total Capital Expenditure | 3,759,761 |

6. Financial Sustainability/Financial Performance Measures

Amendments to the Local Government Act 1999 in 2005, combined with an independent review initiated by the Local Government Association of SA into the long term financial sustainability of South Australian councils, clearly indicated that there was a need for councils to take a longer view into their financial planning and sustainability in working towards their goals.

Council is committed to ensuring its long term financial sustainability. Council's financial sustainability is dependent on ensuring that, on average over time, its expenses are at least matched by its revenue. In addition, capital expenditure on existing infrastructure and other assets should be optimised in accordance with Council's long term renewal programs as referenced in Council's Infrastructure & Asset Management Plan.

Regulation 7 of the Local Government (Financial Management) Regulations 2011 states:

*Pursuant to section 123(10)(b) of the Act, each budget of a council under the Act must -
... include estimates with respect to the council's operating surplus ratio, asset sustainability ratio and net financial liabilities ratio presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.*

6.1 Operating Surplus Ratio

The operating surplus ratio expresses the operating surplus (deficit) expressed as a percentage of operating income.

This ratio answers the question: Is Council covering its operating expenditure and depreciation charge from its operating revenue?

The budgeted operating result of \$312k surplus indicates that for the 2020-21 year Council can cover its operating expenditure and depreciation charge from its operating revenue.

| Calculation of Operating Surplus Ratio | Budget 2020-21 |
|--|----------------|
| Operating Surplus (a) | \$312k |
| Operating Revenue (b) | \$6,279k |
| Operating Surplus Ratio (a) / (b) | 5% |

6.2 Asset Sustainability Ratio

The Asset Sustainability Ratio indicates whether the Council is renewing or replacing existing non-financial assets at the same rate as its overall stock of assets is wearing out.

The ratio is calculated by measuring capital expenditure on renewal and replacement of assets relative to the amount identified in Councils long term renewal programs as referenced in Council's Infrastructure & Asset Management Plan for the 2020-21 financial year. Council is aiming to attain a result of 100% for the year ending 30 June 2021. This means that Council is funding capital replacement expenditure as identified in Council's Infrastructure & Asset Management Plan.

6.3 Net Financial Liabilities and Net Financial Liabilities Ratio

Net financial liabilities is a comprehensive measure of the indebtedness of the Council as it includes items such as employee long-service leave entitlements and other amounts payable as well as taking account of the level of Council's available cash and investments. Specifically, Net Financial Liabilities equals total liabilities less financial assets, where financial assets for this purpose includes cash, cash equivalents, trade and other receivables, and other financial assets, but excludes equity held in Council businesses, inventories and land held for resale.

The following table sets out revised estimates as at 30 June 2021:

| Net Financial Liabilities Ratio | Budget 2020-21 \$,000 |
|--|-----------------------------|
| Net Financial Liabilities <i>divided by:</i> | (\$4,678k) |
| Operating revenue | \$6,279k |
| | (75%) |

The negative result indicates that Council is in a net financial assets position. Council has set a ceiling of 50% for the Net Financial Liabilities Ratio in its long term financial plan.

6.4 Overall Assessment of Councils Financial Sustainability (based on the above ratios)

The above ratios indicate that the proposed Annual Business Plan and the associated budget that underpins it, is financially sustainable for the year ending 30 June 2021.

7. Non-Financial Performance Measures – 2020-21

The following proposed non-financial performance measures for the financial year are linked to the District Council of Cleve Strategic Plan 2021-2025:

7.1 A Connected, Resilient and Thriving Community

- Provide grants to local community organisations through our community grants program.
- Provide a Public Arts Program.
- Provide ongoing support to the community library.
- Provide support and co-ordinate community events and civic functions including:
 - Seniors Week Luncheon 2020
 - Remembrance Service 2020
 - Christmas Markets 2020
 - Cleve Christmas Pageant 2020
 - Australia Day Ceremony 2021
 - Business Networking Event 2021
 - ANZAC Day Service 2021
 - SA Youth Week 2021 (if funding available)

7.2 A Sustainable Population

- Provide ongoing support to youth activities when funding becomes available.
- Provide a Centrelink access point and services to the community.
- Provide Bank SA Agency services to the community.

7.3 Prosperous Local Economy

- Support regional economic initiatives provided by Regional Development Australia (Whyalla and Eyre Peninsula).
- Continually promote our district through different media channels including visitor guides and social media.
- Provide support and co-ordinate local business development including the Business Networking Event 2021.
- Develop Caraptee Hill Conservation Park and Hiking Trail.

- Investigate potential areas in the district to develop RV Parks and have Concept Plans prepared.
- Investigate potential areas for recreational area development in Cleve and have Concept Plan prepared.

7.4 Quality Services and Infrastructure

- Seek funding to construct the Arno Bay Walking & Cycling Trail.
- Increased efficiency of storm water harvesting in the Cleve township, including the extension and lining of the storm water dam located at the waste water treatment site and Birdseye Highway.
- Reseal a section of Mangalo Road, Cleve and the Elson Subdivision Streets in Cleve including line marking and guide posts installed.
- Re-sheet 31km of unsealed roads.
- Construct footpath on Alexandria Street, Arno Bay.
- Upgrade plant and machinery – grader, tractor and motor vehicles.
- Upgrade and carry out maintenance to the Cleve, Arno Bay, Darke Peak and Verran Cemeteries.
- Beautify the Cleve Township Entrances by cleaning up the brush/shrubbery on the sides of the road on Birdseye Highway.

7.5 An Engaged Community

- The 84th EPLGA Conference to be held in Cleve.
- Review all financial documentation, procedures and policies with consultant.
- Continual review and update of Council's policies and related procedures.
- Continue to update the Work Health & Safety (WHS) and Risk Management (RM) programs.
- Continue to update skills of elected members and staff through training.
- Utilise shared services with local councils when and where we can.
- Publish monthly Council newsletter and eNewsletter.
- Maintain regular updates on website and social media pages.

8. Non-Financial Performance Measures – Achievements 2019-20

The following proposed non-financial performance measures for the financial year are linked to the District Council of Cleve Strategic Plan 2016-2021:

| 1 Infrastructure – Quality in build, maintenance and fit for purpose | |
|--|-----------|
| Project | Comment |
| Re-sheet 34.5kms unsealed roads | Completed |
| Reseal 1.5km Mangalo Road | Completed |
| Reseal Tel El Kebir Terrace, Arno Bay | Completed |

| | |
|---|---------------|
| Construct footpath on Fourth Street, Cleve | Completed |
| Upgrade of various plant and motor vehicles | Completed |
| Construct kerbing at town entrance on Birdseye Highway, Cleve | Completed |
| Upgrade to LED Street Lighting | Ongoing |
| Concrete 1 bay at the Implement Shed at the Depot | Completed |
| Concrete carpark at Unit 4 of the Cleve Accommodation Units | Completed |
| Purchase minor capital plant & equipment as required | Ongoing |
| Investigate increased efficiency of stormwater harvesting in the Cleve township | Completed |
| Arno Bay CWMS Construction & Expansion | Completed |
| Cleve CWMS – relining the old earthenware pipes | Ongoing |
| Public Toilet Upgrade at Cleve Recreation Area | Complete |
| Arno Bay Boat Ramp – Pontoon Replacement | Not Complete |
| Installation of Sealing & Shelter next to Jumping Pillow in Turnbull Park | Complete |
| Turnbull Park Playground Equipment & Sofffall Replacement | Completed |
| Replacement of air-conditioning units at Council Office | Ongoing |
| Cleve District Hall – Acoustic Tile Replacement | Ongoing |
| Destination Eyre Program (Signage Audit over 2 years) | Completed |
| Cleve District Signage Updates | Ongoing |
| 2 Economy – Dynamic, sustainable, diversified and growing | |
| Extend caravan park land | Not Completed |
| Cleve & District Business Networking Event held | Completed |
| Advertising through print media, social media, council newsletter and eNewsletter | Completed |
| Develop Carapee Hill Conservation Park and Hiking Trail | Ongoing |
| Annual subscription for Spendmapp | Ongoing |

| | |
|---|--------------|
| 3 Built and Natural Environment – Enhanced appreciation, management and utilisation | |
| Secure funding to construct Arno Bay Walking & Cycling Trail | Not Complete |
| 4 Community and Culture – Vibrant, diverse & inclusive with appreciation of local heritage | |
| Supported and coordinated community events and functions including: <ul style="list-style-type: none"> ➤ Seniors Week Luncheon 2019 ➤ Remembrance Day Service 2019 ➤ Christmas Markets 2019 ➤ Cleve Christmas Pageant 2019 ➤ Australia Day Ceremony 2020 ➤ Business Networking Event 2020 ➤ ANZAC Day Service 2020 | Completed |
| Coordinated Youth Week 2020 Event – Outdoor Movie Event | Postponed |
| RSL Memorial & War Uniform Display (Veterans SA Grant) | Ongoing |
| Provided grants to local community groups through the Community Grants Scheme | Completed |
| Observation Hill Paving Project | Completed |
| Provided ongoing support to the Community Library | Ongoing |
| Provide ongoing support to the Cleve RSL memorabilia display | Ongoing |
| Provided a Centrelink access point to the community | Ongoing |
| Provided Bank SA services to the community | Ongoing |
| Employment of a Drought Project Officer to provide assistance and advice to those in the District affected by the drought conditions as part of the Drought Communities Program | Completed |
| 5 Business Governance – Excellence in leadership, financial management and operations governance | |
| Review of Council’s suite of Strategic Management Plans including the Strategic Plan, Annual Business Plan & Annual Budget, Infrastructure & Asset Management Plan and Long Term Financial Plan | Completed |

| | |
|---|---------|
| Review and update Council policies and related procedures | Ongoing |
| Implement advertising through monthly newsletter via mail | Ongoing |
| Maintained regular updates on website and social media | Ongoing |
| WHS and Risk – Utilisation of one system, risk management, business continuity plan, disaster recovery plan, cloud based risk management system, Skytrust | Ongoing |

9. Grant Funding

Local Government receives three types of grant funding:

General Purpose & Local Roads Financial Assistance Grants (Federal)

Council has complete discretion as to expenditure of funds received.

Council's 2020-21 budgets assume that four quarterly instalments of Federal Government financial assistance grants (both general purpose and local roads components) will be received during 2020-21.

Roads to Recovery Grants (Federal)

While funds received are to be spent on road projects, Council has complete discretion on whether such spending is on maintaining, renewing or upgrading roads.

Council is, however, required to maintain its own source funds' road expenditure levels as a condition of this program.

| Grant Funding | Amount \$,000 |
|---|--------------------------|
| Local Roads Grant | 423 |
| Supplementary Roads Grant | TBA |
| General Purpose Financial Assistance Grant | 1,046 |
| Roads to Recovery | 401 |
| Drought Communities Programme – Extension Grant | 889 |
| Other Grants | 5 |
| Total Grant Funding | 2,763 |

10. Funding the Business Plan

A surplus of \$312k is being forecast for 2020-21. The operating result measures the difference between operating revenue and expenses for the period. The Council's long-term financial sustainability is dependent on ensuring that, on average over time, its expenses are less than its revenue.

Council's revenue in 2020-21 includes \$3.537M proposed to be raised from general and other rates.

Other sources of proposed revenue for the Council are:

- user charges and commercial revenue
- statutory charges set by State Government
- grants
- other revenue

11. Uniform Presentation of Council Finances

The Uniform Presentation of Council Finances together with the results of the Key Financial Indicators provides a summarised report that focuses on Council's finances at a strategic level.

Readers are strongly encouraged to take the time to comprehend how this report is structured and what the implications of the various lines of this report are for the Key Financial Indicator calculations. Definitions and examples of the key components of this report are included in the glossary at the end of this document.

The Uniform Presentation of Finances report highlights the operating surplus/(deficit) measure which is considered the most critical indicator of a Council's financial performance.

The last line, or rather the result of this report, is the movement in Net Financial Liabilities (Net Lending/Borrowing) for the year based on Council's planned capital and operating budgets for that year.

Achieving a zero result on the net lending/(borrowing) measure in any one year essentially means that the Council has met all of its expenditure (both operating and capital) from the current year's income (with income including amounts received specifically for new/upgraded assets).

| Uniform Presentation of Finances | Forecast 2019-20 \$,000 | Budget 2020-21 \$,000 |
|---|-------------------------------|-----------------------------|
| Operating Revenue | 6,327 | 6,279 |
| less Operating Expense | (5,960) | (5,967) |
| Operating Surplus / (Deficit) before Capital Amounts | 368 | 312 |
| less Net Outlays on Existing Assets | | |
| Capital Expenditure on renewal and replacement of Existing Assets | 2,733 | 2,491 |
| less Depreciation, Amortisation & Impairment | (1,916) | (1,916) |
| less Proceeds from Sale of Replaced Assets | (70) | (70) |
| | 747 | 505 |
| less Net Outlays on New & Upgraded Assets | | |
| Capital Expenditure on New & Upgraded Assets | 1,105 | 1,268 |
| less Amounts specifically for new or upgraded Assets | (666) | (704) |
| less Proceeds from Sale of Surplus Assets | 0 | 0 |
| | 439 | 565 |
| Net Lending/ (Borrowing) for Financial year | (819) | (758) |

The above data indicates that Council will reduce its level of cash reserves by approximately \$758k. Current expectations are that Council will have \$5.2M in reserves as at 30 June 2021.

A full explanation of the components to the above Uniform Presentation of Finances is contained in Appendix A.

12. Rating Arrangements 2020-21

Service Charges:

Community Wastewater Management Systems – Service Charge

Pursuant to Section 155 of the Local Government Act 1999, the Council proposes to adopt an annual service charge for the financial year ending 30 June 2021, in respect of the prescribed service of effluent waste disposal, on all land to which the Council provides or makes available the service as follows:

- CWMS – Connected Allotments \$505
- CWMS – Unconnected Allotments \$337

CATV – Service Charge

Pursuant to Section 155 of the Local Government Act 1999, the Council proposes to adopt an annual service charge for the financial year ending 30 June 2021, in respect of the prescribed service of the CATV, on all land to which the Council provides or makes available the service as follows:

- CATV Service – Cleve (Elson Subdivision) \$115
- CATV Service – Cleve (Whyte Street/Cottages) \$115

Kerbside Bin Collection – Service Charge

Pursuant to Section 155 of the Local Government Act 1999, the Council proposes to adopt an annual service charge for the financial year ending 30 June 2021, in respect of the prescribed service of kerbside bin collection, on all land to which the Council provides or makes available the service as follows:

- Kerbside Bin Collection \$240
(Cleve, Arno Bay, Rudall & Darke Peak)

Method used to value land

The Council adopted to continue to use Capital Value as the basis for valuing land within the Council area. The Council considers that this method of valuing land provides the fairest method of distributing the rate burden across all ratepayers on the following basis:

- the equity principle of taxation requires that ratepayers of similar wealth pay similar taxes and ratepayers of greater wealth pay more tax than ratepayers of lesser wealth;
- property value is a relatively good indicator of wealth and capital value, which closely approximates the market value of a property and provides the best indicator of overall property value; and
- the distribution of property values throughout the Council area is such that few residential ratepayers will pay significantly more than the average level of rates payable per property.

Adoption of valuations

The Council adopted the most recent valuations made by the Valuer-General that are made available to the Council at the time that the Council adopts the budget, being valuations as at the 31 May 2020.

If a ratepayer is dissatisfied with the valuation made by the Valuer-General, you may object to the valuation referred to on the notice within 60 days after the date of service of receiving the notice of valuation.

- Note: (a) if you have previously received a notice under the Local Government Act 1999 referring to the valuation and informing you of a 60 day objection period, the objection period is 60 days after service of the first notice;
- (b) you may not object to the valuation if the Valuer-General has already considered an objection by you to that valuation.

The Valuer-General may extend the 60 day objection period where it be shown there is reasonable cause to do so by a person entitled to make an objection to a valuation.

A written objection to a valuation must set out the full and detailed grounds for objection. Objections can also be submitted via an online form at <http://www.sa.gov.au/landservices> and enter "Objecting to a Valuation" in the search field. Differential Rates (and or charges) imposed by rates (and or charges) are still due and payable by the due date even if an objection has been lodged.

Objections are to be forwarded to:

State Valuation Office
GPO Box 1354, ADELAIDE SA 5001
101 Grenfell Street, ADELAIDE SA 5000

E-mail: LSGObjections@sa.gov.au

Phone: 1300 653 346

Fax: 08 8226 1428

Business Impact Statement

The Council has considered the impact of rates on all businesses in the Council area, including primary production. In considering the impact, Council assessed the following matters:

- Council via elected members direct consultations with ratepayers;
- the equity of the distribution of the rate burden between classes of ratepayers receive broadly comparable services and are generally similarly impacted upon by prevailing economic conditions;
- Council's policy on facilitating local economic development preference for local suppliers where price, quality and service provision are comparable to suppliers outside the Council area; and
- current local, state and national economic conditions and expected changes during the next financial year. The general economic climate is stable and appears likely to continue to be stable over the next 12 months.

Council's Revenue Raising Powers

All land within a Council area, except for land specifically exempt (eg, crown land, Council occupied land and other land prescribed in the Local Government Act 1999 – refer to Section 147 of the Act), is rateable.

The Local Government Act 1999 provides for a Council to raise revenue for the broad purposes of the Council through a general rate, which applies to all rateable properties, or through differential general rates, based on either land use and/or locality of properties.

In addition, Council can raise separate rates, for specific areas of the Council or service rates or charges for specific services. The Council also raises revenue through fees and

charges, which are set giving consideration to the cost of the service provided and any equity issues.

Differential General Rates *(rate in the dollar will be calculated when the final valuations have been received from the Valuer General's office)*

The Council adopted to impose differential general rates varying according to the locality of the land and its use.

All land use within the Commercial (Bulk Handling) Zone as described in Council's Development Plan as consolidated 1 December 2011, is set at **0.958588** cents in the dollar.

Land outside the Commercial (Bulk Handling) Zone with the following land uses are set at:

- Residential **0.233452** cents in the dollar
- Commercial **0.233452** cents in the dollar
- Industry **0.233452** cents in the dollar
- Primary Production **0.357523** cents in the dollar
- Vacant Land **0.233452** cents in the dollar
- Other **0.233452** cents in the dollar

Council's budget contains general rate revenue of \$2.9M, net of rebates. This represents a 0% increase on total general rates raised (net of rebates) compared to 2019-20.

The average residential rates payable is budgeted to be \$808.00.

Fixed Charge

The Council adopted a fixed charge of \$487. The fixed charge is levied against the whole of an allotment (including land under a separate lease or license). Only one fixed charge is levied against two or more pieces of adjoining land (whether intercepted by a road or not) if they are owned by the same owner and occupied by the same occupier. The reasons for imposing a fixed charge is the Council considers it appropriate that all rateable properties make a contribution to the cost of creating and maintaining the physical infrastructure that supports each property.

Pensioner Concessions, State Senior Card Ratepayer (Self-Funded Retiree) and Other Concessions

From 1 July 2015, the State Government elected to replace the concession on Council rates with the "cost of living payment" provided directly to those entitled. This payment may be used for any purpose, including offsetting Council rates. To check eligibility contact the Department for Communities and Social Inclusion Concessions Hotline 1800 307 758 or at www.sa.gov.au/.

From 1 July 2017, the State Government is providing an alternative method of delivering the CWMS pensioner concession. This concession will no longer be processed through the Council rates.

Postponement of Rates - Seniors

Ratepayers who hold a State Seniors Card (or who are eligible to hold a State Seniors Card and have applied for one) are able to apply to Council to postpone payment of rates on their principal place of residence. Postponed rates remain as a charge on the land and are not required to be repaid until the property is sold or disposed of. Interest (at the rate

prescribed in the Local Government Act 1999) will be charged and compounded monthly on the total amount postponed, until the debt is paid.

Natural Resources Management Levy

The Natural Resources Management (NRM) Levy is a State Government initiative under the Natural Resources Management Act 2004.

The Levy provides additional funding to help take care of natural resources such as water, soil, animal and plant control sustainably developing and protecting natural resources for the benefit of communities and future generations living in the Cleve district.

Council levies an amount against each rateable property to collect the amount determined by the State Government.

The total levy to be collected for 2020-21 is approximately \$107,246. The levy is collected from all rateable land in Council's area within the board.

Rebate of Rates

The Local Government Act 1999 requires Councils to rebate the rates payable on some land. Specific provisions are made for land used for health services, community services, religious purposes, public cemeteries and educational institutions. Discretionary rebates may be applied by the Council under Section 166 of the Act.

Sale of Land for Non-payment of Rates

The Local Government Act 1999 (Section 184) provides that Council may sell any property where the rates have been in arrears for three years or more. The Council is required to provide the principal ratepayer and the owner (if not the same person) with details of the outstanding amounts and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month.

Payment of Rates

Council rates are billed quarterly in accordance with the *Local Government Act 1999*.

Rates may be paid as follows:

- BPay by Internet Banking. Please pay each assessment in a separate transaction to ensure the amount is allocated correctly;
- Australia Post Billpay by paying in person at any Post Office, phone 131816 or go online to postbillpay.com.au;
- phone the District Council of Cleve on 08 8628 2004 during business hours to pay with Bankcard, Mastercard or Visa. Please quote your Assessment Number;
- post your bank cheque (marked payable to the District Council of Cleve) with your remittance to the District Council of Cleve, PO Box 36, Cleve SA 5640; or
- in person at the District Council of Cleve Office at 10 Main Street, Cleve SA 5640.

That pursuant to Section 181(1) of the Local Government Act 1999, all rates are payable in four equal or approximately equal instalments on or before the following dates:

- 15 September 2020
- 15 December 2020
- 15 March 2021
- 15 June 2021

and further that, pursuant to Section 181(11) of the Local Government Act 1999, Council determines that:

- ratepayers may apply to pay their rates and service charges in full by 15 December 2020;
- such applications must be lodged with Council by 15 September 2020;
- if rates in these circumstances are paid in full by 15 December 2020, fines and interest will not be applied for the September to December period.

Late Payment of Rates

The *Local Government Act 1999* provides that councils impose a penalty of 2% on any payment for rates, whether installment or otherwise, that is received late. A payment that continues to be late is then charged an interest rate, set each year according to a formula in the Act, for each month it continues to be late. The purpose of this penalty is to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time, to allow councils to recover the administrative cost of following up unpaid rates and to cover any interest cost the council may meet because it has not received the rates on time.

The Council imposes late payment penalties strictly in accordance with the Local Government Act 1999.

When the Council receives a payment in respect of overdue rates the Council applies the money received as follows:

- First – to satisfy any costs awarded in connection with court proceedings;
- Second – to satisfy any interest costs;
- Third – in payment of any fines imposed; and
- Fourth – in payment of rates, in date order of their imposition (starting with the oldest account first).

13. CONSULTATION

The Draft Annual Business Plan & Annual Budget was advertised in the Eyre Peninsula Tribune and on Southern Cross Classifieds.

According to Notice 2 made under the Minister for Local Government's emergency powers published in the Government Gazette titled "Public Access and Public Consultation Notice (No 2) 2020", the legislative requirement for Council to hold a public meeting and the mandatory public consultation requirement on the Council's annual business plan has been removed. An online presentation by Council Management was advertised and held via online platform, Zoom, on Wednesday 13 May 2020 inviting community members to log in.

Copies of the Draft Annual Business Plan & Annual Budget are available on Council's website and at the Council Office at 10 Main Street, Cleve.

14. COUNCIL CONTACT

Council can be contacted by:

Person: 10 Main Street, Cleve SA 5640
Mail: PO Box 36, Cleve SA 5640
Email: council@cleve.sa.gov.au
Phone: 08 8628 2004
Website: www.cleve.sa.gov.au

Appendix A – Explanation of Uniform Presentation of Finances

(example only for explanation purposes – left blank intentionally)

| UNIFORM PRESENTATION OF FINANCES | 2019-2020 Forecast \$'000 | 2020-2021 Budget \$'000 |
|---|---------------------------------|-------------------------------|
| Income | | |
| less Expenses | | |
| Operating Surplus/(Deficit) | - | - |
| Less: Net Outlays on Existing Assets | | |
| Capital Expenditure on Renewal/Replacement of Existing Assets | | |
| less Depreciation, Amortisation and Impairment Expenses | | |
| less Proceeds from Sale of Replaced Assets | | |
| Net Outlays on Existing Assets | - | - |
| Less: Net Outlays on New and Upgraded Assets | | |
| Capital Expenditure on New/Upgraded Assets | | |
| less Amounts received specifically for New/Upgraded Assets | | |
| less Proceeds from Sale of Surplus Assets | | |
| Net Outlays on New and Upgraded Assets | - | - |
| | | |
| Net Lending/(Borrowing) for Financial Year | - | - |

Explanation/Examples of Components of Uniform Presentation of Finances

Operating Revenue and Expenditure: Represent the totals from the relevant lines of the Statement of Comprehensive Income (operating statement) for the year being reported on.

Capital Expenditure on renewal and replacement of Existing Assets: e.g. Roads reseals, replacement tractor, building renovations, replacement computer hardware.

Proceeds from sale of replaced assets: e.g. trade in value of a tractor or motor vehicle being replaced.

Capital Expenditure on New and Upgraded Assets: e.g. constructing a new building, constructing a new catchment pond, purchasing a piece of machinery that was not previously on hand.

Amounts specifically for new or upgraded Assets: e.g. Capital grants to partly fund a new CWMS, funds received to build new footpaths that did not previously exist.

Proceeds from Sale of Surplus Assets: Proceeds from the sale of a council building that was no longer required, sale of surplus land.

Appendix A – Explanation of Uniform Presentation of Finances (continued)

New/Upgraded vs Renewal/Replacement of Assets

The following definitions have been obtained from the South Australian Local Government Model Financial Statements (see <http://www.lga.sa.gov.au/site/page.cfm?u=769#e4291>).

A *new asset* is additional to Council's previous asset complement (e.g. roads constructed as part of a Council-owned subdivision are new assets. Similarly laying footpaths in areas where they did not previously exist are also new assets).

An *upgraded asset* replaces a previously existing asset with enhanced capability or functionality.

Renewal or replacement of an asset occurs where a previously existing asset is replaced without enhancement of the service capability except where this is incidental and unavoidable.

It is possible for capital expenditure to be a *combination of renewal as well as upgrade*. This is particularly prevalent in this Council region due to the increased volume of B-double traffic experienced in recent times. This has required existing roads to be rebuilt to higher standards (e.g. the replacement of a road that was initially was a 6 metre wide sheeted surface with an 8 metre width sheeted surface can be considered part replacement and part upgrade).

The important point to understand is that if Council is not able to replace its existing assets in a timely manner then new assets should not be built unless essential. By building new assets Council is effectively building new liabilities as the assets usually don't generate revenue (e.g. roads), cannot be sold, and will need to be maintained and eventually replaced.

Appendix B - Statutory Statements

| STATEMENT OF COMPREHENSIVE INCOME | Forecast 2019-20 \$,000 | Budget 2020-21 \$,000 |
|--|-------------------------------|-----------------------------|
| INCOME | | |
| Rates | 2,926 | 2,926 |
| Rates Other | 591 | 612 |
| Statutory Charges | 28 | 15 |
| User Charges | 251 | 250 |
| Grants & Subsidies | 2,154 | 2,060 |
| Investment Income | 124 | 124 |
| Reimbursements | 127 | 201 |
| Other Revenues | 127 | 92 |
| Total Operating Income | 6,327 | 6,279 |
| EXPENDITURE | | |
| Employee Costs | 1,657 | 1,528 |
| Materials, Contracts & Other Expenses | 2,345 | 2,482 |
| Depreciation | 1,916 | 1,916 |
| Finance Charges | 41 | 41 |
| Total Operating Expenditure | 5,960 | 5,967 |
| OPERATING SURPLUS/(DEFICIT) | 368 | 312 |
| Gain / Loss on Disposal of Assets | 0 | 0 |
| Amounts Received Specifically for New Assets | 666 | 704 |
| NET SURPLUS / (DEFICIT) transferred to Equity Statement | 1,034 | 1,015 |

| STATEMENT OF FINANCIAL POSITION | Forecast 2019-20 \$,000 | Budget 2020-21 \$,000 |
|---|-------------------------------|-----------------------------|
| ASSETS | | |
| CURRENT ASSETS | | |
| Cash & Cash Equivalents | 6,092 | 5,176 |
| Trade & Other Receivables | 649 | 649 |
| Inventories | 8 | 8 |
| Total Current Assets | 6,750 | 5,833 |
| NON-CURRENT ASSETS | | |
| Financial Assets | 261 | 261 |
| Infrastructure, Property, Plant & Equipment | 47,939 | 49,712 |
| Other | 863 | 863 |
| Total Non-Current Assets | 49,063 | 50,837 |
| TOTAL ASSETS | 55,813 | 56,670 |
| LIABILITIES | | |
| CURRENT LIABILITIES | | |
| Trade & Other Payables | 399 | 399 |
| Borrowings | 158 | 158 |
| Short Term Provisions | 478 | 478 |
| Total Current Liabilities | 1,035 | 1,035 |
| NON-CURRENT LIABILITIES | | |
| Long Term Borrowings | 495 | 337 |
| Long Term Provisions | 36 | 36 |
| Total Non-Current Liabilities | 531 | 373 |
| TOTAL LIABILITIES | 1,566 | 1,408 |
| NET ASSETS | 54,247 | 55,262 |
| EQUITY | | |
| Accumulated Surplus | 25,910 | 26,925 |
| Asset Revaluation Reserve | 27,702 | 27,702 |
| Other Reserves | 635 | 635 |
| TOTAL EQUITY | 54,247 | 55,262 |

| STATEMENT OF CASH FLOW | Forecast 2019-20 \$,000 | Budget 2020-21 \$,000 |
|---|-------------------------------|-----------------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Receipts | | |
| Operating Receipts | 6,203 | 6,155 |
| Investment Receipts | 124 | 124 |
| Payments | | |
| Operating Payments to Suppliers & Employees | 5,057 | 4,100 |
| Finance Payments | 41 | 41 |
| Net Cash provided by (or used in) Operating Activities | 1,229 | 2,138 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | |
| Receipts | | |
| Grants Specifically for new or upgraded assets | 666 | 704 |
| Sale of replaced Assets | 70 | 70 |
| Sale of surplus Assets | 0 | 0 |
| Payments | | |
| Expenditure on renewal/replaced assets | 2,733 | 2,491 |
| Expenditure on new/upgraded assets | 393 | 1,268 |
| Net cash provided by (used in) Investing Activities | (2,390) | (2,986) |
| CASH FLOWS FROM FINANCING ACTIVITIES | | |
| Receipts | | |
| Proceeds from Borrowings | 90 | 90 |
| Payments | | |
| Repayment of Borrowings | 158 | 158 |
| Net Cash Provided by (Used in) Financing Activities | (68) | (68) |
| Net Increase / Decrease in Cash | (1,229) | (916) |
| Cash and Cash Equivalents at start of reporting period | 7,321 | 6,092 |
| CASH & CASH EQUIVALENTS AT THE END OF THE REPORTING PERIOD | 6,092 | 5,176 |

| STATEMENT OF EQUITY | Forecast 2019-20 \$,000 | Budget 2020-21 \$,000 |
|---|-------------------------------|-----------------------------|
| ACCUMULATED SURPLUS | | |
| Balance at end of previous reporting period | 24,876 | 25,910 |
| Net Result for Year | 1,034 | 1,015 |
| Transfer from Reserves | 0 | 0 |
| Transfer to Other Reserves | 0 | 0 |
| Balance at end of period | <u>25,910</u> | <u>26,925</u> |
| ASSET REVALUATION RESERVE | | |
| Balance at end of previous reporting period | 27,702 | 27,702 |
| Gain on Revaluation of Property Plant & Equipment | 0 | 0 |
| Balance at end of period | <u>27,702</u> | <u>27,702</u> |
| OTHER RESERVES | | |
| Balance at end of previous reporting period | 635 | 635 |
| Transfers from Accumulated Surplus | 0 | 0 |
| Transfers to Accumulated Surplus | 0 | 0 |
| Balance at end of period | <u>635</u> | <u>635</u> |
| TOTAL EQUITY AT END OF REPORTING PERIOD | <u>54,247</u> | <u>55,262</u> |

Appendix C - Services provided to the community by Council - Where your rates are spent

Following is a detailed explanation of the services provided by the Council to the community. The cash flows generated by the provision of these services are summarised in the budget for the financial year ending 30 June 2019. The services are broken up into the 5 organisational units of the council, being corporate services, community services, infrastructure services, environmental services and executive services.

CORPORATE SERVICES

There are 2 categories of governance, being organisational and elected member. Expenses incurred in this service include executive salaries, elected members expenses and allowance, member training, memberships, travel, conferences, public liability, insurance, administration and officer support to Council.

Administration

Administration services cover the following activities:

- Financial Services – provision of accounting services, record keeping, bill paying, payroll, insurance, financial reporting and management.
- Human Resources – compliance with occupational Work Health and Safety (WHS) policies and legislation, recruitment, rehabilitation and performance management.
- Information Technology – operation of the council's information technology systems, purchase of computer hardware.
- Communication – telephone and internet services.
- Rates Administration – administration and collection of rates and associated record keeping.
- Records Management – maintenance of records management system.
- Customer Service – customer support at the council office plus a range of community administration services.

Financing & Investing

Covers cash inflows and outflows associated with the Council's financing and investing activities.

COMMUNITY SERVICES

Aged Services

This service covers the following activity:

- Support of community health service
- Aged care feasibility study completed
- Seniors Week Luncheon
- Centrelink Agency

Youth Services

This service covers the following activities:

- Youth Week Event held (if funding available)
- Cleve Skate Park

Cultural & Arts

This service covers the following activities:

- Event support
- Civic functions
- Support community arts initiatives

Library Services

Council will work with DECS to ensure the library service will continue to meet the needs of the population. The services provided by libraries include:

- Books and magazines
- Free internet

INFRASTRUCTURE SERVICES

Community Waste Water Management System (CWMS)

This service covers maintenance and construction of the effluent scheme at Cleve and Arno Bay. Activities include repairing and replacing lines as required. Ongoing inspections of system connections are also conducted to ensure all connections have been installed and operating correctly.

The Cleve CWMS is currently undergoing a relining project of all the old earthenware pipes. This project is due to be completed in 2020/21. The Arno Bay CWMS expansion project commenced in 2018/19 and includes the remainder of the shacks, caravan park and parklands in Arno Bay and is due to be completed in 2019/20.

Waste Management

This service includes collection of waste, operation of a waste transfer station at Cleve and Arno Bay, general litter collection and drum musters. The solid waste levy payable to the Environmental Protection Agency is also charged to this area.

Kerbside Rubbish & Recycling Collection

This service includes providing kerbside rubbish and recycling collection to Cleve, Arno Bay, Darke Peak and Rudall using the Council owned waste truck.

Roads & Footpaths

This service covers the following activities:

- Road and footpaths construction – annual works program and developer contributed works
- Road maintenance – fixing pot holes, reinstating trenches across roads, small patches of resealing and repairing and straightening rough edges (kerbing, water tables and traffic signage are also charged to this area)
- Ongoing upgrade and replacement of plant and equipment.
- Road maintenance of rural unsealed roads – grading, tree trimming and spraying of weeds
- Footpath maintenance and repairs
- Street sweeping in each of the townships
- Cleve Aerodrome – inspections and maintenance to runway lights, windsock and also maintaining the grass
- Street cleaning

- Car parking
- Works depots
- Walking and cycling tracks

Foreshore Protection

This service covers the management of coastal environment and provision of facilities to enable sustainable use of coastal areas including the provision of boat ramps and marina area at Arno Bay. Revegetation will be undertaken where required to ensure protection of the foreshores.

Stormwater Drainage

This service covers the storm water management and recycling including management and collection of street runoff and the development of capital schemes to enable the reuse of storm water.

Private Works

This service covers the infrastructure works performed by Council on behalf of individuals or the government. This work is charged out at commercial rates.

ENVIRONMENTAL SERVICES

Legislative Compliance

This service covers dog and cat management, traffic control, fire control, health control, noise, litter and emergency services as required under various pieces of legislation.

Parks and Gardens

This service covers the provision and maintenance of parks and recreational facilities including parks and reserves as well as playgrounds.

Planning

Planning includes the assessment of development applications under the Development Act to ensure compliance with the Council's development plan and the building code. It is a statutory requirement of Local Government to perform this function.

Cemeteries

Council operates cemeteries in each of the townships for the local and regional community. Expenditure includes the costs involved in locating, digging and backfilling of graves and general maintenance of the area.

Public Conveniences

The maintenance and cleaning of public conveniences is undertaken by Council on a regular basis. Council will continue to undertake maintenance and upgrades of these facilities as and when required. Public conveniences are inspected with basic plumbing, repairs and maintenance carried out as required.

Natural Resource Management

Council collects a levy on behalf of the State Government and the Natural Resource Management Board. Decisions relating to natural resource management are made by this Board independently from the Council.

EXECUTIVE SERVICES

Economic Development

Economic development activities include strategic land divisions, Regional Development Australia membership, encouraging industrial development as well as representing the Cleve district's interests at other levels of government.

Tourism

Tourism activities include increasing visitation by tourists through the district. This includes tourism signage, marketing and promotion through various forms of media, special events, development of tourism assets including walking and cycling trails, the RV friendly sites and camping grounds.