

ANNUAL REPORT

2023/2024

Adopted 27 November 2024

DISTRICT COUNCIL OF CLEVE



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OUR REGION

Established on May 4, 1911, the District Council of Cleve encompasses a diverse and vibrant region on the Eyre Peninsula of South Australia. Covering an expansive area of 501,885 hectares, the district includes three primary towns—Arno Bay, Cleve, and Darke Peak—each contributing unique attributes to our community.

The history of Cleve dates back to 1853 when the McKechnie brothers—James, Peter, and Donald—became the first European settlers, establishing a sheep run at Wangaraleednie, meaning "hill of the west wind" in the local Aboriginal language. Recognising the agricultural potential, the town of Cleve was surveyed in 1878 to support the growing wool and crop industries and was officially gazetted on March 6, 1879. Named after Cleve House in Devon, England, the town's layout mirrors Adelaide's grid design, surrounded by parklands.

The Towns of Our District

- **Arno Bay**: Once known as Salt Creek Cove, Arno Bay is a picturesque coastal town renowned for its pristine beaches and an award-winning boardwalk that offers scenic strolls along the coastline. Historically, it served as a vital port for Cleve's agricultural products, facilitating essential sea transport for early settlers.

- **Cleve**: The heart of our district, Cleve stands out as the administrative hub, with streets adorned by one-of-a-kind reclaimed metal sculptures. It is home to Sims Farm, a notable educational institution promoting agricultural studies. Cleve's recreational amenities include well-maintained picnic areas, playgrounds, and the Cleve Playspace and Pump Track, providing enjoyable environments for families next to the sporting oval and clubrooms.

- **Darke Peak**: Nestled near Carappee Hill—the highest elevation on the Eyre Peninsula at 495 meters above sea level—Darke Peak offers panoramic views of the surrounding landscape. Adventurers can tackle the 2.5-hour return hike to Carappee Hill Conservation Park, experiencing the natural beauty and challenge of the terrain.

Agriculture has long been the cornerstone of our district's prosperity. From livestock farming to the bulk handling of cereal grains and oilseeds, this sector remains a significant source of employment, with bulk grain handling facilities in several towns. The district's dry lands are well-suited for wheat and sheep farming, historically providing reliable sources of income.

Beyond our agricultural roots, the district is evolving by embracing new industries focused on regeneration and sustainability. This shift reflects a broader trend toward green initiatives and forward-looking economic development, ensuring our community adapts to thoughtful progress while preserving our heritage.

Our district offers a wealth of natural and recreational attractions:

- Yeldulknie Weir and Reservoir: Featuring a heritage-listed wheelhouse and scenic bush walks along the creek, it's a notable site for those interested in natural attractions. The Yeldulknie Conservation Park Hiking Trail, known locally as the "waterfall walk," provides an accessible nature experience.
- Turnbull Park in Arno Bay: A pleasant stop for travellers with a jumping pillow and convenient proximity to the jetty and foreshore, ideal for families and visitors alike.
- Community Events: Cultural events like the biennial field day showcase farming equipment and innovations, reflecting our agricultural roots and contributing to local culture.
- The District Council of Cleve manages assets valued at approximately $60 million, including critical infrastructure such as an airport, road networks, footpaths, effluent drainage systems, playgrounds, and community halls.

OUR PROFILE

8:30am – 5:00pm
Office Opening Times
Mnday to Friday

1,556
Rateable Properties

Development Applications **29**

$ 6,403,482
(Compared with 29 and value of $7,402,925 in 2022/24)

District Area
501,885 ha

30 km
Total Coastline

Road Length
Council Owned
1,560 km

State Government Owned **170 km**

1,757
Total Residents
51.9% Male
48.1% Female

Resident Base
94.4% Australian
5.6% Born overseas

342.4mm
Average Rainfall Ranges
(Compared to 463mm 2022/23)
Source - Daily Weather Observations
Bureau of Meteorology

- Population and District Area information obtained through Australian Bureau of Statistics 2021
- Rainfall data obtained from Bureau of Meteorology Daily weather observations

456
Animals Registered
(Compared to 457 in 2022/23)
89 Cats
367 Dogs



A MESSAGE FROM THE MAYOR



I am pleased to present this years Annual Report, showcasing the District of Cleve's commitment to fostering a vibrant community. This year, we focused on enhancing the community landscape, maintaining community assets and progressing several projects that will hopefully see new investment and job opportunities created into the future.

A remarkable event occurred in late December 2023, the Yeldulknie Weir was filled to capacity during preceding rain. This was a sight to behold, marking the first overflow since 1993. Our dedicated outside crew showed exceptional efforts in managing this unexpected flood event across the district. Caravaners were led to safety and roads were carefully monitored and repaired as practicable. The District Council of Cleve's Facebook page led the way with updated posts regarding road closures and then openings.

Community events included the annual Seniors Week Luncheon, Remembrance Day Service, Cleve Christmas Pageant, Australia Day Celebration and ANZAC Day Dawn Service and were all well attended and events to be proud.

Arno Bay held a Halloween evening with all the participants, children and adults embracing the theme and dressing in costumes. The whole town comes alive with decorated homes for trick a treating, people everywhere and food and activities available on the foreshore. A great family event. Well done to the committee.

Remembrance Day Service was held in the Cleve RSL Hall and provided an opportunity for all to mingle and view the memorabilia on display. The ANZAC Day dawn service provided the same but with the added advantage of a delicious community cooked breakfast by the Cleve Districts Lions Club.

The Cleve Christmas Pageant was one of the best in recent memory with captivating entertainment, a diverse range of food options and a spectacular parade featuring approximately 20 creative float entries. Best Float was awarded to Rudall Motors. Local sponsorship continues to help make this a success, especially for the children. A BKT bike was donated by Goodyear Autocare Cleve and given away with a random stocking.

The Arno Bay New Year's Day Committee organised another successful Arno Bay New Years Day event. Their dedication and hard work contributed significantly to the community's joy marking the beginning of another year.

A special thanks to the Cleve Lions Club for the superb breakfast as part of Australia Day. Congratulations to our Citizen of the Year recipients; Citizen of the Year – Shirley Duncan, and Young Citizen of the Year – Alex Mason. Their contributions and achievements provide a positive impact on our community.

A new activity on the calendar was the very first Peak, Pedal & Pints – gravel ride held at Darke Peak. The riders provided excellent feedback and the follow up event next year will attract more riders and diversify the crowd to inject more tourists into our local area. We welcome riders from all over to enjoy the unique gravel course.

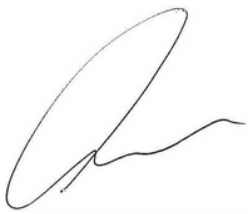
There have been 3 major enhancements during the year; Boarding House / Essential Workers and Students Accommodation Project completion, RSL Toilet upgrade and the Mural.

In regards to the housing project, the dire lack of rental accommodation and workers post-covid has been a major cause for concern. Arrival of the 9 houses in the Elson Subdivision will greatly help. The criteria being rental for students, or new workers to the district is set to revitalise the area. This project aligns perfectly with Council's goal of increasing and sustaining our population and will place us on the front foot moving forward.

An upgrade of the toilets at the RSL Hall has seen the old toilet block demolished and prefabricated new toilets put in place. A significant change for the better. The new mural on the Cleve District Hall (Institute), on Fourth Street has provided a visual prominence and potential to attracted those on the silo art circuit to pause and look. As the sun sets in the West, the mural glistens and is a true sight to behold. The artwork in Cleve is lifting and refreshing the town.

Together with the Council's Shopfront Renewal Grants, and Annual Community Grants, the towns in the district have a more inviting look. Something we can all get behind and enjoy.
The past year has been one of community building and resilience. Despite challenges, we have significantly enhanced the social and cultural well-being of our community.

We look forward to continuing this important work, fostering a district where everyone feels connected, supported, and proud to call home.



Phil Cameron
Mayor

A MESSAGE FROM THE CEO



This year, we made significant progress in enhancing the wellbeing and prosperity of our district, aligning our efforts with the goals set in our 2020-2025 Strategic Plan.

Our focus has been on providing leadership, delivering quality community services, and fostering economic development.

Key Achievements:

- **Infrastructure Development:** We invested $2.8 million in new asset construction.
- **Financial Planning:** Strengthened our Long-Term Financial Plan to ensure sustainable growth and the capacity to fund future projects consistent with our strategic objectives.
- **Community Wellbeing:** Developed a new model Health Plan to include the origin of a Wellbeing Index to better understand and serve our community's needs, enabling data-driven decisions to enhance quality of life.
- **Economic Development**: Supported local businesses and industries, acknowledging the success of projects like the Cleve RV Park, which significantly contributed to the local economy.
- **Education and Skills Development:** Recognised the Cleve Motor Trade Association for inspiring our district's young talent to pursue their futures here.
- **Essential Housing:** Acknowledged the development of the Boarding House / Essential Workers and Students Accommodation Project in Cleve to address critical housing needs.

Throughout these initiatives, regional development has been paramount. We have managed our resources carefully to deliver projects that meet our communities' immediate needs while laying a strong foundation for future growth.

I extend my sincerest gratitude to our dedicated council staff, elected members and supportive community, and industry and government partners. Our successes are a result of your unwavering commitment and tireless efforts to building a brighter future.

As we embark on the 2025-2030 Strategic Management Plan, we are excited to build on our achievements, embrace sustainable and regenerative industries as part of our bioeconomic focus, and forge an even brighter future for our district.

Our commitment to the wellbeing, prosperity, and biodiversity of the District of Cleve is unwavering. We are dedicated to creating a district where people are proud to live, work, and contribute to our community for years to come.

Thank you for your ongoing support and dedication to making our community the best it can be.

David Penfold
Chief Executive Officer



VISION, MISSION & VALUES

COUNCIL'S VISION

A thriving district of inclusive and supportive rural and coastal communities enjoying a safe, well-serviced and relaxed country lifestyle.

COUNCIL'S MISSION OR PURPOSE IS TO

Providing leadership and working with our community to meet their expectations.
Fostering a sense of community and inclusion.
Delivering quality community services and providing, maintaining and improving community facilities.
Encouraging economic development and maintenance of a sustainable population. Engaging with community and working with Stakeholders.
Being financially responsible in its decision making.

COUNCIL'S ELECTED MEMBERS AND STAFF ARE COMMITTED TO THE FOLLOWING VALUES IN EVERYTHING THEY DO

Efficient

We continuously explore ways to improve our efficiency in meeting community outcomes and be dependable in delivering quality services, infrastructure and facilities.

Consultative

We listen to our community's needs and aspirations and are consultative in our delivery.

Respectful

We demonstrate care and empathy in our processes, considerations and dealings within and beyond Council.

Integrity

We act with honesty and integrity in our dealings and are transparent in our decision making.

Innovative

We embrace innovation in pursuing quality and sustainable services, infrastructure and facilities.

Supportive

We embrace our role in supporting the community and fostering a sense of inclusion and pride.



The District Council of Cleve's Strategic Plan 2020-2025, adopted on 9 June 2020 details the following:

- What Council will do during its term in office to contribute to the social, economic and environmental well-being of its community.
- Identifies strategic directions, strategies and key projects and services that Council will deliver over the 5-year period.
- Broadly describes the links with regional, state and national objectives; and
- Meets legislative requirements.

The Council's strategic direction is expressed in a number of goals and objectives, namely:

Goal 1: A Connected, Resilient and Thriving Community

OUTCOMES

- A place where people want to live, want to stay and want to return to.
- Communities that are unique and proud. Where people feel part of their local community and also feel connected with their district. With a sense of pride and ownership beyond their front door.
- Vibrant communities that are active and engaged.
- A high level of resilience and optimism about the future despite adversity.
- A district where people feel safe.

STRATEGIES

- Develop a sense of community engagement and participation in district-wide events and facilities.
- Promote community assets for the benefit of all across the district.
- Continue to support valuable community events.
- Provide support to community groups in delivering well-run, meaningful community events if required.
- Provide support to local sporting clubs, social clubs and committees.
- Encourage and support healthy living and well-being through community programs and the provision of recreational facilities such as walking trails, playgrounds etc.
- Partner with local mental health and wellbeing groups.
- Continue Council's commitment to Australia Day awards.
- Encourage and support a high level of volunteer participation.

Goal 2: A Sustainable Population

OUTCOMES

- Retention of a high level of essential services across the district including hospital, medical, school, police, ambulance, CFS and SES.
- Improved power, water and telecommunications services across the district.
- Services that cater to the diverse and changing needs of all within our community including our youth and ageing populations.
- Facilities and services that support retention of families and youth within our district and which presents the district as an attractive resettlement proposition.
- Services for aged that makes our district an appealing retirement offering.
- Growth in resettlement within our district of people working within adjacent and surrounding communities.
- Preservation of the natural environment along with sustainable, managed access to our coast and other natural asset

STRATEGIES

- Advocate to all levels of Government and other Stakeholders for retention and improvements to essential services.
- Advocate for reliable power water and telecommunications.
- Advocate for improved aged care options.
- Encourage the provision of in-home services under the National Disability Scheme in the district.
- Support renewable energy initiatives.
- Maintain township infrastructure, streetscapes, parks and open spaces to a high standard.
- Identify measures to encourage and promote community pride.
- Advocate for retained access to natural assets in a manageable and sustainable manner.
- Pursue meaningful ways of engaging with and supporting our youth population.
- Continue to monitor community safety measures to mitigate extreme weather events and natural disasters.
- Promote and support community safety initiatives including advocating for improved fire safety.
- Encourage the development of public arts.
- Enhance the unique identity and heritage of our townships through the development of their public spaces.
- Advocate for the care, protection and recognition of environmental, heritage and cultural assets.

Goal 3: Prosperous Local Economy

OUTCOMES

- A prosperous and diverse local economy.
- Successful and sustainable local industries and businesses.
- Increased economic activity including continued investment and innovation.
- A broad range of employment opportunities within the district.

Goal 3: Prosperous Local Economy cont'd

STRATEGIES

- Develop an economic development plan for the district.
- Encourage and support economic development.
- Continue to support economic initiatives provided by Regional Development Australia (RDA).
- Support local businesses through networking events and the provision of demographic and economic data that Council accesses.
- Explore measures to encourage retained spending within the local economy.
- Investigate options for an Economic Development resource within Council.
- Advocate for development of local mining to provide employment opportunities and investment in the district.
- Ensure more effective and efficient commitment of Council resources (monetary and other) in tourism initiatives and resources.
- Work with local tourism operators to improve standard of tourism facilities.
- Further develop and enhance tourism infrastructure such as RV parks and camping facilities.

Goal 4: Quality Services and Infrastructure

OUTCOMES

- A well-maintained and enhanced road network supporting the needs of community, local businesses, and visitors.
- A high standard of services catering to the diverse and changing needs of our community.
- Effective and efficient management of community infrastructure and assets for current and future generations.
- Provision of a high standard of customer experience and service.

STRATEGIES

- Advocate to State and Federal Governments for greater financial assistance to support the maintenance and upgrading of the road network.
- Advocate for local industry and educational institutions in support of funding and other opportunities.
- Enhance facilities for youth such as the provision of a BMX track or trail through parks.
- Further development of recreation areas and playgrounds.
- Provide professional development for Council staff and Elected.
- Members to foster continuous improvement in all aspects of Council's performance.
- Continue the development, review and implementation of Council's asset management plans.
- Provide efficient and effective development services and wherever possible pursue development that is sympathetic to the region.
- Pursue effective consultation and engagement measures when planning and implementing new services and infrastructure.
- Continue to explore cost-effective means of resourcing within Council including via shared service arrangements with neighbouring Councils.
- Exercise sound financial management that ensures effective planning for the short, medium and long term.
- Drive continuous improvement in service delivery by collecting community and customer feedback on services.
- Advocate for retention of jetties.

Goal 5: An Engaged Community

OUTCOMES

- Proactive and consultative leadership on community issues and priorities with a genuine desire to engage with the community through accessibility, openness and a willingness to listen and consider.
- A high level of community confidence in the transparency and accountability of Council's decision making.
- All communities are considered and have a voice.

STRATEGIES

- Enhance and develop relationships within Government, Non-Governmental Organisations, and other Stakeholders in advocating for the community.
- Utilise improved communication mediums appropriate to the diversity of our community and their needs to improve communication delivery and access.
- Pursue broader engagement with Stakeholders in the community utilising effective consultation and feedback mechanisms as well as
- Improving access to ensure Council is attuned to the important issues and concerns.
- Represent Council at schools to increase civic awareness and support the next generation of community leaders and volunteers.
- Continue to pursue transparency and accountability in decision making through Council's policies, procedures and supported by the Audit Committee as an independent body.
- Encourage greater diversity on Council.
- Continue to support community groups through a range of means including Council's Community Grants Program.



EXECUTIVE & STAFF



David Penfold Chief Executive Officer

- Governance,
- Elected Members
- Elections
- Economic Development
- Strategic Planning
- Human Resources
- Risk Management

Salary Package $237,000, plus Superannuation (statutory rate)
Includes: Subsidised house rental, Full private use vehicle, mobile phone / iPad and uniform allowance

Operational Expenses
Credit Card Expenditure $ 25,164.16, International Travel and Accommodation: $0
Interstate Travel and Accommodation $ 2,813.26 (Powerhousing Conference in Canberra)

Manager Infrastructure and Civil Works **Grant Crosby**



- Contracts
- Marine Structures
- Playgrounds
- Fire Prevention
- Animal Management
- Plant and Equipment
- Cemeteries
- Building & Planning
- Parks and Gardens
- Road Infrastructure
- Traffic Control
- Waste Management
- Aerodrome
- Asset Management
- Event Management
- Special Projects.

Salary Package $128,700, plus Superannuation (statutory rate)
Includes: Full private use vehicle, mobile phone / iPad and uniform allowance

Operational Expenses
Credit Card Expenditure $13,597.18, Interstate/International Travel and Accommodation $ 0



Karen Crosby Manager Corporate Services

- Financial Management
- Rates
- Information Technology
- Land and Building
- Community Land
- Leases / Licences
- Sport and Recreation
- Policy / By-laws
- Insurances
- Health
- Heritage
- Records Management
- Work Health and Safety
- Annual Report
- Libraries
- Volunteer Management

Salary Package $100,500, plus Superannuation (statutory rate)
Includes: Mobile phone / iPad and uniform allowance

Operational Expenses
Credit Card Expenditure $5,569.16, Interstate/International Travel and Accommodation $ 0

Manager Economic & Community Development **Jake Emans**



- Culture / Art
- Economic Development
- Special Projects.
- Tourism,
- Aged & Youth
- Community Development

Salary Package $100,500, plus Superannuation (statutory rate)
Includes: Mobile phone / iPad and uniform allowance

Operational Expenses
Interstate/International Travel and Accommodation $ 0

Employee Expenditure

Employees Expenditure for 2023/24
(Excluding Chief Executive Officer, Manager Corporate Services, Manager Infrastructure and Civil Works and Manager Economic and Community Development). All corporate credit cards are used for accommodation and travel charges, subscriptions, video conference platforms, printing and one-off creditors, as required.

Administration Credit Card	$5,332.50
Interstate Travel / Accommodation	$ 0
International Travel / Accommodation	$ 0

Legal Costs

The Local Government Act requires Council to include the amount of legal costs incurred in the relevant financial year.

Total Legal costs incurred for the 2023/24 financial year: $218,387.00

Freedom of Information Statement

This information statement is published by the District Council of Cleve in accordance with the requirements of Section 9 of the Freedom of Information Act 1991.

Certificates Issued Under Section 9(1a)

Six (6) certificates relating to Freedom of Information (FOI) were issued under Section 9 (1a) of the Freedom of Information Act 1991 in the 12 months to 30 June 2024.

FOI enquiries or requests would normally be addressed to:
Chief Executive Officer
District Council of Cleve
PO Box 36
CLEVE SA 5640

Gifts & Benefits Register

DATE	EMPLOYEE	VALUE	DESCRIPTION
10 August 2023	P Jenner (Depot)	$198.20	PLUS-50 TM Engine Oil 20L - Pringles Ag JD Bonus program
24 November 2023	P Cameron	$250.00	Guest in South Australia Suite at the 2023 Vailo Adelaide 500 at Victoria Park Race Circuit - Hon Peter Malinauskas MP Premier of South Australia
24 November 2023	D Penfold	$250.00	Guest in South Australia Suite at the 2023 Vailo Adelaide 500 at Victoria Park Race Circuit - Hon Peter Malinauskas MP Premier of South Australia
19 December 2023	K Crosby	$50.00	Food Hamper - Patterson's Conveyancers Thank you for assistance - Section 7 Searches 2023
19 December 2023	K Crosby	$100.00	Food Hamper - Whyalla Conveyancers Thank you for assistance in 2023

All Gifts and Benefits were approved by the Chief Executive Officer, David Penfold
www.cleve.sa.gov.au/council/documents/registers

ELECTED MEMBERS



Phil Cameron
Mayor



Grant Fennell
Deputy Mayor



Greg Claughton



Kelly Richardson



Robert Quinn



Colin Rayson



Jake Emans



Bryan Trigg

Representing Councils Elected Members are Phil Cameron, Mayor, Grant Fennell, Deputy Mayor and Elected Members, Greg Claughton, Colin Rayson, Robert Quinn and Kelly Richardson.

Jake Emans tendered his resignation as an Elected member on 30 October 2023. The candidates who were not elected in the November 2022 periodic election were asked to confirm their willingness and eligibility to be elected to this vacancy. Due to achieving the higher number of votes, Colin Rayson was declared elected at 11:11am on Thursday 23 November 2023 to replace Jake Emans as an Elected Member.

Bryan Trigg tendered his resignation as an Elected Member effective Monday 25 March 2024.

Elected Member Information

PHIL CAMERON

- Council Meeting Attendance: Attended 17/17
- Annual Allowance: $29,866.54
- Training and Development: $0.00

OPERATIONAL EXPENSES

- International Travel & Accommodation: $0
- Interstate Travel & Accommodation: $2,813.26 (Powerhousing Conference in Canberra)

GRANT FENNELL

- Council Meeting Attendance: Attended 17/17
- Annual Allowance: $9,332.52
- Training and Development: $0.00

OPERATIONAL EXPENSES

- International Travel & Accommodation: $0.00
- Interstate Travel & Accommodation: $2,813.26 (Powerhousing Conference in Canberra)

GREG CLAUGHTON

- Council Meeting Attendance: Attended 14/17
- Annual Allowance: $7467,24
- Training and Development: $0.00

OPERATIONAL EXPENSES

- International Travel & Accommodation: $0.00
- Interstate Travel & Accommodation: $0.00

ROBERT QUINN

- Council Meeting Attendance: Attended 15/17
- *Annual Allowance: $7467,24
- Training and Development: $742.50

OPERATIONAL EXPENSES

- International Travel & Accommodation: $0.00
- Interstate Travel & Accommodation: $0.00

COLIN RAYSON

- Council Meeting Attendance: Attended 7/17
- *Annual Allowance: $4612,27
- Training and Development: 742.50

OPERATIONAL EXPENSES

- International Travel & Accommodation: $0.00
- Interstate Travel & Accommodation: $0.00

KELLY RICHARDSON

- Council Meeting Attendance: Attended 16/17
- *Annual Allowance: $7467,24
- Training and Development: $0.00

OPERATIONAL EXPENSES

- International Travel & Accommodation: $0.00
- Interstate Travel & Accommodation: $0.00

JAKE EMANS

1 July 2023 to 30 October 2023

- Council Meeting Attendance: Attended 8/17
- *Annual Allowance: $2389,00
- Training and Development: $0.00

OPERATIONAL EXPENSES

- International Travel & Accommodation: $0.00
- Interstate Travel & Accommodation: $0.00

BRYAN TRIGG

1 July 2023 to 25 March 2024

- Council Meeting Attendance: Attended 12/17
- *Annual Allowance: $5,442.85
- Training and Development: $0.00

OPERATIONAL EXPENSES

- International Travel & Accommodation: $0.00
- Interstate Travel & Accommodation: $0.00

Elected Member Gifts

Regulation 35(2) of the Local Government (General) Regulations 2013, requires Council to summarise the details (including the cost) of any gifts above the value of $50 provided to members of the council during the relevant financial year funded in whole or in part by the council.

Total cost of gifts incurred for the 2023/2024 financial year: $ 2,117.93
Costs include gifts, hospitality / events and catering.

Member Behaviour

Behavioural Standards

Under section 75G Health and Safety duties of the Local Government Act 1999, A member of Council must take reasonable care that the member's acts or omissions do not adversely affect the health and safety of other members of Council or employees of the Council.

A member of Council must comply, so far as the member is reasonably able, with any reasonable direction that is given by a responsible person for the purposes of ensuring that the member's acts or omissions do not adversely affect the health and safety of other members of the Council or employees of the Council.

There were no reported contraventions reported to the Behavioural Standards Panel during the 2023/24 financial year and therefore no cost incurred.



Elected Member Training

ELECTED MEMBER	TRAINING / CONFERENCES	DATE GAINED
Robert Quinn	Council Meeting Procedures	18/07/2023
Robert Quinn	Effective Communication & Negotiating Skills	18/07/2023
Robert Quinn	Gifts and Benefits Register	18/07/2023
Robert Quinn	Introduction to Local Government	18/07/2023
Robert Quinn	Leadership skills (Part A) Strategic Thinking and Change Management	18/07/2023
Robert Quinn	Leadership Skills (Part B) Resilience	18/07/2023
Robert Quinn	Legal Protections and Oversight	18/07/2023
Robert Quinn	Registers, Returns and Resources	18/07/2023
Robert Quinn	Representing Council Decisions	18/07/2023
Robert Quinn	Role of a Council Member	18/07/2023
Robert Quinn	Values, Ethics & Behaviour (Behavioural)	18/07/2023
Robert Quinn	Values, Ethics & Behaviour (Technical	18/07/2023
Colin Rayson	Council Meeting Procedures	29/01/2024
Colin Rayson	Effective Communication & Negotiating Skills	29/01/2024
Colin Rayson	Gifts and Benefits Register	29/01/2024
Colin Rayson	Information and Briefing Sessions	29/01/2024
Colin Rayson	Introduction to Conflict of Interest	29/01/2024
Colin Rayson	Introduction to Integrity Framework, Public Officer	29/01/2024
Colin Rayson	Obligations, Behavioral Standards	29/01/2024
Colin Rayson	Introduction to Local Government	29/01/2024
Colin Rayson	Leadership skills (Part A) Strategic Thinking and Change Management	29/01/2024
Colin Rayson	Leadership Skills (Part B) Resilience	29/01/2024
Colin Rayson	Legal Protections and Oversight	29/01/2024
Colin Rayson	Mandatory Training Requirements (overview)	29/01/2024
Colin Rayson	Member Allowances and Benefits & Council's Policy	29/01/2024
Colin Rayson	Outline roles of Mayor / Members / CEO	29/01/2024
Colin Rayson	Overview of how Council Meetings operate - Reports,	29/01/2024
Colin Rayson	Agendas, Notices of Meetings (& Special Council Meetings)	29/01/2024
Colin Rayson	Primary Returns	29/01/2024
Colin Rayson	Registers, Returns and Resources	29/01/2024
Colin Rayson	Representing Council Decisions	29/01/2024
Colin Rayson	Role of a Council Member	29/01/2024
Colin Rayson	Values, Ethics & Behaviour (Behavioural)	29/01/2024
Colin Rayson	Values, Ethics & Behaviour (Technical)	29/01/2024

Confidentiality Provision

Council will hold all meetings in public, except in special circumstances where the public may be excluded from attendance from a part of a meeting where it is necessary to receive, discuss or consider in confidence any information or matters listed in section 90 of the Local Government Act 1999.

Council held Twelve (12) Ordinary meetings and Five (5) Special meetings during 2023/24.

Total number of orders made under section 90(2) of the Act in 2023/24: **16**

The date and subject of each order within the ambit of section 90 (2):

- 15 August 2023 – Arno Bay Marina Upgrade Contract
- 15 August 2023 – Contractor Road Resheeting Procurement Waiver
- 15 August 2023 – Retaining Prime Mover / Water Tank
- 8 September 2023 – Arno Bay Marina Upgrade Contract
- 21 November 2023 – Backhoe Tender – Tender T113
- 21 November 2023 – Skilled Migration
- 19 March 2024 – Oscar Drive Project
- 16 April 2024 – Chief Executive Officer – Annual Performance Review
- 16 April 2024 – CyberCX Report
- 16 April 2024 – Outstanding Rates Consideration
- 16 April 2024 – Elson Subdivision Stage 2
- 16 April 2024 – Siviour Graphite Mine
- 16 April 2024 – Balumbah – Kinnard Shoulder Upgrade Stage 2 Tender
- 21 May 2024 – Employee Telephone & Internet Review
- 21 May 2024 – LGA Section 184 Approval
- 18 June 2024 – Arno Bay Marina

In relation to section 90 (3) paragraphs (a) – (o), the number of times in the financial year that an order was made under section 90 (2): **16**

Total number of orders to keep documents on a confidential basis made under Section 91 (7) in 2023-24: **16**

Number of orders made in 2023/24 that expired, ceased to apply, or were revoked during the financial year: **3**

Number of orders that remained operative at the end of the financial Year (not including order made before 15 November 2010): **18**

Eyre Peninsula Local Government Association Annual Report 2023/24

To view the Eyre Peninsula Local Government Association Annual Report 2023/24 please follow the link https://eplga.com.au/corporate/governance

If you would like a copy of the report, you can request in writing to council@cleve.sa.gov.au and a copy will be printed for you.

Council Representation Quota & Periodic Review

Section 12(4) of the Local Government Act 1999 ("the Act") requires Council to conduct an elector representation review at least once in every 8 years.
Council commenced a review in the second half of 2016. At that time Council had the following structure and composition:

- The principal member of Council was a Chairperson (with the title of Mayor) elected by and from the elected members.
- The Council district was not divided into wards.

After completion of the relevant processes and consultation in September 2017, Council resolved to adopt the following future structure and composition of Council:

- The principal member of Council continues to be a Chairperson (with the title of Mayor) selected by and from amongst the Elected Members.
- The Council area is not divided into wards (the existing 'no ward' structure retained).
- The elected body of Council comprises 7 Area Councillors.

Changes to Council's composition as a consequence of this review came into effect at the November 2018 Local Government election. The next review will be conducted in 2025.

The following table provides the average representation quota for Councils of a similar size and type to the District Council of Cleve (Rural Agricultural Small (RAS)).

COUNCIL	ELECTORS	COUNCILLORS	QUOTA (INC MAYOR)	# Wards
Cleve	1272	7	181	1
Elliston	766	8	95	1
Flinders Ranges	1190	9	132	1
Franklin Harbour	958	6	159	1
Karoonda East Murray	733	7	104	1
Kimba	746	7	106	1
Orroroo Carrieton	654	6	109	1
Robe	1380	7	197	1
Streaky Bay	1688	8	211	2
Wudinna	820	7	117	1
Total	**10207**	**72**	**1,411**	**11**

Source: Local Government Association - Representation Quotas 2023-24 Local Government of SA - Current as at last collection of elector figure statistics for House of Assembly (28/06/2024) and council supplementary roll (29/02/2024)



The District Council of Cleve's Annual Business Plan and Annual Budget 2023-2024 was adopted on 25 July 2023 and outlines planned services and projects for the financial year, linked to Council's Strategic Plan.

The following proposed non-financial performance measures for the financial year are linked to the District Council of Cleve Strategic Plan 2020-2025:

Goal 1: A Connected, Resilient & Thriving Community

PROJECT	COMMENT
• Community Grants Program	Complete
• Provide ongoing support to the Community Library (Annual Council Contribution)	Complete
• Seniors Week Luncheon - October 2023	Complete
• Remembrance Day Service - November 2023	Complete
• Cleve Christmas Pageant - December 2023	Complete
• Australia Day Ceremony - January 2024	Complete
• ANZAC Day Service - April 2024	Complete

Goal 2: A Sustainable Population

PROJECT	COMMENT
• Attract new families to the district with a population housing support package	Ongoing
• Work with industry to develop a housing support package	Ongoing
• Investigate opportunities to increase Childcare Facilities	Ongoing
• Public Arts Program	Ongoing
• Cleve District Hall – West Wall Mural	Complete
• Support Youth Activities	Ongoing
• Centrelink access point and services to the community	Ongoing

Goal 3: Prosperous Local Economy

PROJECT	COMMENT
• Investigate and pursue economic transformation opportunities	Ongoing
• Develop and deliver a new branding and marketing strategy	Complete
• Promotion of the District through different Media Channels	Ongoing
• Produce visitor and RV guides and social media	Complete
• Provide support & co-ordinate local business development including the Business Networking Event 2023	Ongoing
• Investigate potential Mountain Bike Trails	Complete
• Construction of Boarding House / Essential Workers and Students Accommodation Project in Cleve (funded by Building Better Regions Funding – Round 5)	Complete



Goal 4: Quality Services & Infrastructure

PROJECT	COMMENT
• Road Resealing including line marking & guideposts: ○ John Street, Darke Peak ○ Howard Terrace, Darke Peak ○ Charles Terrace, Darke Peak ○ Theakston Terrace, Darke Peak ○ Henry Street, Darke Peak ○ Darke Terrace, Darke Peak ○ Balumbah-Kinnard Road (South) – 3km ○ Cowley Road (Arno Bay) – 100m	Complete
• Tel El Kebir Terrace, Arno Bay (Shoulder Repairs) – 200m	Complete
• Balumbah-Kinnard Road (Shoulder Repairs)	Complete
• Road Resheeting – Partially Funded by Roads to Recovery Program: ○ Ross Ramsey Road – 3km ○ Wudinna Road – 4km ○ Five Crossroads Road – 4km ○ Preiss Road – 2km	Complete
• Road Sheeting – Funded by Local Roads & Community Infrastructure Program – Phase 3: (Incomplete works rolled over from 2023) ○ Scenic Road – 4km ○ Taragoro Road – 2km	Complete
• Road Resheeting – Property Access: ○ North Spriggs - 2km	Complete
• Disaster Relief Resheeting: ○ Nield Road ○ King Hicks Road ○ Balumbah-Kinnard Road ○ Wudinna/Darke Peak Road ○ Mangalo Kielpa Road	Complete
• Construct 150m of kerbing on Balumbah-Kinnard Road in the Darke Peak township (Works rolled over from 2023)	Complete
• Shoulder Renewal – Funded by Special Local Roads Program: ○ Balumbah-Kinnard Road – 6km	Complete
• Upgrade plant and machinery including: ○ John Deere Grader ○ Mitsubishi Prime Mover ○ JCB Backhoe ○ Pedestrian Vibrating Roller ○ Water Tanker ○ Kerbing Machine Motor	Complete

Goal 5: An Engaged Community

PROJECT	COMMENT
• Continue to fund Entrepreneurship Program with Students of Cleve Area School - (3 year program)	Complete
• Review all financial documentation, procedures and policies with consultant	Ongoing
• Continual review and update of Council's policies and related procedures	Ongoing
• Continue to update the Work Health & Safety (WHS) and Risk Management (RM) programs	Ongoing
• Continue to update skills of elected members and staff through training	Ongoing
• Utlilise shared services with local councils when and where we can	Ongoing
• Maintain regular updates on website and social media pages	Ongoing
• Upgrade Payroll IT program	Ongoing





Application of the National Competition Policy

Clause 7 Statement on the Application of Competition Principles to Local Government under the Competition Principles Agreement requires the Council to provide information relevant to competition neutrality to any Council operations.

The Council does not operate any significant business activities within either Category 1 or Category 2 under the National Competition Policy. The Council has not received any complaints about the application of competitive neutrality during the 2023/24 financial year.

The Council's by-laws are subject to the requirements of section 247 of the Local Government Act 1999 with regard to avoiding restriction of competition to any significant degree. The Council duly considered the impacts of the by-laws on national competition when they were adopted in 2018.

Competitive Tendering

All activities not undertaken by Council staff are put out to tender in accordance with Council's tendering policies and associated procedures.

There are various levels of tendering allowed under these policies and procedures, depending on value and risk factors. The extent of competitive tendering activities is defined in Council's Procurement (including Contracts and Tenders) Policy and Disposal of Land and Assets Policy.

2023/24 Tenders

- Special Projects – Boarding House / Essential Workers and Students Accommodation (landscaping and ramps)
- Pedestrian Vibrating Roller
- JCB 3CX Backhoe
- Water Tanker
- SLRP Funding – Balumbah/Kinnard Shoulder Upgrade

Council Membership

The District Council of Cleve is a member of the following organisations:

- South Australian Local Government Association
- Eyre Peninsula Local Government Association
- Regional Development Australia Eyre Peninsula Inc.



Policy & Administrative Documents

The District Council of Cleve's policy and administrative documents include:

- Ordinary Council Meeting Agenda
- Ordinary Council Meeting Minutes
- Policy Manual
- Annual Budget
- Annual Financial Statements
- Record of Delegations
- Annual Report
- Assessment Book (development)
- Development Plan

Community Land Management Plans

As per the Local Government Act 1999, Chapter 11 and Schedule 4 2(e), Council recognises the requirement and need for management plans of its community and operational land. Council's current management plans for community land were adopted at Councils Ordinary Council Meeting held on 20 June 2023.

- Sport, Leisure & Recreational Facilities
- Reserves & Parklands
- Emergency Services
- Community Facilities for Agriculture, Education, Boarding & Training
- Yeldulknie Reservoir
- Cleve Saleyards (Livestock)
- Eyre Peninsula Field Days (Site & Car Parking)

Community Engagement

Members of the public have a number of opportunities to put forward their views on particular issues before Council. These are:

- **Deputations:** With the permission of the Committee Chairman or the Mayor, a member of the public can address a committee or the Council personally or on behalf of a group of residents.
- **Presentations to Council:** With prior notification and arrangement with the Mayor, a member of the public can address the Council on any issue relevant to Council.
- **Petitions**: Written petitions can be addressed to the Council on any issue within the Council's jurisdiction.
- **Written Requests:** A member of the public can write to the Council on any Council policy, activity, or service.
- **Elected Members:** Members of the public can contact their Elected Members of Council prior to each monthly Council Meeting.

Obtaining Information from Council

The following Council documentation is available for public viewing on Council's website or at the Council office. These include:

- Annual Business Plan and Annual Budget
- Animal Management Plan
- Annual Report
- Application Forms and Permits
- Bushfire Prevention Plan
- Community Land
- Council By-Laws
- Council Meeting Agenda and Minutes
- Development Plan
- District Emergency Management Plan
- Financial Statements
- Government Policies
- Infrastructure and Asset Management Plan
- Long Term Financial Plan
- Regional Public Health Plan
- Schedule of Fees and Charges
- Strategic Plan
- Section 41 Committee Meeting Agenda and Minutes

Auditor Independence

Council's Auditor, Ian G McDonald FCA, was appointed in June 2021 for a 5-year term for the period 2021-2025.

Councils are required to report on the remuneration payable to the auditor during the year and to differentiate between audit and non-audit fees.

The audit fees 2023/24: $13,000
Non audit fees 2023/24: $0.00

Internal Review of Council's Actions

Section 270 (8) of the Local Government Act 1999 requires Council to include within its Annual Report information in relation to the number of applications for review of Council decisions made under this section of the Act.

Council received no applications for review in the 2023/24 financial year under section 270 of the Act.

Amendments to Council Records

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the Local Government Act 1999.

A member of the public may then request a correction to any information about themselves that is incomplete, incorrect, misleading, or out-of-date.

To gain access to these Council records, a member of the public must enquire in the first instance to the Chief Executive Officer.

It may be necessary to complete a FOI Request Form, outlining the records that the person wishes to inspect.

Registers

The following registers are maintained in accordance with the Local Government Act 1999, the Local Government (Elections) Act 1999 and associated regulations:

- Allowance and Benefits
- Asbestos
- Bank Account
- Chains and Slings
- Common Seal
- Community Grants
- Confidential Items
- Contracts and Agreements
- Councillors and Staff Interests
- Credit Card
- Emergency Response Support
- Emergency Services Plant and Equipment
- Exit and Emergency Lights
- Fire Extinguisher
- Gifts and Benefits
- Government Gazette
- Grants
- Key
- Ladder
- Leases and Licences
- Legislative Compliance Tracking
- Loans
- Public Roads
- Residual Current Devices Testing
- Salaries and Benefits
- Section 41 Committees
- Tree

Documents Available for Inspection

The following documentation is available for viewing on Council's website and for public inspection at the Council office during business hours. Members of the public may also purchase copies of these documents at the prescribed fee from the Chief Executive Officer.

- Annual Business Plan and Annual Budget
- Annual Financial Statements
- Annual Report
- Assessment Book
- Council By-laws
- Development Plan
- Fees and Charges
- Member's Register of Allowances and Benefits
- Member's Register of Interests
- Officer's Register of Salaries
- Ordinary Council Meeting Agenda
- Ordinary Council Meeting Minutes
- Policy Manual
- Record of Delegations
- Register of Community Land
- Register of Public Roads
- Register of Gifts and Benefits
- Senior Officer's Register of Interest
- Strategic Plan

Governance Policies & Codes

- Access to Council Meetings, Committees, Documents
- Code of Practice
- Access to Development Records Policy
- Asset Impairment Policy
- Asset Management Policy
- Asset Revaluation Policy
- Assisting Emergency Services Policy
- Behavioural Management
- Behavioural Management Standards for Elected Members
- Budget Management Policy
- Building Inspection Policy
- Caretaker Policy
- Customer Complaints Policy
- Council and Committee Meeting Procedure Policy
- Council Induction Policy
- Council Member Access to Information Policy
- Council Vehicle Policy
- Credit Card Policy
- Customer Policy – Community Wastewater Management Scheme
- Development Assessment Delegation Policy
- Disposal of Land and Assets Policy
- Document Control Policy
- Elected Member Allowances and Support Policy
- Elected Member Training and Development Policy
- Employee Behavioural Standards
- Employee Leave Policy
- Hardship Policy
- Environment Policy
- Expiation Waiving Policy
- Fraud and Corruption Prevention Policy
- Gifts and Benefits Policy
- Grants Policy
- Grievance and Disciplinary Policy
- Hardship Policy
- Hire of Plant and Equipment Policy
- Hire of Portable Toilets Policy
- Informal Gathering Policy
- Internal Review of Council Decisions Policy
- i-Responda Policy
- Issuing of RV Clearance Certificates Policy
- Loans to Community Groups Policy
- Mayor (Member on Committees) Policy
- Mayors Seeking Legal Advice
- Mobile Food Vendor Rules
- Order Making Policy
- Procurement Policy
- Prudential Management Policy
- Public Consultation Policy
- Public Interest Disclosure Policy
- Records Management Policy
- Revenue and Financing Policy
- Reserve Policy
- Risk Management Policy
- Road Naming Policy
- Rural Addressing Policy
- Safe Environment Policy
- Social Media Policy
- Strategic Risk Management Framework
- Supplementary Election Policy
- Tenancy of Council Houses
- Travel and Accommodation Policy
- Treasury Policy
- Working from Home Policy
- Works Vehicle Identification Policy

Local Nuisance & Litter Control Act & Regulations

Subject to the Local Nuisance and Litter Control Act 2016, a Council is the principal authority for dealing with local nuisance and littering in its area. Section 8 of this Act requires Council to include the following information on the functions conferred on councils under this Act.

For the financial year 2023/2024:

- The number of complaints of local nuisance or littering received by Council: Nil
- The number and nature of:
  - offences under the Act that were expiated: Nil
  - offences under the Act that were prosecuted: Nil
  - nuisance abatement notices or litter abatement notices issued: Nil
  - civil penalties negotiated under section 34 of the Act: Nil
  - applications by the Council to the Court for orders for civil penalties under section 34 of the Act and the number of orders made by the Court on those applications: Nil
- Any other functions performed by the Council under the Act: Nil

COUNCIL COMMITTEES

Section 41 Committees

- Arno Bay and Districts Boat Ramp Committee

Third Party Committees with Council Representation

- Eastern Eyre Peninsula Building Fire Safety Committee (Planning, Development and Infrastructure Act 2016)
- Eyre Peninsula Local Government Association
- Sims Farm Agricultural Advisory Group
- Eyre Peninsula Regional Assessment Panel (Planning, Development and Infrastructure Act)
- Northern Eyre Peninsula Health Association (NEPHA)

Committees of Council

- CEO's Performance Review Committee
- Cleve and Districts Bushfire Prevention Working Group
- Council Audit and Risk Committee
- Tender Committee



ARNO BAY & DISTRICTS BOAT RAMP COMMITTEE

Members

President	Craig Henderson
Vice President	Peter Darling
Secretary	Paul Atkins
Treasurer	Brenton Harris
Members	Trish Darling, David Preiss, Don Hauschild, and Robert Preiss.
Council Representative	Greg Claughton

Presidents Report

Welcome everyone and thanks for coming.

It is also good to see that warning notices are being used for non-payment of ramp fees.

Also good to see that quite a lot more ramp fees are now being paid.

The new pontoon is holding up ok with the surge and swell that we get at the ramp, just need to get the handrails fitted.

Fish cleaning bay is getting used a fair bit now which is good to see.

Thanks to the Cleve Council for the offal freezer, this has greatly improved the area, no more smell and good to see that people are using this as was intended. We have had quite a few good comments from people about this.

The swell is still an ongoing concern and hopefully one day may be addressed if the ramp is changed to a different location within the marina.

Thanking you

Craig Henderson
President
2 February 2024



AUDIT & RISK COMMITTEE

The Audit and Risk Committee has been formally appointed pursuant to the requirements under the Local Government Act 1999 (the Act) and the Local Government (Financial Management) Regulations 2011.

The activities of the Audit and Risk Committee are governed by its Terms of Reference together with the Audit and Risk Committee Work Program which is updated after each meeting. These two documents deliver the legal requirements stipulated by the legislations as well as many of the best practise activities outlined in the LGA financial sustainability information papers covering this topic.

This report provides a summary of activities undertaken by the Audit and Risk Committee during the year ending 30 June 2024.
Committee Membership and Meetings Attended

The Audit and Risk Committee met on four (5) occasions during the financial year.

MEMBERS	MEETINGS ATTENDED	SITTING FEES
D Frick (Independent Member)	4	$ 2,250
FM Ward (Resigning Independent Member	1	$ 500
CR PJ Cameron	5	$ 0
P Channon (Independent Member)	4	$ 2,000
CR Tarran (Independent Member)	4	$ 3,000
Cr KA Richardson	5	$ 0

From the 2017-18 year, Council have retained the appointment of an Independent Advisor to the Audit and Risk Committee who is an expert in Local Government Audit and Risk Committees. This person ensures that:

- staff arrange for a minimum of four meetings to be held each year; and
- that the Audit and Risk Committee Work Program is kept up to date; and
- that the Audit and Risk Committee Work Program is consistent with the Audit and Risk Committee Terms of Reference as well as legislative requirements.

Activities

The table that follows represents the completed work program for the meetings held in the year ending 30 June 2024.

1 - Strategic Financial Reporting Cycle Reports Reviewed

	ACTIVITY	MEETING DATE
1.1	2023-24 Budget Review #2	5 March 2024
1.2	2024-33 Long Term Financial Plan	15 August 2023
1.3	2024-33 Infrastructure & Asset Management Plan	15 August 2023
1.4	2024-25 Annual Business Plan & Annual Budget	14 May 2024
1.5	2023-24 Budget Review #3	14 May 2024
1.6	2022-23 Annual Financial Statements	20 October 2023
1.7	2022-23 Report on Financial Results	5 December 2023
1.8	2023-24 Budget Review #1	5 December 2023

2 - Internal Controls & Risk Management Systems Reviewed

	ACTIVITY	MEETING DATE
2.1	Internal Control Framework, Policy & Procedures	14 May 2024
2.2	Risk Register & Risk Assessment Framework	5 December 2023
2.3	Emergency Management Plan & Business Continuity Plan	5 December 2023

3 - Internal Audit

	ACTIVITY	MEETING DATE
3.1	Undertake Internal Control Self-Assessment using control track, report findings to Audit Committee.	14 May 2024
3.2	Annual Report Provided by CEO for Policies & Processes & Internal Control Practices & Procedures	5 March 2024



4 - External Audit

	ACTIVITY	MEETING DATE
4.1	Liaise with the Council's external auditor on the scope and planning of annual audits, including any issues arising from audits and the resolution of such matters.	20 October 2023
4.2	External Interim Audit Report - Review the findings of any external audit report that raises significant issues relating to risk management, account, internal controls, financial reporting and other accountability or governance issues and make recommendations to the Board where appropriate.	5 December 2023 & 14 May 2024
4.3	Correspondence from Auditor - Balance Date Management Letter for Financial Year ending 30 June 2022.	5 December 2023
4.4	Ensure compliance with Clause 22 of the Local Government (Financial Management) Regulations 1999 regarding the prohibition of auditors providing additional non audit services.	20 October 2023

5 - Reporting Requirements of Audit Committee

	ACTIVITY	MEETING DATE
5.1	Audit & Risk Committee Work Program - Ensure that it is presented and updated at each meeting. Any significant, urgent matters identified through the Work Program are formally and promptly reported to the Board.	Ongoing
5.2	Table the minutes of Audit & Risk Committee meetings held as well as updated Audit & Risk Committee Work Program as part of the agenda of the next Council meeting; ensuring recommendations are considered and adopted as required.	Ongoing
5.3	Annual Audit & Risk Committee Report to Council for year ending 30 June 2024, include Audit & Risk Committees achievements over the past year and include the report in the Annual Report of Council.	20 October 2023

6 - Financial Governance

	ACTIVITY	MEETING DATE
6.1	Ensure that Council's administration updates its comprehensive schedule of financial operational risk policies to be developed or reviewed, with the relevant policies to be included in the Audit & Risk Committee Work Program, as required.	5 March 2024
6.2	Set Audit & Risk Committee Work Program and Confirm Meetings Dates for 2024	5 December 2023
6.3	Strategic Financial Reporting Cycle – Schedule of Critical Dates for 2024 presented	5 December 2023

Elected Member Training

Elected Member training has been undertaken on an ad hoc basis during the actual meetings in the form of advice from the Audit and Risk Committee advisor. Information on statutory requirements and best practice in relation to the various matters covered during meetings is routinely provided to the Committee Members to ensure a full understanding of the issues they are making recommendations to Council on.

Chris Tarran
Independent Audit & Risk Committee Chair
12 September 2024



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General Purpose Financial Reports for the year ended 30 June 2024

District Council of Cleve

General Purpose Financial Reports

for the year ended 30 June 2024

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District Council of Cleve
Annual Financial Statements
for the year ended 30 June 2024

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.

- the financial statements present a true and fair view of the Council's financial position at 30 June 2024 and the results of its operations and cash flows for the financial year.

- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.

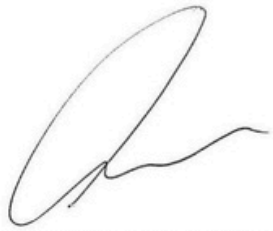
- the financial statements accurately reflect the Council's accounting and other records.



.....

David Penfold
CHIEF EXECUTIVE OFFICER

Date: 6 November 2024



.....

Phil Cameron
MAYOR/COUNCILLOR

Date: 6 November 2024

District Council of Cleve

Statement of Comprehensive Income

for the year ended 30 June 2024

	Notes	2024 $	2023 $
INCOME			
Rates	2	**4,146,508**	3,788,145
Statutory charges	2	**51,981**	27,491
User charges	2	**96,153**	93,455
Grants, subsidies and contributions - Capital	2	**584,022**	315,019
Grants, subsidies and contributions - Operating	2	**1,528,562**	3,021,600
Investment income	2	**188,855**	166,179
Reimbursements	2	**85,102**	116,343
Other income	2	**113,842**	64,463
Total Income		**6,795,025**	7,592,695
EXPENSES			
Employee costs	3	**2,472,412**	2,449,071
Materials, contracts & other expenses	3	**2,766,529**	2,748,600
Depreciation, amortisation & impairment	3	**2,564,994**	1,956,975
Finance costs	3	**22,486**	25,132
Total Expenses		**7,826,421**	7,179,778
OPERATING SURPLUS / (DEFICIT)		**(1,031,396)**	412,917
Asset disposal & fair value adjustments	4	**47,542**	41,074
Amounts received specifically for new or upgraded assets	2	**1,890,207**	2,634,249
NET SURPLUS / (DEFICIT) transferred to Equity Statement		**906,353**	3,088,240
Other Comprehensive Income			
Amounts which will not be reclassified subsequently to operating result			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	**11,896,316**	-
Total Other Comprehensive Income		**11,896,316**	-
TOTAL COMPREHENSIVE INCOME		**12,802,669**	3,088,240

This Statement is to be read in conjunction with the attached Notes.

District Council of Cleve

Statement of Financial Position

as at 30 June 2024

	Notes	2024 $	2023 $
ASSETS			
Current Assets			
Cash and cash equivalents	5	**5,460,482**	6,179,146
Trade & other receivables	5	**313,155**	1,024,541
Inventories	5	**15,199**	8,842
Total Current Assets		**5,788,836**	7,212,529
Non-current Assets			
Financial assets	6	**105,048**	109,028
Infrastructure, property, plant & equipment	7	**69,760,131**	53,893,890
Other non-current assets	6	**754,210**	1,805,533
Total Non-current Assets		**70,619,389**	55,808,451
Total Assets		**76,408,225**	63,020,980
LIABILITIES			
Current Liabilities			
Trade & other payables	8	**1,081,593**	446,530
Borrowings	8	**65,553**	102,963
Provisions	8	**316,026**	312,962
Total Current Liabilities		**1,463,172**	862,455
Non-current Liabilities			
Borrowings	8	**339,043**	339,598
Provisions	8	**33,294**	48,882
Total Non-current Liabilities		**372,337**	388,480
Total Liabilities		**1,835,509**	1,250,935
NET ASSETS		**74,572,716**	61,770,045
EQUITY			
Accumulated surplus		**32,538,795**	31,660,978
Asset revaluation reserves	9	**41,376,244**	29,479,928
Other reserves	9	**657,677**	629,141
TOTAL EQUITY		**74,572,716**	61,770,047

This Statement is to be read in conjunction with the attached Notes.

District Council of Cleve

Statement of Changes in Equity

for the year ended 30 June 2024

2024	Notes	Acc'd Surplus $	Asset Rev'n Reserve $	Other Reserves $	TOTAL EQUITY $
Balance at end of previous reporting period		**31,660,978**	**29,479,928**	**629,141**	**61,770,047**
Net Surplus / (Deficit) for Year		**906,353**	**-**	**-**	**906,353**
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment		**-**	**11,896,316**	**-**	**11,896,316**
Transfers between reserves		**(28,536)**	**-**	**28,536**	**-**
Balance at end of period	9	**32,538,795**	**41,376,244**	**657,677**	**74,572,716**

2023	Notes	Acc'd Surplus $	Asset Rev'n Reserve $	Other Reserves $	TOTAL EQUITY $
Balance at end of previous reporting period		28,560,879	29,479,928	640,999	58,681,807
Net Surplus / (Deficit) for Year		3,088,240	-	-	3,088,240
Other Comprehensive Income					
Transfers between reserves		11,858	-	(11,858)	-
Balance at end of period	9	31,660,978	29,479,928	629,141	61,770,047

This Statement is to be read in conjunction with the attached Notes

District Council of Cleve

Statement of Cash Flows

for the year ended 30 June 2024

CASH FLOWS FROM OPERATING ACTIVITIES	Notes	2024 $	2023 $
Receipts:			
Rates - general & other		**4,159,525**	3,773,744
Fees & other charges		**57,179**	30,240
User charges		**636,202**	224,101
Investment receipts		**192,098**	151,175
Grants utilised for operating purposes		**1,529,182**	2,929,376
Reimbursements		**93,612**	127,977
Other revenues		**563,032**	662,270
Payments:			
Employee costs		**(2,493,961)**	(2,397,040)
Materials, contracts & other expenses		**(3,022,494)**	(3,737,064)
Finance payments		**(22,693)**	(25,706)
Net Cash provided by (or used in) Operating Activities		**1,691,682**	1,739,072
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts:			
Amounts specifically for new or upgraded assets		**1,890,207**	1,979,395
Grants utilised for capital` purposes		**1,181,608**	330,770
Sale of replaced assets		**57,000**	77,727
Repayments of loans by community groups		**-**	83,512
Payments:			
Expenditure on renewal/replacement of assets		**(3,290,828)**	(2,430,676)
Expenditure on new/upgraded assets		**(2,202,225)**	(3,210,862)
Loans made to community groups		**(8,143)**	-
Net Cash provided by (or used in) Investing Activities		**(2,372,381)**	(3,170,134)
CASH FLOWS FROM FINANCING ACTIVITIES			
Payments:			
Repayments of borrowings		**(37,965)**	(142,861)
Net Cash provided by (or used in) Financing Activities		**(37,965)**	(142,861)
Net Increase (Decrease) in cash held		**(718,664)**	(1,573,923)
Cash & cash equivalents at beginning of period	10	**6,179,146**	7,753,069
Cash & cash equivalents at end of period	10	**5,460,482**	6,179,146

This Statement is to be read in conjunction with the attached Notes

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 1 - Material Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011 dated 6 November 2024.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are material to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar.

2 The Local Government Reporting Entity

District Council of Cleve is incorporated under the SA Local Government Act 1999 and has its principal place of business at 10 Main Street Cleve, SA 5640. These consolidated financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income recognition

3.1 Revenue

The Council recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when Council enters into transactions where the consideration to acquire an asset is materially less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

Note 1 - Material Accounting Policies

In recent years, the payment of untied grants (financial assistance grants/ local roads/ supplementary grants) has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference	
2016-17	2,036,887	1,344,427	+	692,460
2017-18	1,728,737	1,642,863	+	85,874
2018-19	2,026,300	1,647,009	+	379,291
2019-20	1,496,797	1,651,904	-	155,107
2020-21	1,457,819	1,668,774	-	210,955
2021-22	2,177,600	1,721,581	+	456,019
2022-23	2,396,476	1,780,455	+	616,021
2023-24	74,603	1,855,058	-	- 1,780,455

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated. The amount of the distortion for FY 24 is ($1.8M). FY23: $616k.

The Operating Surplus Ratio disclosed in Note 13 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

3.2 Construction Contract Revenue

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as “payments received in advance”.

For works undertaken on a fixed price contract basis, revenues are recognised over time using the input method, with costs incurred compared to total expected costs used as a measure of progress. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

4 Cash, Cash Equivalents and Other Financial Instruments

4.1 Cash, Cash Equivalent Assets

Cash assets include all amounts readily convertible to cash on hand at Council’s option with an immaterial risk of changes in value with a maturity of three months or less from the date of acquisition.

4.2 Other Financial Instruments

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments also form part of Note 12.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

5.1 Real Estate Assets Developments

Real Estate Assets developments have been classified as Inventory in accordance with AASB 102 and are valued at the lower of cost or net realisable value. Cost includes the costs of acquisition, development, borrowing and other costs incurred on financing of that acquisition and up to the time of sale. Any amount by which cost exceeds the net realisable value has been recognised as an expense.

Revenues arising from the sale of property are recognised in the operating statement when settlement is completed.

5.2 Other Real Estate held for resale

Properties not acquired for development, but which Council has decided to sell as surplus to requirements, are recognised at the carrying value at the time of that decision.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held “ready for use”. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 7. No capitalisation threshold is applied to the acquisition of land or interests in land.

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Material uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 7. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts (other than grants) received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Borrowings are initially recognised at fair value net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates and is recorded as part of "Payables". Interest free loans are initially recognised at fair value with any difference between fair value and proceeds recognised in the profit and loss. The loan is subsequently measured at amortised cost with interest being recognised using the effective interest rate method.

9 Provisions

9.1 Employee Benefits

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on-costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

Superannuation:

The Council makes employer superannuation contributions in respect of its employees to the Hostplus Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 15.

9.2 Provisions for reinstatement, restoration, rehabilitation.

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. Council's policy to maximise recycling is extending the operational life of these facilities, and material uncertainty exists in the estimation of the future closure date.

10 Goods & Services Tax

In accordance with interpretation of Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

District Council of Cleve

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 2 - INCOME

	Notes	2024 $	2023 $
RATES REVENUES			
General Rates		**3,474,181**	3,166,476
Less: Mandatory rebates		**(39,508)**	(34,969)
Less: Discretionary rebates, remissions & write offs		**(18,151)**	(16,337)
		3,416,522	3,115,170
Other Rates (including service charges)			
Landscape levy		**116,848**	108,428
Waste collection		**242,978**	222,208
Community wastewater management systems		**357,925**	333,059
Separate and Special Rates		**4,800**	4,435
		722,551	668,130
Other Charges			
Penalties for late payment		**22,206**	19,515
Legal & other costs recovered		**3,106**	-
		25,312	19,515
Less: Discretionary rebates, remissions & write offs		**(17,877)**	(14,670)
		4,146,508	3,788,145
STATUTORY CHARGES			
Development Act fees		**40,881**	13,937
Town planning fees		**3,637**	4,933
Health & Septic Tank Inspection fees		**792**	1,383
Animal registration fees & fines		**6,671**	7,238
		51,981	27,491
USER CHARGES			
Cemetery/crematoria fees		**23,083**	10,695
Arno Bay Harbour fees		**23,967**	22,740
Sanitation & garbage fees		**18,137**	26,733
Council house rentals		**11,200**	5,250
Standpipe water		**11,632**	8,293
Hall & equipment hire		**3,652**	1,101
Sundry		**4,482**	18,643
		96,153	93,455

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 2 - INCOME (con't)

	Notes	2024 $	2023 $
INVESTMENT INCOME			
Interest on investments:			
Local Government Finance Authority		**183,432**	157,745
Loans to community groups		**5,423**	8,434
		188,855	166,179
REIMBURSEMENTS			
Private works		**56,773**	6,019
Other		**28,329**	110,324
		85,102	116,343
OTHER INCOME			
Insurance & other recoupments		**16,417**	14,866
OHCS		**51,700**	-
Sundry		**45,725**	49,597
		113,842	64,463
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Amounts received specifically for new or upgraded assets		**1,890,207**	2,634,249
Other grants, subsidies and contributions - Capital			
Roads to Recovery		**584,022**	315,019
S/Tot Other grants, subsidies and contributions - Capital		**584,022**	315,019
Other grants, subsidies and contributions - Operating			
Untied - Financial Assistance Grant		**74,603**	2,396,476
LRCIP Phase 4		**457,235**	-
Supplementary Local Roads Funding		**196,572**	-
Identified Local Road Grant		**27,211**	-
Library & Communications		**3,806**	-
Disaster Recovery Fund		**751,515**	597,586
Green Industries		**3,476**	27,538
Other		**4,144**	-
EP Landscape Board		**10,000**	-
S/Tot Other grants, subsidies and contributions - Operating		**1,528,562**	3,021,600
Grants Included in Operating Surplus/(deficit)	11	**2,112,584**	3,336,619
Total Grants all sources		**4,002,791**	5,970,868

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 2 - INCOME (con't)

		2024	2023
Sources of grants	**Notes**	**$**	$
Commonwealth government		**2,931,464**	2,949,268
State government		**1,067,183**	3,021,600
Other		**4,144**	-
		4,002,791	5,970,868
Individually Material Item			
Financial Assistance Grant Paid in Advance		**-**	*616,021*

Conditions over grants & contributions

Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:

Unexpended at the close of the previous reporting period	**1,780,455**	*1,247,612*
Less: expended during the current period from revenues recognised in previous reporting periods:		
Roads Infrastructure (FAG's Paid in Advance)	***(1,780,455)***	***(1,247,612)***
Subtotal	***(1,780,455)***	*(1,247,612)*
Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions		
Roads Infrastructure (FAG's Paid in Advance)	**-**	*1,780,455*
Unexpended at the close of this reporting period	**-**	*1,780,455*
Net increase / (decrease) in assets subject to conditions in the current reporting period	***(1,780,455)***	*532,843*

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 3 - EXPENSE

	Notes	2024 $	2023 $
EMPLOYEE COSTS			
Salaries and Wages		**2,291,872**	2,181,392
Employee leave expense		**142,115**	189,366
Superannuation - defined contribution plan contributions	15	**188,098**	181,528
Superannuation - defined benefit plan contributions	15	**20,360**	19,324
Workers' Compensation Insurance		**65,730**	52,784
Less: Capitalised and distributed costs		**(235,763)**	(175,323)
Total Operating Employee Costs		**2,472,412**	2,449,071
Total Number of Employees		**25**	*22*
(Full time equivalent at end of reporting period)			
MATERIALS, CONTRACTS & OTHER EXPENSES			
Prescribed Expenses			
Auditor's Remuneration			
- Auditing the financial reports		**13,000**	13,572
Elected members' expenses		**74,084**	75,746
Election expenses		**607**	9,651
Subtotal - Prescribed Expenses		**87,691**	98,969
Other Materials, Contracts & Expenses			
Advertising & Printing		**32,595**	69,645
Contractors - Operating		**729,851**	703,384
Materials, Contracts & Other Capital		**6,308,614**	5,315,758
Energy		**92,599**	77,521
Freight		**15,603**	38,317
Fringe Benefits Tax		**27,547**	18,905
Insurance		**221,289**	210,498
Maintenance		**-**	14,938
Materials - Operating		**339,387**	378,583
Legal Expenses		**218,387**	166,492
Levies paid to government - Landscape levy		**116,583**	108,794
- Other Levies		**11,891**	57,235
Membership & Subscriptions		**59,987**	69,506
Parts, accessories & consumables		**109,119**	104,520
Professional Services		**185,684**	177,119
Registration		**41,797**	46,232
Telecommunication & Internet		**21,849**	19,952
Training		**47,458**	35,919
Travel		**45,223**	31,474
Water		**102,004**	69,460
Sundry		**259,986**	251,137

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 3 - EXPENSE con't

	Notes	2024 $	2023 $
Less: Capitalised and Distributed Costs		**(6,308,614)**	(5,315,758)
Subtotal - Other Materials, Contracts & Expenses		**2,678,839**	2,649,631
		2,766,530	2,748,600
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings & Other Structures		**567,411**	203,652
Infrastructure			
Sealed		**433,130**	325,007
Unsealed		**911,395**	619,593
Kerbing & Guttering		**56,684**	38,289
Bridges		**19,564**	13,256
Culverts		**2,249**	2,167
Footpaths		**55,753**	50,345
CWMS		**144,266**	117,820
Plant, Machinery & Equipment		**368,650**	384,014
Office Equipment, Furniture & Fittings		**5,892**	5,892
Other Assets		**-**	196,940
		2,564,994	1,956,975
FINANCE COSTS			
Interest on Loans		**22,486**	25,132
		22,486	25,132

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 4 - ASSET DISPOSALS AND FAIR VALUE ADJUSTMENTS

	2024 $	2023 $
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT		
Assets renewed or directly replaced		
Proceeds from disposal	**57,000**	77,727
Less: Carrying amount of assets sold	**9,458**	36,653
NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS	**47,542**	41,074

Note 5 - CURRENT ASSETS

CASH & EQUIVALENT ASSETS		
Cash on Hand and at Bank	**219,923**	(39,035)
Deposits at Call	**5,240,559**	6,218,181
	5,460,482	6,179,146
TRADE & OTHER RECEIVABLES		
Rates - General & Other	**209,052**	222,069
Accrued Revenues	**13,761**	614,590
Debtors - general	**11,543**	7,977
Other levels of Government	**2,964**	3,584
GST Recoupment	**30,200**	142,809
Loans to community organisations	**45,635**	33,512
	313,155	1,024,541
INVENTORIES		
Stores & Materials	**15,199**	8,842
	15,199	8,842

Note 6 - NON-CURRENT ASSETS

FINANCIAL ASSETS		
Receivables		
Loans to community organisations	**105,048**	109,028
TOTAL FINANCIAL ASSETS	**105,048**	109,028
OTHER NON-CURRENT ASSETS		
Inventories		
Real Estate Developments	**754,210**	754,210
Capital Works-in-Progress	**-**	1,051,323
	754,210	1,805,533
Real Estate Developments - Current & Non-Current		
(Valued at the lower of cost and net realisable value)		
Residential	***754,210***	*754,210*
Represented by:		
Development Costs	***754,210***	*754,210*
Total Real Estate for Resale	***754,210***	*754,210*
Apportionment of Real Estate Developments		
Non-Current Assets	***754,210***	*754,210*
	754,210	*754,210*

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (IPP&E)

		2023 $				2024 $			
	Fair Value Level	Fair Value	Cost	Acc' Dep'n	Carrying Amount	Fair Value	Cost	Acc' Dep'n	Carrying Amount
Land	2	3,574,701	-	-	3,574,701	**3,574,701**	**-**	**-**	**3,574,701**
Buildings & Other Structures	3	13,681,991	742,189	(5,189,636)	9,234,543	**26,433,499**	**3,253,548**	**(10,489,809)**	**19,197,238**
Infrastructure									
Sealed	3	18,953,547	314,509	(6,004,088)	13,263,969	**22,755,861**	**1,300,200**	**(7,477,833)**	**16,578,228**
Unsealed	3	22,700,582	2,488,094	(14,536,825)	10,651,851	**25,466,430**	**807,791**	**(11,387,077)**	**14,887,144**
Kerbing & Guttering	3	3,495,791	205,321	(977,784)	2,723,329	**4,534,698**	**34,234**	**(1,398,923)**	**3,170,009**
Bridges	3	1,339,800	-	(925,452)	414,349	**1,490,560**	**-**	**(1,451,432)**	**39,128**
Culverts	3	119,094	17,323	(49,870)	86,546	**179,900**	**-**	**(78,940)**	**100,960**
Footpaths	3	2,890,226	212,064	(1,216,865)	1,885,425	**3,735,297**	**-**	**(1,445,765)**	**2,289,532**
CWMS	3	7,703,166	434,367	(2,817,932)	5,319,603	**9,417,462**	**8,886**	**(2,806,173)**	**6,620,175**
Plant, Machinery & Equipment		-	5,207,030	(2,694,084)	2,512,946	**-**	**6,134,360**	**(2,923,590)**	**3,210,770**
Office Equipment, Furniture & Fittings		68,538	169,512	(151,200)	86,850	**-**	**249,338**	**(157,092)**	**92,246**
Other Assets	3	3,486,559	1,955,663	(1,302,440)	4,139,782	**-**	**-**	**-**	**-**
Total IPP&E		78,013,995	11,746,072	(35,866,178)	53,893,890	**97,588,408**	**11,788,357**	**(39,616,634)**	**69,760,131**
Comparatives		*72,692,239*	*11,691,684*	*(33,987,484)*	*50,396,440*	*78,013,995*	*11,746,072*	*(35,866,178)*	*53,893,890*

This Note continues on the following pages.

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2023 $	Carrying Amounts Movement During the Year $								2024 $
	Carrying Amount	Additions		Disposals	Dep'n	Impair't	Transfers		Net Reval'n	Carrying Amount
		New / Upgrade	Renewals				In	Out		
Land	3,574,701	-	-	-	-	-	-	-	-	**3,574,701**
Buildings & Other Structures	9,234,544	3,253,548	52,499	-	(567,411)	-	4,139,782	-	3,084,276	**19,197,238**
Infrastructure										
Sealed	13,263,967	-	1,300,200	-	(433,130)	-	-	-	2,447,191	**16,578,228**
Unsealed	10,651,851	-	807,791	-	(911,395)	-	-	-	4,338,897	**14,887,144**
Kerbing & Guttering	2,723,328	-	34,234	-	(56,684)	-	-	-	469,131	**3,170,009**
Bridges	414,348	-	-	-	(19,564)	-	-	-	(355,656)	**39,128**
Culverts	86,547	-	-	-	(2,249)	-	-	-	16,662	**100,960**
Footpaths	1,885,424	-	-	-	(55,753)	-	-	-	459,861	**2,289,532**
CWMS	5,319,601	-	8,886	-	(144,266)	-	-	-	1,435,954	**6,620,175**
Plant, Machinery & Equipment	2,512,946	-	1,075,931	(9,458)	(368,649)	-	-	-	-	**3,210,770**
Office Equipment, Furniture & Fittings	86,850	-	11,288	-	(5,892)	-	-	-	-	**92,246**
Other Assets	4,139,782	-	-	-	-	-	-	(4,139,782)	-	-
Total IPP&E	**53,893,889**	**3,253,548**	**3,290,829**	**(9,458)**	**(2,564,993)**	**-**	**4,139,782**	**(4,139,782)**	**11,896,316**	**69,760,131**
Comparatives	*50,396,440*	***3,060,405***	***2,430,676***	***(36,653)***	***(1,956,975)***	**-**	**-**	**-**	**-**	*53,893,890*

This note continues on the following pages.

Note 7 (con't) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Valuation of Assets

General Valuation Principles

Accounting procedure: Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 *Fair Value Measuremen* t: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land,current replacement cost is taken to be the fair value.

Highest and best use: For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land. Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

Fair value hierarchy level 2 valuations: Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land: Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets: There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

> The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
>
> The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques. Accordingly, formal sensitivity analysis does not provide useful information.

Note 7 (con't) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Capitalisation thresholds used by Council for a representative range of assets are shown below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	3,000
Other Plant & Equipment	3,000
Buildings - new construction/extensions	10,000
Park & Playground Furniture & Equipment	3,000
Road construction & reconstruction	10,000
Paving & footpaths, Kerb & Gutter	3,000
Drains & Culverts	5,000
Reticulation extensions	5,000
Sidelines & household connections	5,000
Artworks	5,000

Estimated Useful Lives: Useful lives are estimated for each individual asset. In estimating useful lives, regard is had to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimated total useful life of greater or lesser amount:

Plant, Furniture & Equipment	
Office Equipment	5 to 10 years
Office Furniture	10 to 20 years
Vehicles and Road-making Equip	5 to 8 years
Other Plant & Equipment	5 to 15 years
Building & Other Structures	
Buildings – masonry	50 to 100 years
Buildings – other construction	20 to 40 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	10 to 20 years
Infrastructure	
Sealed Roads – Surface	15 to 25 years
Sealed Roads – Structure	20 to 50 years
Unsealed Roads	10 to 20 years
Bridges – Concrete	80 to 100 years
Paving & Footpaths, Kerb & Gutter	80 to 100 years
Drains & Culverts	80 to 100 years
Flood Control Structures	80 to 100 years
Dams and Reservoirs	80 to 100 years
Bores	20 to 40 years
Reticulation Pipes – PVC Other	70 to 80 years
Other Assets	
Library Books	10 to 15 years
Artworks	indefinite
Right-of-use assets (refer Note 17)	2 to 3 years

Note 7 (con't) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Buildings, Structures and Other Community Assets
- Date of valuation: 01/07/2023
- Valuer: Mitch Ekonomopoulos AAPI, and Nick Fein BENg (Mech) MIEAust, of AVR Consulting.
- Basis of valuation:
  - Market Value - for buildings where a market value can be reliably determined.
  - Current Replacement Cost - for buildings where there is no active market due to specialised nature of the assets and the service they provide.
- (if applicable) Council reviews unit rates annually in between revaluations, based on approaches followed in the local government sector.

Infrastructure
- Date of valuation: 01/07/2023
- Valuer: Mitch Ekonomopoulos AAPI, and Nick Fein BENg (Mech) MIEAust, of AVR Consulting.
- Basis of valuation: Current Replacement Cost - comprised by gross replacement cost (based on estimated unit costs for which a substitute asset with similiar service potential, physical characteristics, dimensions, depth and enviromental parameters could be constructed) and accumulated depreciation (estimated total and remaining useful lives informed by the condition assessment of the asset, and the planned asset management strategy applicable to the asset).
- (if applicable) Council reviews unit rates annually in between revaluations, based on approaches followed in the local government sector.

CWMS
- Date of valuation: 01/07/2023
- Valuer: Mitch Ekonomopoulos AAPI, and Nick Fein BENg (Mech) MIEAust, of AVR Consulting.
- Basis of valuation: Current Replacement Cost - comprised by gross replacement cost (based on estimated unit costs for which a substitute asset with similiar service potential, physical characteristics, dimensions, depth and enviromental parameters could be constructed) and accumulated depreciation (estimated total and remaining useful lives informed by the condition assessment of the asset, and the planned asset management strategy applicable to the asset).
- (if applicable) Council reviews unit rates annually in between revaluations, based on approaches followed in the local government sector.

Plant, Furniture & Equipment
These assets are recognised at cost.

Office Equipment, Furniture & Fittings
These assets are recognised at cost.

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 8 - LIABILITIES

		2024 $		2023 $	
TRADE & OTHER PAYABLES	**Notes**	**Current**	**Non-current**	Current	Non-current
Goods & Services		**471,628**	**-**	369,336	-
Payments received in advance		**534,000**	**-**	-	-
Accrued expenses - employee entitlements		**30,708**	**-**	39,733	-
Accrued expenses - other		**4,519**	**-**	4,726	-
GST Payable		**3,100**	**-**	1,243	-
Other		**37,638**	**-**	31,492	-
		1,081,593	**-**	446,530	-
BORROWINGS					
Loans		**65,553**	**339,043**	102,963	339,598
		65,553	**339,043**	102,963	339,598

All interest bearing liabilities are secured over the future revenues of the Council.

PROVISIONS				
LSL Employee entitlements (including oncosts)	**97,534**	**33,294**	97,106	48,882
AL Employee entitlements (including oncosts)	**218,492**	**-**	215,856	-
	316,026	**33,294**	312,962	48,882

Movements in Provisions - 2024 year only *(current & non-current)*	*Leave & Other Provision*
Opening Balance	*361,844*
(Less) Payments	*(12,524)*
Closing Balance	*349,320*

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 9 - RESERVES

ASSET REVALUATION RESERVE	Notes	1/7/2023	Net Increments/ (Decrements)	Transfers, Impairments	30/6/2024
		$	$	$	$
Land		2,036,422	-	-	**2,036,422**
Buildings & Other Structures		6,798,374	3,084,276	1,771,879	**11,654,529**
Infrastructure		16,511,358	7,376,086	-	**23,887,444**
CWMS		2,361,895	1,435,954	-	**3,797,849**
Other Assets		1,771,879	-	(1,771,879)	**-**
TOTAL		29,479,928	11,896,316	-	**41,376,244**
	Comparatives	*29,479,928*	-	-	***29,479,928***

OTHER RESERVES	1/7/2023	Transfers to Reserve	Transfers from Reserve	30/6/2024
CATV Re-Transmission	74,556	3,385	-	**77,941**
Cleve CWMS	444,512	20,182	-	**464,694**
Arno Bay CWMS Reserve	22,976	1,044	-	**24,020**
Arno Bay Boat Ramp Reserve	25,665	1,134	-	**26,799**
Arno Bay Harbour Mtc Reserve	61,432	2,790	-	**64,222**
TOTAL OTHER RESERVES	629,141	28,536	-	**657,677**
Comparatives	*640,999*	*20,027*	*(31,885)*	***629,141***

PURPOSES OF RESERVES

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 10 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2024 $	2023 $
Total cash & equivalent assets	5	**5,460,482**	6,179,146
Balances per Cash Flow Statement		**5,460,482**	6,179,146

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	**906,353**	3,088,240
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	**2,564,993**	1,956,975
Net increase (decrease) in unpaid employee benefits	**(21,549)**	52,031
Grants for capital acquisitions treated as Investing Activity	**(3,071,815)**	(2,310,165)
Net (Gain) Loss on Disposals	**(47,542)**	(41,074)
	330,440	2,746,008
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	**725,368**	(192,421)
Net (increase) decrease in inventories	**(6,357)**	9,601
Net increase (decrease) in trade & other payables	**642,231**	(824,115)
Net Cash provided by (or used in) operations	**1,691,682**	1,739,072

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	**25,000**	21,000
LGFA Cash Advance Debenture facility	**570,000**	760,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 11 - FUNCTIONS

INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES

	Operating Income		Operating Expenses		Operating Surplus/ (Deficit)		Grants Included in Operating Income		Total Assets Held (Current & Non-Current)	
	ACTUAL	ACTUAL	**ACTUAL**	ACTUAL	**ACTUAL**	ACTUAL	**ACTUAL**	ACTUAL	**ACTUAL**	ACTUAL
	2024	2023	**2024**	2023	**2024**	2023	**2024**	2023	**2024**	2023
	$	$	**$**	$	**$**	$	**$**	$	**$**	$
Administration	**4,924,335**	5,502,404	**28,186**	25,857	**4,896,149**	5,476,547	**78,747**	2,396,476	**12,546,555**	10,348,313
Public Order & Safety	**10,422**	11,646	**220,633**	202,404	**(210,211)**	(190,759)	**-**	-	**225,235**	185,772
Health	**1,312**	1,466	**24,663**	22,625	**(23,351)**	(21,159)	**-**	-	**-**	-
Housing & Community Services	**156,185**	174,519	**1,124,018**	1,031,149	**(967,834)**	(856,629)	**464,517**	2,634,249	**7,348,456**	6,060,956
Sport Recreation & Culture	**120,171**	134,278	**839,220**	769,881	**(719,049)**	(635,604)	**-**	-	**6,829,406**	5,632,848
Mining & Manufacture	**10,209**	11,407	**100,690**	92,370	**(90,481)**	(80,963)	**-**	-	**-**	-
Transport & Communication	**1,356,969**	1,516,264	**3,224,946**	2,958,491	**(1,867,977)**	(1,442,227)	**1,559,320**	912,605	**44,876,511**	37,013,840
Economic Affairs	**23,503**	26,262	**155,604**	142,747	**(132,100)**	(116,485)	**-**	-	**632,877**	521,992
Other Purposes	**159,845**	178,609	**125,323**	114,968	**34,522**	63,641	**10,000**	27,538	**3,883,709**	3,203,257
Governance	**1,473**	1,646	**592,549**	543,591	**(591,076)**	(541,945)	**-**	-	**-**	-
Support Services	**30,602**	34,194	**1,363,671**	1,251,001	**(1,333,070)**	(1,216,807)	**-**	-	**65,476**	54,004
Social Security & Welfare	**-**	-	**26,918**	24,694	**(26,918)**	(24,694)	**-**	-	**-**	-
TOTALS	**6,795,025**	7,592,695	**7,826,421**	7,179,778	**(1,031,396)**	412,917	**2,112,584**	5,970,868	**76,408,225**	63,020,982

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 11 (con't) - COMPONENTS OF FUNCTIONS

The activities relating to Council functions are as follows:

Business Undertakings

Abattoirs, Caravan Parks, Electricity Supply, Gravel Pits/Quarries, Development of Land for Resale, Marinas/Boat Havens, Markets/Saleyards, Off-street Car Parks – fee paying, Private Works, Property Portfolio, Sewerage/CWMS, Water Supply – Domestic, Town Bus Service, and Other – please specify.

Community Services

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

Culture

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

Economic Development

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

Environment

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

Recreation

Jetties, Other Marine Facilities, Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming Centres – Indoor, Swimming Centres – Outdoor, and Other Recreation.

Regulatory Services

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

Transport

Aerodrome, Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

Plant Hire & Depot

Unclassified Activities

Council Administration

Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

Governance

Audit & Assurance, Planning and Performance, Legal Services and Major Projects. Equity accounted Council businesses Net Gain equity accounting Council businesses Net Loss equity accounting Council businesses

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 12 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables.*

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	**Accounting Policy:** initially recognised atfair value and subsequently measured at amortised cost, interest is recognised when earned
	Terms & conditions: Deposits are returning fixed interest rates between 4.3% and 4.65% (2023: 1.05% and 4.3%).
	Carrying amount: approximates fair value due to the short term to maturity.
Receivables - Rates & Associated	**Accounting Policy:** initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method
	Terms & conditions: Secured over the subject land, arrears attract interest of 2% (2023: 2%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.
	Carrying amount: approximates fair value (after deduction of any allowance).
Receivables - Fees & other charges	**Accounting Policy:** initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method
	Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.
	Carrying amount: approximates fair value (after deduction of any allowance).
Receivables - other levels of government	**Accounting Policy:** initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.
	Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.
	Carrying amount: approximates fair value.

Note 12 - FINANCIAL INSTRUMENTS (con't)

Liabilities - Creditors and Accruals

Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

Liabilities - Interest Bearing Borrowings

Accounting Policy: initially recognised at fair value and subsequently at amortised cost, interest is charged as an expense using the effective interest rate

Terms & conditions: secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 2.15% and 6.15% (2023: 2.15% and 5.5%)

Carrying amount: approximates fair value.

Liquidity Analysis

2024	Due < 1 year	Due > 1 year ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	$	$	$	$	$
Cash & Equivalents	**5,460,482**	-	-	**5,460,482**	**5,460,482**
Receivables	**418,203**	-	-	**418,203**	**418,203**
Total	**5,878,685**	-	-	**5,878,685**	**5,878,685**
Financial Liabilities					
Payables	**1,046,366**	-	-	**1,046,366**	**1,046,366**
Current Borrowings	**78,391**	-	-	**78,391**	**65,553**
Non-Current Borrowings	**-**	**358,825**	-	**358,825**	**339,043**
Total	**1,124,757**	**358,825**	-	**1,483,582**	**1,450,962**

2023	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	$	$	$	$	$
Cash & Equivalents	6,218,182	-	-	6,218,182	6,179,146
Receivables	376,439	142,540	-	518,979	1,133,569
Other Financial Assets	-	-	-	-	-
Total	6,594,621	142,540	-	6,737,161	7,312,715
Financial Liabilities					
Payables	1,064,628	-	-	1,064,628	402,071
Current Borrowings	-	-	-	-	102,963
Non-Current Borrowings	118,389	339,598	-	457,987	339,598
Total	1,183,017	339,598	-	1,522,615	844,632

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 12 - FINANCIAL INSTRUMENTS (con't)

The following interest rates were applicable to Council's borrowings at balance date:

	30 June 2024		30 June 2023	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%	$	%	$
Other Variable Rates	**6.2%**	**65,000**	6.05	40,000
Fixed Interest Rates	**4.1%**	**339,596**	3.99	402,560
		404,596		442,560

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 13 - FINANCIAL INDICATORS

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

	2024	2023	2022
Adjustments to Ratios			

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These ***Adjusted Ratios*** *correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.*

Adjusted Operating Surplus Ratio	**8.7%**	-1.7%	7.7%
Adjusted Net Financial Liabilities Ratio	**-47%**	-61%	-80%

Asset Renewal Funding Ratio

Outlays on Existing Assets / Asset Renewals - IAMP	**90%**	60%	88%

Asset renewals expenditure is defined as capital expenditure on the renewal and replacement of existing assets relative to the optimal level planned, and excludes new capital expenditure on the acquisition of additional assets.

Operating Surplus Ratio

Operating Surplus / Total Operating Income	-15.2%	5.4%	11.1%

This ratio expresses the operating surplus as a percentage of total operating revenue.

Net Financial Liabilities Ratio

Net Financial Liabilities / Total Operating Income	-60%	-80%	-95%

Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 14 - UNIFORM PRESENTATION OF FINANCES

The following is a detailed summary of both operating and capital investment activities of the Council prepared on a modified Uniform Presentation Framework basis, adjusted for timing differences associated with prepaid Federal assistance Grants required to be recognised as revenue on receipt in accordance with Australian Accounting Standards.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2024 $	2023 $
Income		
Rates	**4,146,508**	3,788,145
Statutory charges	**51,981**	27,491
User charges	**96,153**	93,455
Grants, subsidies and contributions - Capital	**584,022**	315,019
Grants, subsidies and contributions - Operating	**1,528,562**	3,021,600
Investment income	**188,855**	166,179
Reimbursements	**85,102**	116,343
Other income	**113,842**	64,463
	6,795,025	7,592,695
Expenses		
Employee costs	**(2,472,412)**	(2,449,071)
Materials, contracts and other expenses	**(2,766,529)**	(2,748,600)
Depreciation, amortisation and impairment	**(2,564,994)**	(1,956,975)
Finance costs	**(22,486)**	(25,132)
	(7,826,421)	(7,179,778)
Operating Surplus / (Deficit)	**(1,031,396)**	412,917
Net Timing Adjustment for General Purpose Funding	**1,780,455**	(532,843)
Less: Grants, Subsidies & Contributions - Capital	**(584,022)**	(315,019)
Adjusted Operating Surplus / (Deficit)	**165,037**	(434,945)
Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	**(3,290,828)**	(2,430,676)
Add back Depreciation, Amortisation and Impairment	**2,564,993**	1,956,975
Grants Subsidies and Contributions - Capital Renewal	**584,022**	315,019
Proceeds from Sale of Replaced Assets	**57,000**	77,727
	(84,813)	(80,955)
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets *(including investment property & real estate developments)*	**(2,202,225)**	(3,210,862)
Amounts received specifically for New and Upgraded Assets	**1,890,207**	1,979,395
	(312,018)	(1,231,467)
Adjusted Annual Net Impact to Financing Activities surplus/ (deficit)	**(231,794)**	(1,747,367)

Note 15 – SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to Hostplus (formerly Local Government Superannuation Scheme and Statewide Super). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (11% in 2023-24; 10.5% in 2022-23). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2022-23) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2024. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 16 - CONTINGENT ASSETS AND CONTINGENT LIABILITIES

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. LEGAL EXPENSES

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of xx appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

District Council of Cleve

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 17 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 10 persons were paid the following total compensation:

	2024	2023
	$	$
Salaries, allowances & other short term benefits	**618,063**	518,850
Termination benefits	**-**	146,447
TOTAL	**618,063**	665,297

Allowances / benefits incurred in the ordinary course of performing the KMPs role, and amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Other than amounts paid as ratepayers or residents (e.g. rates, swimming pool entry fees, etc.), Council received the following amounts in total:

	2024	2023
	$	$
Contributions for fringe benefits tax purposes	**44,043**	35,063
Rentals for Council property	**24,200**	13,000
TOTAL	**68,243**	48,063

PARTIES RELATED TO KEY MANAGEMENT PERSONNEL

KMP and relatives of KMPs own retail businesses from which various supplies were purchased as required either for cash or on 30 day account. Purchases from Cleve Butcher Shop, Cleve Hardware, and G Fennell total $171,797.

Ian G McDonald FCA

CHARTERED ACCOUNTANTS
AUSTRALIA • NEW ZEALAND

District Council of Cleve
Independent Auditor's Report

We have audited the attached financial statements, being a general purpose financial report, of the District Council of Cleve (Council) for the year ended 30 June 2024.

Opinion
In our opinion, the financial statements of the Council are properly drawn up:

a) to present fairly the financial position of the Council as at the 30 June 2024 and the results of its operations for the period then ended, and;
b) according to Australian Accounting Standards.

Basis for Opinion
For the audit of the Council we have maintained our independence in accordance with the relevant ethical requirements of APES 110 Section 290. We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information – Basis of Accounting and Restriction on Distribution
Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report is prepared to assist the council to meet the requirements of the Local Government Act 1999 together with the Local Government (Financial Management) Regulations 2011. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the members.

Responsibilities of Management for the Financial Report
The Board of Management is responsible for the preparation of the financial report in accordance with the Local Government Act 1999 together with the Local Government (Financial Management) Regulations 2011 and for such internal control as management determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Report
Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the schedule is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement in the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Ian G McDonald FCA
Registered Company Auditor 16458

Signed at Grange this 12 November 2024

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Ian G McDonald FCA

CHARTERED ACCOUNTANTS
AUSTRALIA + NEW ZEALAND

Independent Assurance Report on the Internal Controls of the District Council of Cleve

We have audited the compliance of the District Council of Cleve (Council) with the requirements of Section 125 of the *Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2023 to 30 June 2024 have been conducted properly and in accordance with law.

Opinion
In our opinion, the Council has complied, in all material respects, with *Section 125* of the *Local Government Act 1999* in relation to Internal Controls established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2023 to 30 June 2024.

Basis for Opinion
For the audit of the Council we have maintained our independence in accordance with the relevant ethical requirements of APES 110 Section 290. We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our opinion.

Limitation on Use
This report has been prepared for the members of the Council in accordance with *Section 129* of the *Local Government Act 1999* in relation to the Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

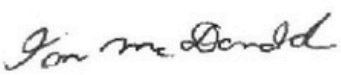
Inherent Limitations
Due to the inherent limitations of any compliance procedure, it is possible that fraud, error or non-compliance may occur and not be detected. A reasonable assurance engagement is not designed to detect all instances of non-compliance with *Section 125* of the *Local Government Act 1999* in relation to the Internal Controls specified above, as the engagement is not performed continuously throughout the period and the procedures performed in respect of compliance with *Section 125* of the *Local Government Act 1999* in relation to the Internal Controls specified above are undertaken on a test basis.

The Council's Responsibility for the Internal Controls
The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125* of the *Local Government Act 1999* in relation to Internal Controls to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

Our Responsibility
Our responsibility is to express an opinion on the Council's compliance with *Section 125* of the *Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable *Australian Standards on Assurance Engagements ASAE 3100 Compliance Engagements*, issued by the *Australian Auditing and Assurance Standards Board*, in order to state whether, in all material respects, the Council has complied with Section 125 of the Local Government Act 1999 in relation only to the Internal Controls specified above for the period 1 July 2023 to 30 June 2024. *ASAE 3100* also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these controls, assessing the risk that a material weakness exists, and testing and evaluating the design and implementation of controls on a sample basis based on the assessed risks.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Ian G McDonald FCA
Chartered Accountant
Registered Company Auditor 16458

Signed at Grange, 12 November 2024

District Council of Cleve

Annual Financial Statements

for the year ended 30 June 2024

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the District Council of Cleve for the year ended 30 June 2024, the Council's Auditor, Ian G McDonald FCA, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011* .

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David Penfold
CHIEF EXECUTIVE OFFICER

Date: 6 November 2024

.....

Chris Tarran
PRESIDING MEMBER AUDIT COMMITTEE

Date: 6 November 2024

Ian G McDonald FCA

CHARTERED ACCOUNTANTS
AUSTRALIA + NEW ZEALAND

District Council of Cleve

Annual Financial Statement

For the year ended 30 June 2024

Audit Certificate of Audit Independence

We confirm that, for the audit of the financial statements of the District Council of Cleve for the year ended 30 June 2024, we have maintained our independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011.*

Ian G McDonald FCA

Date: 11 September 2024

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