

	<h1>District Council of Cleve</h1>	Version No:	1.1
		Issued:	August 2022
		Next Review:	July 2026

Policy Name: 14.3 - Issuing of RAV Clearance Certificates

1. INTRODUCTION

The policy outlines the steps that must be followed to obtain a Clearance Certificate for Restricted Access Vehicles use on Council's non gazetted roads and the procedure an applicant must follow when requesting a Clearance Certificate for roads which have not been cleared for RAV permits previously.

2. BACKGROUND INFORMATION

When the permit system was introduced, Council requested landowners and contractors to list roads they would prefer to use while transporting commodity produce from farm to markets and silos using RAVs.

The list of roads consists of primary, secondary and property access roads. In collaboration with DPTI, Council gazetted a number of roads not requiring a permit.

Roads which were not gazetted require a clearance certificate from Councils Road Manager who is the Works Manager.

3. PROCEDURE

- 3.1. The applicant completes a Clearance Certificate for a Restricted Access Vehicle
- 3.2. The Clearance Certificate is checked and signed by the Works Manager and returned to the applicant who forwards it to the NHVR.
- 3.3. Any changes from previous applications are entered into the applicant's RAV database. All roads are cross checked with Councils data base (NHVR has a list of Councils permitted roads). Any roads which are not in this database are rejected. The applicant will be made aware of why these roads were rejected and the process for having these roads granted for RAV access.
- 3.4. The applicant is advised that if they wish to proceed an assessment is required (as per Heavy Vehicle Framework Guidelines) by a qualified assessor. The cost of this assessment and any remedial work will be met by the applicant.
- 3.5. A Class 2 Heavy Vehicle Authorisation Permit from the NHVR is forward to the applicant and to council.
- 3.6. There is a Road Manager Written Consent form for the Works Manager to sign granting approval. The signed form is returned to the NHVR.

4. CLEARANCE CERTIFICATE DETAILS POLICY

- 4.1. This Clearance Certificate
 - a. Is NOT a PERMIT to access the Council road (s)
 - b. Must be forwarded to the NHVR by the applicant to obtain a PERMIT
 - c. Is issued at the discretion of the Council
 - d. May be revoked at any time by the Council for any breach of the terms and conditions by the applicant

5. TERMS AND CODITIONS OF CLEARANCE CERTIFICATE

- 5.1. The applicant agrees to indemnify and keep indemnified the Council against all actions, costs, claims, damages, charges and expenses whatsoever from any act, omission or failure by the applicant to comply with these conditions of clearance or any special conditions of clearance contain herein;
- 5.2. Only those roads included in this clearance certificate under the care and control of Council and the permit issued by the NHVR may be accessed by the RAV identified on this clearance certificate.
- 5.3. Any damage to the road and or infrastructure resulting from access by the applicant's vehicles(s) will be repaired at the applicant's expense.
- 5.4. Any speed limits imposed within this clearance certificate and/or permit must be adhered to at all times.
- 5.5. The issuing of this clearance certificate does not provide exemptions to exceed mass or designated load limits on bridges, roads or other infrastructure.
- 5.6. Drivers/operators must avoid all horizontal and vertical obstructions.

6. COUNCIL ENDORSEMENT

This Policy was adopted by resolution of the Council on 16 August 2022.

7. REVIEW AND EVALUATION

This Policy is scheduled for review by Council in July 2026.

8. AVAILABILITY OF POLICY

This Policy will be available for inspection at Council's principal office during ordinary business hours and on the Council's website www.cleve.sa.gov.au. Copies will also be provided to interested members of the community upon request, and upon payment of a fee in accordance with Council's schedule of fees and charges