

District Council of Cleve



Annual Report 2015 2016



‘Innovative, Community Focused, Efficient’

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regional snapshot

The District Council of Cleve was proclaimed on 4 May 1911, and has developed to the point where it is now considered to be the nucleus of one of the key agricultural areas of South Australia.

While the town of Cleve itself is situated approximately half-way between Whyalla and Port Lincoln on the Eyre Peninsula, the District Council of Cleve encompasses the area from the coast of Arno Bay west to the Darke Peak mountain ranges. The area is characterized by panoramic views, cereal crops, sandy beaches and some of the best fishing in the country.

The region's prosperity has been largely attributed to the diverse farming activities of cereal grains, oilseeds and pulses, as well as livestock. The agricultural sector is a major employer within the district, with bulk grain handling facilities situated in several towns.

The Eyre Peninsula is also currently experiencing a mining exploration boom, with opportunities available for the district in extraction of iron ore, dolomite, nickel and graphite.

Generous areas of foreshore reserve with sandy beaches and safe swimming are features of the seaside hamlet of Arno Bay, along with an iconic jetty, award-winning boardwalk and superior boat launching facilities. Arno Bay provides arguably some of the best recreational fishing of target species King George Whiting and Snapper in Australia.

The Cleve district covers an area of 529,543 hectares and is home to approximately 1733 (2011 census) people.

The total value of the Council's assets is approximately \$49 million and includes roads, footpaths, airport, effluent drainage, playgrounds, and buildings such as community halls, to service the local constituents.



(photo courtesy of Tim Phillips)

vision statement

'Innovative, Community focused, Efficient'

mission

Council's mission or purpose is to:

- Facilitate the development of the suite of strategic management plans (in association with all the stakeholders)
- Implement the plans
- Be accountable for the achievement of the plans
- Exercise strong leadership to the community
- Demonstrate open and responsible governance
- Advocate on behalf of the community
- Foster community development
- Provide efficient and effective services which meet the needs of the community
- Ensure the organization is sufficiently resourced
- Strive for financial sustainability
- Develop and maintain the full range of community assets
- Manage the Council's affairs strictly in accordance with the Local Government Act.

core values

Council's Elected Members and staff are committed to the following values (or principles) in everything they do:

- Accountability
- Community engagement
- Service excellence
- Continuous improvement and innovation
- Respect
- Integrity and honesty
- Team work.

mayor's report

The past year has been both progressive and productive, with Council and staff being kept busy, with the workload in no way diminishing, and with some changes to staff.

Nicola Ryan relinquished her role as Tourism and Community Development Officer. We welcome Bridget Johnstone in her place. Nicola left big shoes to fill. Fiona Ward resigned as Manager Corporate Services. She endeared herself to all of us with her dedication, ability and good nature. Fortunately, Fiona has returned on a casual basis. In February, we welcomed Nola O'Connell as the new Manager Corporate Services.

In June, Local Government, Whyalla and the wider community lost a friend, a leader and a visionary in the passing of Jim Pollock, Mayor of Whyalla City Council. He will be sorely missed.

Increasing compliance, and an expectation from both State and Federal Government that Local Government is in a position to take on extra work, being closer to their communities, places a heavier workload on staff to cover the extra time needed.

A heavy rainfall event in early March caused serious damage to roads and properties. In the Hundred of Yadnarie, some properties in isolated areas will take 20 years or more to recover. The tonnage of lost soil cannot be replaced.

One of the highlights this last year has been the completion of the sealing of the Balumbah Kinnaird Road in our Council district. This will attract more traffic for grain, business and private use.

The Seniors Luncheon, hosted by Council, is gaining in popularity every year, with increased attendances by the older members of our community, who have contributed hours of service to this and/or other communities during their lifetime. The luncheon is held in recognition and appreciation of our senior citizens and their contributions.



11 November 2015 Remembrance Day ceremony

It has been good to see school participation at the ANZAC and Remembrance Day ceremonies. It bodes well for the future of these special occasions.

The Honourable Reverend Dr. Lynn Arnold AO, former Premier of South Australia, his wife Elaine and his mother Jean were our guests at our Australia Day celebrations, with a large and appreciate crowd in attendance. Roma Gillings was awarded Senior Citizen of the Year and Thomas Masters the young Citizen of the Year.



The Hon. Rev. Dr. Lynn Arnold AO addressing appreciative audience at 2016 Australia Day celebrations

In its works program, Council has the upgrade of part of the Cleve/Verran Road, as it is experiencing a serious salt drainage problem. We have met on site with the adjoining landowners and PIRSA to assess the work needed to complete the upgrade. Roads are still a major part of Council's programs, discussion and expenditure and, with over 1,500 kms of roads mostly unsealed, in our district, will always be high on our agenda.

We welcomed the President of the Local Government Association, Dave Burgess, to our Council in December, to hear first-hand what the association is doing on our behalf, and in return to update the President on our issues and accomplishments.

Representatives of the District Council of Cleve meet quarterly with all 11 Councils on the Eyre Peninsula, through the Eyre Peninsula Local Government Association. This keeps us up-to-date and in touch, as well as giving us a united voice for Eyre Peninsula if, and when, needed.

All Councillors have been involved in training and upgrading our skills and knowledge to help us represent, and make more informed decisions on behalf of, our community. We have developed a Strategic Plan, giving direction for the present and future Councils. These plans are not set in concrete, but are a guide for the future prosperity of our part of the region and State.

For a district reliant on agriculture as its main business, the season is progressing well, with good moisture levels across most of the area. Hopefully, we will receive good spring rains to put the finishing touches on our crops.

We as a Council look forward to working together with your community to our mutual advantage.



Roger Nield

District Council of Cleve Mayor



2016 Australia Day award recipients, Roma Gillings and Thomas Masters, with Mayor Roger Nield, and the Hon. Rev. Dr. Lynn Arnold AO

chief executive officer's report

It is with pleasure that I provide this report for the 2015/16 period, which has been another busy year for Council.

In August, Council commenced an extensive review of its Strategic Plan. The process included a comprehensive community survey, two community planning workshops, an elected member planning workshop, and then further community consultation on the final draft plan. The Strategic Plan will help guide Council through the next 4-5 years of operation.



Council commissioned a feasibility study into the establishment of additional suitable accommodation facilities in Cleve. This topic generated significant community interest with in excess of 200 survey responses received. The study identified that Cleve has the lowest number of accommodation facilities (per capita) of any town on the Eyre Peninsula and the establishment of further facilities could be justified. Council will continue to investigate the various options available to progress this matter in the future.

Positive progress has finally been made on the Arno Bay Foreshore Community Wastewater Management Project. Following the revision of scope, and subject to community acceptance, it appears likely that funding will be available for this project to proceed in the 2016/17 period.

On 21 January 2016, the Cleve Sporting Bodies clubrooms were decimated by a freak storm. The decision was made to rebuild and club volunteers have been tireless in their work on the design of a replacement facility and possible integration with other sports. Council wishes them well with the rebuild of what is critical community infrastructure.



Damaging storm cell over Cleve district, January 2016

In February, Council commenced operations as a BankSA agency. Following closure of the local branch, it was considered appropriate that Council continue to offer a service to local businesses and residents who are not necessarily in a position to seek out an alternative bank provider. Commissions earned through this agency are being injected directly into community projects and initiatives.



District Council of Cleve is now an electronic bank agency for Bank SA

Local Government as a sector has had the financial squeeze applied by both Federal and State governments with reductions of funding, increasing compliance requirements and various forms of cost shifting. Despite this, through prudent management and a proactive approach, Council has been able to upgrade and/or maintain the district's assets and infrastructure to the highest possible standard. Council is continuing to work with the District Councils of Kimba and Franklin Harbour to seek out any savings that may be available through shared services and economies of scale.

Finally, I would like to thank the Mayor and Elected Members for their support, dedication and commitment to a position which is often unappreciated by the broader community. I would also like to thank Council's hard working staff who always maintains a high degree of diligence and enthusiasm for their work serving our community.

Peter Arnold

Chief Executive Officer

manager corporate services' report

It is with great pleasure I present my first annual report for the District Council of Cleve 2015/2016 as Manager Corporate Services.

Since my commencement in February 2016, I have set out, along with our Council staff, Mayor, and Elected Members, to achieve goals for the community to make this the best possible environment in which to live, work and visit.



The District Council of Cleve provides assurance that the financial transactions of the Council have been conducted in a proper manner in accordance with the law, and assists with annual auditing and compliance processes by continuing to implement internal controls using the "Control Track" system to facilitate an integrated risk and control assessment process.

Financially, 2015/2016 reported an operating surplus (before capital revenues) of \$213,822 and a net surplus of \$2,104,348. The operating surplus is quite significant and is primarily due to the Federal Government Grants Commission funding for 2015/16. The Council maintains a strong cash position with \$5,664,104 cash reserves held with the Local Government Finance Authority as at 30 June 2016.

Council has a loan liability as at 30 June 2016 of \$1,217,520. The loans are for the Waste Transfer Station, a JCB3CX Backhoe, a JD670G Grader, Isuzu Truck fitted with a compactor, Komatsu FE loader, Caterpillar Grader, new public toilets, Cleve District Bowls Club and the Darke Peak Sporting Complex.

The 2015/2016 financial statements have been audited and adopted by Council; a full audited copy of the Council's Financial Reports, pursuant to the Local Government Act, 1999 Section 131, is included at Appendix 1.

The District Council of Cleve aims to provide and promote a healthy and safe work environment to minimise the risk of injury or illness. Stringent WHS policies and procedures are in place and they are regularly reviewed and revised.

Council's Administration Officer for Compliance & Governance does an exceptional job in ensuring employees are trained in all facets of work health and safety, and are equipped with appropriate skills and knowledge to meet legislated safety requirements. The Regional Risk Coordinator (RRC) provides Council with direction and support in this area. An annual Risk Review is conducted by the RRC and the LGAMLS (Local Government Association Mutual Liability Scheme) representative. The review is designed to monitor Council's operational risk profile and measures ongoing business improvement, as well as providing a gauge by which to compare other Councils within the region and sector. The District Council of Cleve compared very favourably

with the regional, metropolitan and Local Government averages in the categories reviewed.

Council supports community groups with the Community Grants program which is advertised in August/September each year and applications are accessed and received during this period. Council was pleased to be able to distribute over \$26,000 to the (below) listed community groups in 2015/2016. The grant aims are to encourage, develop and support local projects of a cultural, environmental, recreational and sporting nature and which demonstrate broad-based benefits to all residents of the district.

| community organisation | project | amount (\$) |
|---|--|-------------|
| Ports Football & Netball Clubs (Sarah Powell) | Champions Academy Pilot Program | 5000 |
| Arno Bay Boardwalk | Upgrade Boardwalk | 4000 |
| Cleve Aussie Sports | Upgrade Scout Hall toilet block | 4000 |
| Darke Peak Sporting Complex | Installation of reverse cycle air conditioning | 4000 |
| Gym Works | Replacement gym equipment | 4000 |
| Cleve & Districts Mental Health & Wellbeing Group | April 2016 Open Day, "Life is a Rollercoaster" | 2000 |
| Arno Bay War Memorial Hall | Upgrade bar facilities | 1500 |
| Wharminda Fitness | Fitness equipment | 1000 |
| Office for Volunteers | Cleve Area School Mentoring Program | 500 |

I have appreciated the ongoing support and professionalism displayed by the Mayor, Elected Members and Council staff in achieving the vast majority of planned outcomes for our community in such a conscientious and dedicated manner.

I look forward to being an integral member of the team who moves the District Council of Cleve forward in 2016/2017.



Nola O'Connell

Manager Corporate Services



2015/2016 Community Grant Scheme recipients, with District Council of Cleve Mayor and Deputy

works manager's report

The 2015/16 financial year has come to an end, and with this comes the completion of the Balumbah Kinnaird Road construction and sealing project. This project has been part of Council's Works Program for the last 7 years, commencing in 2009. There have been 15 kms north of Darke Peak to the Kimba/Cleve Council boundary and 35kms south of Rudall to the Tumby Bay Council boundary sealed. This project cost approximately \$9,000,000; it has been a collaboration between the Special Local Roads Program with funding of \$7,059,600 and Council which contributed \$1,940,400 supplemented with R2R funding.



Other work completed this financial year as part of Council's Capital Works Program included 12kms of construction/resheet on various roads throughout the district and a concrete footpath in the last block of the Arno Bay Service Road.

The town hall has had a new roof built over the front foyer/entrance area, and replacement of the acoustic tiles is an ongoing project which is expected to be completed over the next five years.

The Cleve/Mangalo Road has had 1km of shoulder stabilization work undertaken with the aid of a Profiler. The profiled shoulders have had a 14mm aggregate applied and then the complete road width resealed with 7mm aggregate. A further 1km of road was resealed with 7mm aggregate. Again, this is an ongoing project with work expected to be completed over the next four to five years.



Balumbah Kinnaird Road Construction and Sealing Project – now completed

As part of Council's Infrastructure and Asset Management Plan, a new 12M Series Cat Grader was purchased to replace the Cat 140H. Council also purchased two 4-wheel drive utilities, replacing the ageing 2-wheel drive utilities. The CEO's vehicle was also replaced.

Once again, the season has begun well for our farmers. With the prospect of a better than average grain yield, we are anticipating an increase in road maintenance due

to sand holes. This will put pressure on our road network and budget to restore our roads to a safe, high standard for all road users.

With the completion of the Balumbah Kinnaird Road and the increase of R2R funding, Council has increased its road resheeting program to 33kms in the 2016/17 financial year. In the past, Council has been averaging 12 kms a year because of its focus on the Balumbah Kinnaird Road project.



Cleve District Hall re-roofed

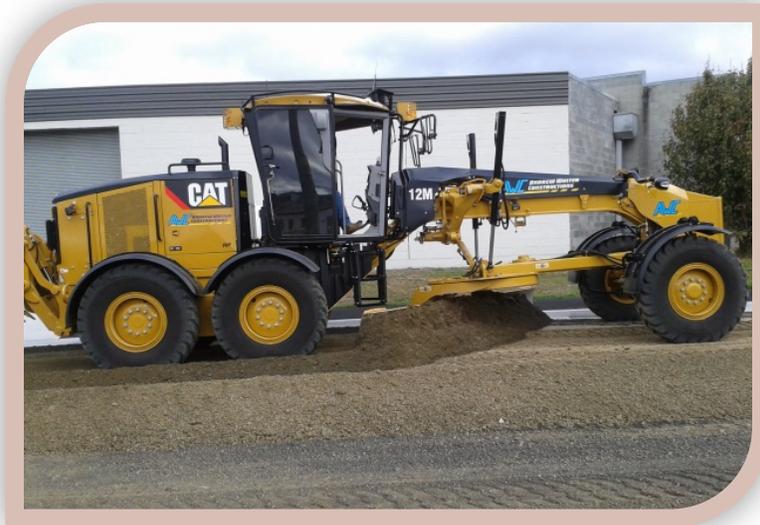
As the new financial year looms there will be new challenges ahead and, no doubt, some will be unexpected. I look forward to a challenging and productive 2016/17.

In conclusion, I would like to thank the Elected Members and Administration staff for their support, and the Works Department staff for their hard work and continued dedication.

Ivan Noble

Ivan Noble

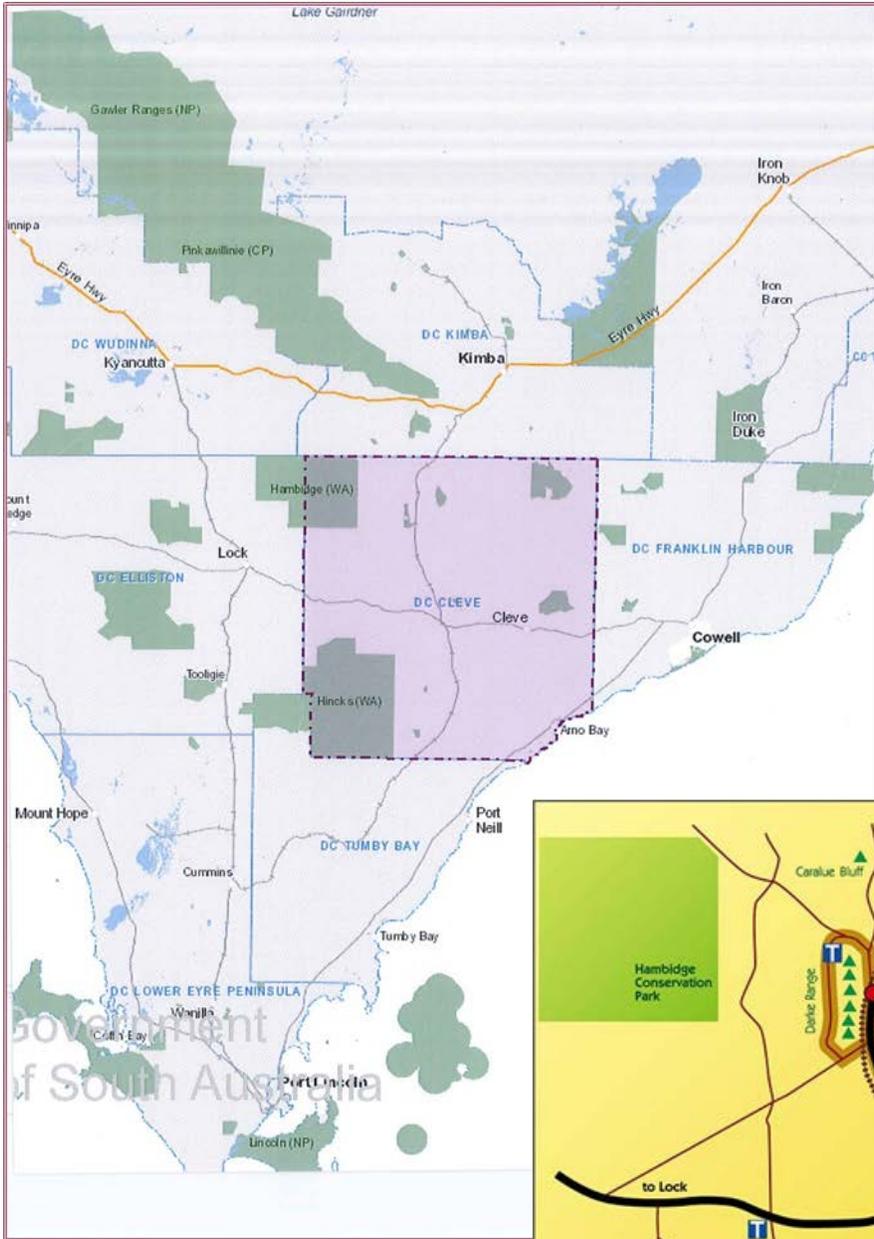
Works Manager



Council's new 12M Cat Grader

district maps

Map indicating Council boundaries



Cleve district map indicating tourist drives

council employees

administration

| | |
|-------------------|---|
| Peter Arnold | Chief Executive Officer |
| Nola O'Connell | Manager Corporate Services |
| Ivan Noble | Works Manager |
| Grant Crosby | Assistant Works Manager |
| Julie-Ann Kobelt | Administration Officer-Compliance and Governance |
| Jodie Wandel | Administration Officer/Personal Assistant to Chief Executive Officer |
| Bridget Johnstone | Tourism and Community Development Officer (Part-Time) – <i>to commence 1 July 2016</i> |
| Meisha Quinn | Senior Administration Officer (Part-Time) |
| Belinda Gillings | Administration Officer (Rates) (Part-Time) |
| Fiona Ward | Administration Officer (Casual) |

construction/maintenance

| | |
|-------------------|--|
| Brian Carlaw | Leading Worker – Construction |
| Tyson Kirvan | Leading Worker – Maintenance |
| Neville White | Mechanic |
| Ted Strawbridge | Patrol Grader Operator |
| Shaun Stringer | Patrol Grader Operator |
| Roy Jackson | Patrol Grader Operator |
| Matthew Furnell | Construction/Maintenance Worker |
| Shane Duncan | Construction/Maintenance Worker |
| Nathan Gillings | Construction/Maintenance Worker |
| Ken Hartwig | Construction/Maintenance Worker |
| Patrick O'Connell | Construction/Maintenance Worker |
| Robert Haines | Waste, Construction/Maintenance Worker |
| Craig Chesson | Parks & Gardens, Construction/Maintenance Worker |
| Paul Cox | Waste, Construction/Maintenance Worker (part-time) |

staff departures

| | |
|------------------|---|
| Fiona Ward | Manager Corporate Services (6 August 2012 – 17 December 2015) |
| Sandra Donnellan | Manager Corporate Services (18 - 29 January 2016) |
| Nicola Ryan | Tourism & Community Development Officer (Part-Time) (31 August 2015 – 27 May 2016) |
| Brady Lehmann | Construction/Maintenance Trainee (18 January - 10 May 2016) |

council employees (external)

Authorized Officers, as listed below, engaged under the Development Act, Dog & Cat Management Act, Public & Environmental Health Act, and Food Act:

| | | |
|----------------|-----------|---------------------|
| Stewart Payne | Whyalla | Planning |
| Peter Harmer | Adelaide | Building |
| Laurie Collins | Tumby Bay | Planning & Building |
| Keith Simmonds | Cowell | Health |

employee allowances, bonuses, benefits

Allowances, bonuses and benefits that are made available to Senior Executive Officers as part of a salary package, include the following:

| position | allowance or benefit |
|----------------------------|---|
| Chief Executive Officer | Private use of Council Motor Vehicle as per Council Policy |
| | Provision of Council Housing at subsidized rental rates |
| | Rental on Residential Telephone |
| Manager Corporate Services | Arrangement equivalent to the provision of Council Housing at subsidized rental rates |
| | Rental on Residential Telephone |
| Works Manager | Private use of Council Motor Vehicle as per Council Policy |
| | Arrangement equivalent to the provision of Council Housing at subsidized rental rates |
| | Rental on Residential Telephone |

current councillors

Mayor

Roger Nield

PO Box 126, Cleve, SA 5640

Tel/Fax: (08) 8628 2612

Mob: 042 284 060

Email:

roger.nield@cleve.sa.gov.au

Meetings: Attended 10/12

Council and 1/1 Special

Conferences/Training:

Attended Mayor & Chair's Residential Seminar, Local Government Roads & Works Conference, EPLGA Conference, EPLGA Board meetings, EPLGA meeting, Special EPLGA meeting, Ageing Seminar, Meet the Buyer Information Session, EP Tourism and SA Tourism industry meeting, Regions in Focus for Business Leaders Session, Minister Piccolo meeting-Rural Road Speed Limit Review, SA Transport Association meeting, LGA Showcase and OGM, LGA Conference and AGM, Conflict of Interest training



Deputy Mayor

Bryan Trigg

3 Airport Road, Cleve, SA 5640

Tel: (08) 8628 2424

Mob: 0488 059 501

Email:

bryan.trigg@cleve.sa.gov.au

Meetings: Attended 12/12

Council and 1/1 Special

Conferences/Training:

Attended RDA State meeting, EPLGA Conference, EPLGA Board meeting, Minister Piccolo meeting - Rural Road Speed Limit Review, RDA WEP Board meeting, RDA WEP AGM and Board meeting, Conflict of Interest training



Councillor

Chris Tarran

32 Fourth Street, Cleve, SA 5640

Tel/Fax: (08) 8628 2011

Mob: 0427 282 459

Email:

chris.tarran@cleve.sa.gov.au

Meetings: Attended 10/12

Council and 1/1 Special

Conferences/Training: EPLGA

Conference, Minister Piccolo meeting - Rural Road Speed Limit Review, Conflict of Interest training, Director/Councillor training on Council-Risk and Duties



Councillor

Dean Siviour

25 Sunrise Drive, Arno Bay, SA, 5603

Tel/Fax: (08) 8628 0151

Mob: 0428 280 041

Email:

dean.siviour@cleve.sa.gov.au

Meetings: Attended 12/12

Council and 0/1 Special

Conferences/Training:

Local Government Roads & Works Conference, EPLGA Conference, Conflict of Interest training



**Councillor
Grant Fennell**

46 East Terrace, Cleve, SA
5640

Tel/Fax: (08) 8628 2270

Mob: 0428 282 271

Email:

fuzz.fennell@cleve.sa.gov.au

Meetings: Attended 10/12
Council and 0/1 Special
Conferences/Training: Local
Government Roads & Works
Conference



**Councillor
Doug Burton**

14 Stubing Street, Cleve,
SA 5640

Tel: (08) 8628 2937

Mob: 0408 207 051

Email:

doug.burton@cleve.sa.gov.
au

Meetings: Attended 11/12
Council and 1/1 Special
Conferences/Training:
EPLGA Conference,
Conflict of Interest training



**Councillor
Colin Rayson**

26 Centenary Lane, Arno
Bay, SA, 5603

Mob: 0427 272 348

Email:

colin.rayson@cleve.sa.gov.au

Meetings: Attended 11/12
Council and 1/1 Special
Conferences/Training:
Attended EPLGA
Conference, Conflict of
Interest training



**Councillor
Jodie Jones**

PMB 29, Arno Bay, SA
5603

Tel: (08) 8628 9048

Fax: (08) 8628 9022

Mob: 0427 289 048

Email:

jodie.jones@cleve.sa.gov.a
u

Meetings: Attended 10/12
Council and 0/1 Special
Conferences/Training:
Conflict of Interest training



Annual Allowances:

| | |
|--------------|------------|
| Mayor | \$22968.82 |
| Deputy Mayor | \$7177.59 |
| Councillor | \$5742.48 |

Reimbursements:

Fuel is reimbursed to Councillors when travelling to meetings.

No allowance is paid to members of the Council's Audit Committee.

Meetings:

Council meetings are held the second Tuesday of every month, commencing 2pm in the Council Chambers, 10 Main Street, Cleve. Council Meetings are open to the public.

organizational structure and key responsibilities



Under the system of Local Government established by the Local Government Act 1999, Council is established to provide services for the government and manage its area at the local level and in particular, act as a representative, and an informed, responsible decision maker in the interests of its community.

The Chief Executive Officer and supporting officers have the delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed in the appropriate register and are reviewed annually or as required by Council.



Cleve district's industry is predominantly agricultural (photo courtesy of Tim Phillips)

general information

| | |
|-------------------------------------|--|
| Office opening times | 9am-5pm Monday to Friday |
| District area | 529,543 ha |
| District population | 1733 (2011 census) |
| Capital Value of ratable properties | \$572,637,300 |
| Number of ratable properties | 1,522 |
| Road length – Council-owned | 1,560 km |
| Road length – SA-owned | 170 km |
| Average rainfall ranges | 399.8 mm |
| Foreshore length | 30 km |
| Dogs registered | 402 |
| Development Applications approved | 42 (compared with 45 the previous financial year) |
| Value of Development Applications | \$2,587,661 (compared with \$2,692,915.70 the previous financial year) |



District Council of Cleve office and Council Chambers by night

elector representation quota and periodic review

Section 12(4) of the Local Government Act 1999, (The Act) requires Council to conduct an elector representation review at least once in every eight years. Previous Elector Representation Reviews conducted by Council were in 2001 and 2009. The next Elector Representation Review will be will conducted in 2017.

Public notice of a review is given via the placement of notices in the Government Gazette, the Advertiser and the local Eyre Peninsula Tribune.

This public notice stipulates a minimum period of six weeks in which written submissions from interested persons are invited.

Any person making a written submission is also given the opportunity to appear, personally or by representative, before Council.

After considering written submissions, the Council is required to compile a report on its proposals for the Elector Representation Review. This report is once again publicly notified, with a minimum of three weeks given for any person wishing to make a written submission. A further opportunity is given for those persons making a submission to appear personally or by representative before Council.

Currently, the Council operates under a single or no wards system with each of the eight Councillors (including the Mayor) representing the district at large rather than representing a designated ward.

Section 12 (6)(b) of the Local Government Act, 1999 requires that the representation options paper must examine the advantages and disadvantages of the various options that are available to the Council under subsection (1) (insofar as the various features of the composition and structure of the Council are under review) and, in particular (to the extent that may be relevant)—

(b) if the area of the Council is divided into wards—examine the question of whether the division of the area into wards should be abolished,

Section 52 (2) of the Local Government Act, 1999 defines the representation options available to Councils as follows:

A Councillor will (depending on how the Council is constituted)—

- (a) be appointed¹, or elected by the electors for the area, as a representative of the area as a whole (whether or not the area is divided into wards); or
- (b) if the area is divided into wards - be appointed¹, or elected by the electors of a particular ward, as a representative of the ward.

Note—

¹ An appointment may occur under section 10 of this Act or section 8 of the *Local Government (Elections) Act 1999*.

Currently, each of the Councillors elected in the District Council of Cleve represents the entire Council area.

The following table provides the average representation quota for Councils of a similar size and type to the District Council of Cleve (Rural Agricultural Small (RAS)).

| council representation quota | | | |
|-------------------------------------|-----------------|--------------------|---------------------------|
| council | electors | councillors | quota (inc. mayor) |
| Cleve | 1263 | 8 | 157 |
| Elliston | 729 | 8 | 91 |
| Flinders Ranges | 1156 | 9 | 128 |
| Franklin Harbour | 934 | 6 | 155 |
| Karoonda East Murray | 771 | 7 | 110 |
| Kimba | 768 | 7 | 109 |
| Wudinna | 847 | 7 | 121 |
| Orroroo Carrieton | 720 | 7 | 102 |
| Robe | 1235 | 7 | 176 |
| Streaky Bay | 1523 | 8 | 190 |
| Total | 8683 | 66 | 1182 |
| Average | 965 | 7 | 131 |

Source: Local Government Association circular 26.13 (29/02/16) representation quota ACLG Grouped.

Council considers this ratio ensures adequate and fair representation and avoids over representation in comparison with other Councils of a similar size and type.

confidentiality provision

In the Annual Report, Councils are required to include information in relation to any orders of the Council or Council Committee where the public have been excluded from attendance, in accordance with Section 90 (2) of the Local Government Act 1999.

It is also a requirement of Council to include in the Annual Report information in relation to any orders of the Council or Council Committee to keep documents on a confidential basis, in accordance with Section 91 (7) of the Local Government Act 1999.

Council will hold all meetings in public, except in special circumstances where the public may be excluded from attendance from a part of a meeting where it is necessary to receive, discuss or consider in confidence any information or matters listed in Section 90 of the Local Government Act 1999.

Council held twelve ordinary meetings and one special meeting during 2015/16.

On three occasions, during the course of Council meetings, Council met in confidence to discuss issues in relation to:

Section 90 (3)(d) of the Act, the information to be received, discussed or considered in relation to the agenda item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information in that this information may prejudice the commercial position of this venture as financial details and the resources of the Company will be disclosed.

In addition, the disclosure of this information would, on balance, be contrary to public interest.

An order was made that two items remain in confidence until the proposal reaches a conclusion.

An order was made that one item, the Council report and all minutes, be retained in confidence for 60 days.

On one occasion, Council met in confidence to discuss an issue in relation to:

Section 90(3)(d), the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected:

- to prejudice the commercial position of the person who supplied the information, or
- to confer a commercial advantage on a third party

in that the Council is setting the minimum amount it is prepared to accept for the sale price of 8 Third Street, Cleve and this information may prejudice the vendor and buyer.

In addition, the disclosure of this information would, on balance, be contrary to the public interest.

An order was made that one item remain in confidence until the settlement is completed.

On one occasion, during the course of Council meetings, Council met in confidence to discuss an issue in relation to:

Section 90 (3) (i) information relating to litigation that the Council believes on reasonable grounds may take place.

An order was made that one item, the minutes and documents relevant to the agenda item, be retained in confidence until the matter is resolved.

On one occasion, during the course of Council meetings, Council met in confidence to discuss issues in relation to:

Section 90 (3) (i) (ii) the information to be received, discussed or considered:

- Could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting or proposing to conduct business or to prejudice the commercial position of the Council; and
- Would, on balance, be contrary to the public interest.

An order was made that one item, the minutes and documents relevant to the agenda item, be retained in confidence until completion of the action process.

| date | item number / title | act section number | agenda / minutes date | retention period |
|------------|---|-----------------------|-----------------------|---|
| 13/10/2015 | 15.3 Floating Solar Power Generation Proposal | Section 90 (3)(d) | 13 October 2015 | Until this proposal reaches a conclusion |
| 13/10/2015 | 15.5 Bank Agency Proposal | Section 90 (3)(d) | 13 October 2015 | Until this proposal reaches a conclusion |
| 10/11/2015 | 15.5 Bank Agency Proposal | Section 90 (3)(d) | 10 November 2015 | Council report and all minutes be retained in confidence for 60 days |
| 1/12/2015 | 4.1 Sale of Residential Property | Section 90 (3)(d) | 1 December 2015 | Until settlement is completed |
| 9/02/2016 | 13.1 Legal Instruction | Section 90 (3)(i) | 9 February 2016 | Council minutes and documents relevant to the agenda item be retained in confidence until this matter has been resolved |
| 8/03/2016 | 17.1 Elson Sub-Division Land Sale (Stage 3) | Section 90 (3)(i)(ii) | 8 March 2016 | Until completion of the action process |

public consultation policy

The purpose of the Public Consultation Policy is to outline the principles and procedures that the Council will follow to involve the community in planning and decision-making in the local area, and to ensure accountability of the Council to the community through effective communication and consultation strategies.

This policy will apply as required by Section 50 of the Local Government Act 1999.

principles

The principles underpinning this policy are:-

- The community has a right to be involved in and informed about decisions affecting them;
- Community involvement in Council decision-making will result in greater confidence in the Council and responsive decision making;
- Council decision-making should be open, transparent and accountable;
- The Council recognizes that the level of consultation with the community will vary, according to whether it is mandatory or discretionary, depending on the community interest in the topic, the number of persons potentially affected and the requirements for consultation set out in the Act for specific topics; and
- The Council's desire to balance community views and interests with other influences such as budgetary constraints.

objectives

The objective of this policy is to promote positive relations between Council and the community through:-

- Effective communication and consultation between Council and the community in order to enable the community to contribute to Council planning and decision-making;
- Providing a framework for community involvement in Council planning and decision-making;
- Promoting Council decision-making which is open, transparent, responsive and accountable to the community; and
- Educating the community on matters of legislation, procedure, policy and best practice.

the local government act 1999

The Act requires Council to consult in accordance with its Public Consultation Policy, with regard to the following matters:

- Principal Office – Opening hours (S.45 (3))
- Code of Practice – Access to meetings and documents (S.92(5)(b))
- Annual Business Plan (S.123(3))
- Rates – Basis of Rating (S.151(5))
- Rates – Basis of Differential Rates (S.156(14d))
- Community Land – Classification (193(2))
- Community Land – Revocation of Classification (S.194(2b))
- Community Land – Alienation by lease or licence (S.202(2))
- Community Land – Management Plans (S.197(1))
- Community Land – Amendment or Revocation of Management Plan (S.198(2))
- Roads – Authorisations and Permits restricting access, or for use or activity requiring public consultation under regulations (S.223)
- Roads – Planting trees and vegetation (S.232).
- Council should always refer directly to the relevant Section of the Act before determining the appropriate consultation requirements.

Other sections of the Act provide details of consultation steps (sometimes referred to as 'public notice' or 'notice to the public') to be followed which are not covered by this policy. These include:-

- Representation Reviews (S.12)
- Status of council/changes of names (S.13)
- Public Initiated Submissions (S.28)
- Commercial Activities – Prudential requirements (S.48)
- Public Consultation Policies (Section 50)
- Strategic Management Plans (S.122(6))
- Passing By-Laws (S.249)
- Policies on Orders (S.259).

Council should always refer directly to the relevant Section of the Act before determining the appropriate consultation requirements.

other acts

Where there are legislative requirements for consultation under other legislation, then these take precedence over the Public Consultation Policy, if there is any inconsistency.

roles and responsibilities

This policy will apply to Council Elected Members, staff, contractors, agents and consultants acting on the Council's behalf.

The Council's Chief Executive Officer is responsible for:

- Implementing this policy;
- Reporting on the Council's success in meeting the objectives of this Policy; and
- Reporting on the review and evaluation of this policy.

Council has delegated responsibility to the Chief Executive Officer to determine the method of public consultation required for each circumstance.

consultation requirements

Council acknowledges that the Act sets out minimum standards of consultation only. The decision to consult and the scope and scale of the consultation will be determined by the following criteria:

- Number of residents or stakeholders likely to be affected;
- Sensitivity and nature of the issue or decision;
- Likely social, economic, environmental and cultural impact;
- Scale of public and community interest; and
- The requirements of the Act, other legislation and Council policies.

Accordingly, it is acknowledged that the Council may undertake consultation as a matter of discretion where there is no legislative imperative to do so. Where the Council does undertake discretionary consultation, it may choose to follow this policy in doing so or may determine any other process of its choosing.

procedure

Subject to any procedures mandated by legislation, the following steps will be taken by the Council to fulfil the requirements of this policy:

- As a minimum the Council will publish a notice in the Eyre Peninsula Tribune, describing the matter for which public consultation is required, and inviting interested persons to make submissions to the Council within a period of at least 21 days from the date of the notice; and

- The Council will consider any submissions received as part of its decision-making process and will also have regard to any relevant legislation.

Other options which the Council may choose to utilize to communicate information and invite submissions, in addition to the above, are:

- Notice in the Advertiser
- Letter drops to residents
- Media releases
- Letters to stakeholders
- Fact sheets and brochures
- Displays or notices in public places
- Public forums and meetings
- Council website
- Social media (currently Facebook and Twitter)
- Meeting with relevant community members.

Any steps taken by the Council, in addition to the minimum requirements set out in the Act, are at the absolute discretion of the Council and will depend upon the particular topic under consideration, the resources available to the Council and the level of interest the topic is likely to generate.

adoption of policy

This policy was adopted by the Council at its meeting on 9 December 2009 and reviewed in November 2011 and again in January 2015.

review, alteration or substitute of policy

The effectiveness of the policy will be reviewed and evaluated following each general election.

The Chief Executive Officer will report to Council on the outcome of the evaluation, and make recommendations for amendments, alteration or substitution of a new policy, if relevant.

Any alteration to the policy, or substitution of a new policy, will be subject to the provisions under Section 50 of the Act, which states that before a Council:

- adopts a public consultation policy; or
- alters, or substitutes, a public consultation policy,

Council must –

- (c) prepare a document that sets out its proposal in relation to the matter; and
- (d) publish in a newspaper circulating generally throughout the State and in a newspaper circulating within the area of the Council a notice of the proposal inviting interested persons to make submissions on the proposal within a period (which must be at least one month) stated in the notice; and
- (e) consider any submissions made in response to an invitation under paragraph (d).

except where an alteration is of minor significance that would attract little (or no) community interest.

availability

This policy is available for viewing on the District Council of Cleve's website at www.cleve.sa.gov.au and for public inspection at the Council office, 10 Main Street, Cleve, between 8.30 and 5pm, Monday to Friday (excluding public holidays) at no charge.

Council completed a consultation and a review of by-laws in the 2011/12 financial year.



freedom of information summary/council documents

The District Council of Cleve publishes this Information Summary in accordance with the requirements of the Freedom of Information Act 1991.

policy and administrative documents

The District Council of Cleve's policy and administrative documents include:

- Ordinary Council Meeting Agenda
- Ordinary Council Meeting Minutes
- Policy Manual
- Annual Budget
- Annual Financial Statements
- Record of Delegations
- Annual Report
- Assessment Book (development)
- Development Plan.

information statement

The District Council of Cleve publishes an Information Statement on its requirements under the Freedom of Information Act.

certificates issued under section 9 (1a)

No certificates relating to Freedom of Information (FOI) were issued under Section 9 (1a) of the Freedom of Information Act 1991 in the 12 months to 30 June 2016.

FOI enquiries or requests would normally be addressed to:

Chief Executive Officer
District Council of Cleve
PO Box 36
CLEVE SA 5640

council policy and administrative documents

| | |
|---------------------------------|--|
| Strategic Plan | Annual Business Plan |
| Annual Financial Statements | Annual Budget |
| Annual Report | Fees and Charges |
| Policy Manual | One System WHS Policies and Procedures |
| Development Plan | Assessment Book |
| Ordinary Council Meeting Agenda | Ordinary Council Meeting Minutes |
| Council By-Laws | Record of Delegations |
| Register of Public Roads | Register of Community Land |
| Member's Register of Interests | Member's Register of Allowances and Benefits |
| Officer's Register of Salaries | Senior Officer's Register of Interest |

The above-mentioned documentation is available for viewing on Council's website and for public inspection at the Council office during business hours. Members of the public may also purchase copies of these documents at the prescribed fee from the Chief Executive Officer.



Darke Peak Range from Gum Flat Road

council policies

| | |
|---|--|
| Public Consultation Policy | Building Inspection Policy |
| Access to Development Records | Development Assessment Delegation Policy |
| Wind Farm Policy | Swimming Pool Inspection Policy |
| Environment Policy | Customer Policy – Community Wastewater Management Scheme |
| Hire of Portable Toilets | Procurement Policy |
| Disposal of Land and Assets Policy | Asset Revaluation Policy |
| Revenue & Financing Policy | Treasury Policy |
| Reserve Policy | Budget Management Policy |
| Prudential Management | Grants Policy |
| Credit Card Policy | Hardship Policy |
| Internal Controls Policy | Council Vehicle Policy |
| Hire of Plant/Equipment Policy | Order Making Policy |
| Caretaker Policy | Supplementary Election Policy |
| Council & Committee Meeting Procedure Policy | Council Induction Policy |
| Internal Review of Council Decisions Policy | Access Council Meetings, Committees, Documents |
| Council Member Access to Information Policy | Complaints Handling Under Council Members Code of Conduct Policy |
| Elected Members Allowances and Support Policy | Elected Member Training and Development Policy |
| Mayor (Member on Committees) Policy | Gifts & Benefits Policy |
| Expiation Waiving Policy | Travel & Accommodation Policy |
| Informal Gatherings Policy | Safe Environment Policy |
| Internal Control Procedures | Complaints Policy |
| Assisting Emergency Services | I-Responda Policy |
| Code of Conduct – Employees Policy | Grievance and Disciplinary Policy |
| Service Gifts | Records Management Policy |
| Document Control Procedures | Road Naming Policy |
| Rural Addressing | Mayors Seeking Legal Advice |
| Tenancy of Council Houses | Strategic Risk Management Framework |
| Risk Management Policy | Asset Management |
| Whistleblower Protection Policy | Fraud & Corruption Prevention Policy |
| Social Media | Hire Procedure for Cleve District Hall |

competitive tendering

All activities not undertaken by Council staff are put out to tender in accordance with Council's Tendering Policies and Associated Procedures. There are various levels of tendering allowed under these policies and procedures, depending on value and risk factors. The extent of competitive tendering activities is defined in Council's Procurement (inc. Contracts & Tenders) Policy and Disposal of Land and Assets Policy.

application of the national competition policy

Part 4 of the Government Business Enterprises (Competition) Act 1996 requires that an Annual Report be provided in regard to competitive neutrality relating to any Council operations.

significant business activities

Category one: Nil

Category Two: Nil

In-house Tenders: Nil

Competitive Neutrality Complaints: Nil

Council engages in no other relevant business activities.

equal employment opportunity

The District Council of Cleve is firmly committed to the principles of Equal Employment Opportunity (EEO) and puts these principles into practices in all instances of new staff appointments, promotions and training opportunities.

This equal opportunity practice reflects the Council's desire to create an employment environment which is free of discrimination, where each person can progress to the extent of their ability, and which reflects the diversity and needs of the community it serves.

Council therefore acknowledges its legal obligations under the Local Government Act and Federal Equal Opportunity laws, in that:

- The SA Equal Opportunity Act makes discrimination unlawful on the grounds of sex, sexuality, marital status, pregnancy, race, physical or intellectual impairment and age in areas of employment, provision of goods and services, advertising, accommodation and clubs and associations. Sexual harassment and victimization are also unlawful.
- The Local Government Act requires that Council observe general principles of personnel management and develop, implement and review an Equal Employment Opportunity Program.

It is the right of every South Australian to seek advice or assistance from the Equal Opportunity Commission.

work health and safety

The District Council of Cleve continues to promote a safe working environment through its management of work health and safety (WHS).

Local Government is an industry that must achieve a very high standard in WHS to maintain its Return to Work SA (formerly WorkCover) exempt employer status. Council must abide by these Return to Work standards and does so through continual self-analysis of its WHS practices via regular Safety Committee meetings.

A Safety Committee, comprising a Safety Coordinator (Assistant Works Manager), one office and two depot elected Health and Safety Representatives, the Chief Executive Officer, Works Manager, currently meets regularly (at least quarterly) to discuss safety-related issues.

Council's Regional Risk Officer (based at Whyalla) also attends these meetings, to ensure safe work practices and environments, and to further ensure compliance with legislative requirements.

amendment to council records

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the Local Government Act. A member of the public may then request a correction to any information about themselves that is incomplete, incorrect, misleading or out-of-date.

To gain access to these Council records, a member of the public must enquire in the first instance to the Chief Executive Officer. It may be necessary to complete a FOI Request Form, outlining the records that the person wishes to inspect.

community plans and documentation

community land management plans

As per the Local Government Act 1999, Chapter 11 and Schedule 4 2(e), Council recognizes the requirement and need for management plans of its Community and Operational land. The following Management plans for Community land have been implemented:

- District Council of Cleve Community Land - Playground Management Plan
- District Council of Cleve Community Land - Sports and Recreation Facilities Management Plan
- District Council of Cleve Community Land – Darke Peak Parklands Management Plan.

community engagement

Members of the public have a number of opportunities to put forward their views on particular issues before Council. These are:

(1) Deputations

With the permission of the Committee Chairman or the Mayor, a member of the public can address a Committee or the Council personally or on behalf of a group of residents.

(2) Presentations to Council

With prior notification and arrangement with the Mayor, a member of the public can address the Council on any issue relevant to Council.

(3) Petitions

Written petitions can be addressed to the Council on any issue within the Council's jurisdiction.

(4) Written Requests

A member of the public can write to the Council on any Council policy, activity or service.

(5) Elected Members

Members of the public can contact their Elected Members of Council at the beginning of each monthly Council Meeting.

obtaining information from council

The following documents are available for public viewing on Council's website or at the Council office:

| | |
|------------------------------------|---|
| Strategic Plan | Infrastructure and Asset Management Plan |
| Long Term Financial Plan | Animal Management Plan |
| Community Land | Regional Public Health Plan |
| Development Plan | Annual Business Plan |
| Strategic Tourism Plan | Bushfire Prevention Plan |
| Arno Bay Foreshore Master Plan | Cleve & Districts Emergency Management Plan |
| Customer Service Charter | Community Land |
| By Laws | Annual Report |
| Annual Budget | Financial Statements |
| Schedule of Fees and Charges | Application Forms/Permits |
| Council Meeting Agenda and Minutes | Section 41 Committee Meeting Agenda and Minutes |
| Governance Policies | One System WHS Policies and Procedures |

council membership

The District Council of Cleve is a member of the following organizations:

- South Australian Local Government Association
- Eyre Peninsula Local Government Association
- Regional Development Australia Whyalla & Eyre Peninsula.

requirements of the local government act 1999

auditor independence

Council's Auditor, Dean Newbery & Partners, was appointed in April 2016 for a five-year period. Councils are required to report on the remuneration payable to the auditor during the year and to differentiate between audit and non-audit fees. The audit fees for the Council were \$13,000.

internal review of council's actions

Section 270 (8) of the Act requires Council to include within its Annual Report information in relation to the number of applications for review of Council decisions made under section 270 of the Act. Council has received no applications for review under this section of the Act.



Arno Bay boardwalk

council committees

| committees of council | third party committees with council representation |
|---|---|
| Cleve Districts Tourism & Development Group (Section 41) | Eastern Eyre Peninsula Development Assessment Panel |
| Arno Bay and Districts Boat Ramp (Section 41) | Eyre Peninsula Local Government Association |
| District Emergency Management Plan Committee (Section 41) | Eyre Peninsula Coastal Councils Group |
| CEO's Performance Review Committee | EPLGA Roads & Transport Working Party |
| Tender Committee | SA Local Government Association & SA Local Government Finance Authority |
| Council Audit Committee | Sims Farm Agricultural Advisory Group |
| Eastern Eyre Peninsula Building Fire Safety Committee | Cleve Area School Community Library Board |
| Cropping Advisory Group | Cleve Swimming Pool Committee |
| Cleve & District Bushfire Prevention Working Group | Upper Eyre Peninsula Bushfire Management Committee |
| Eastern Eyre Waste Management Working Group | Eastern Eyre Health Advisory Council Inc. |
| Cleve District Hall Advisory Group | Eastern Eyre CFS Group |
| Community Projects Group | |
| Enterprise Bargaining Group | |
| Council House & Community Properties Advisory Group | |



Typical flora of the region

council committees – arno bay & districts boat ramp committee

committee members

| | |
|------------------------|---|
| President | David Preiss |
| Vice President | Don Hauschild |
| Secretary/Treasurer | David Preiss |
| Members | Alan Spriggs, Brenton White, Colin Rayson, Neil Wickstein, Nick Price |
| Council Representative | Grant Fennell |

The fish cleaning table is now operational; the shelter is also completed. Favourable comments about the facility have been received. Thanks to those who helped with the erection of these structures. Also thanks to the Council for their assistance with setting up the new ticket office and for changing the guard rails around it. Unfortunately, other comments have been made about the removal of offal as people are not sure how to dispose of it. This is usually at snapper season commencement and in the busier summer period. It is mainly tourists who have difficulty, as the locals have a variety of disposal options available, e.g., farms, burial in backyards, etc. We hope this problem will be solved in the near future.

The new ticketing office is operational and appears to be working well. All fees have remained the same this year, except for the daily launching fee which has risen to \$5.00. We thought it might be easier to just put a \$5.00 note in the envelope provided. The next project is the erection of a wash-down facility near the fish cleaning table. Some boats are being washed down in the shack area at times, creating the occasional odour problem.



Arno Bay boat ramp

Surging continues to be an issue. An easy, affordable solution does not seem to be achievable at this time. Thanks to all committee members and the District Council of Cleve for their efforts in improving and maintaining our boat ramp facility at Arno Bay.

David Preiss

President

council committees – district emergency management plan committee

committee members

| | |
|------------------------|---|
| Chairperson | Bryan Trigg |
| Vice President | Michael Weiss |
| Administration Officer | Administration Officer-Compliance and Governance |
| Members | Councillor Dean Siviour, Council Chief Executive Officer, Council Works Manager, SES Unit Manager, CFS Group Officer, Council Risk Coordinator, Cleve Hospital Director-Eastern Eyre Health & Aged Care, Cleve Area School Principal, Cleve SA Police, Cleve SA Ambulance Service Coordinator |
| Ex-Officio Member | District Council of Cleve Mayor |

No meetings were held during the 2015-2016 financial year.

Bryan Trigg

Chairperson



Entrance to the township of Cleve

council committees – cleve districts tourism & development group

executive committee

| | |
|---------------------|---|
| Chairperson | Warren Elson |
| Vice President | Mike Lawrie |
| Secretary/Treasurer | Tourism & Community Development Officer |

schedule of committee members

| name | date appointed |
|---|-----------------|
| Mayor Roger Nield (ex officio) | November 2010 |
| Lyndon Briese | 13 October 2010 |
| Sharon Crettenden | November 2010 |
| Mike Laurie | 13 October 2010 |
| Ray Marino | 9 November 2011 |
| Melissa Fennell | 9 November 2011 |
| Warren Elson | 9 November 2011 |
| Tourism & Community Development Officer | 1 July 2016 |

The Cleve Districts Tourism Development Group is yet to hold their AGM due to the Tourism & Community Development Officer position being vacant. The group is set to hold its AGM in September 2016 and plans to ratify new committee members.

annual senior citizens' luncheon

The 2015 senior citizens luncheon is always a popular, well attended event. With great food, musical entertainment and even better company, who wouldn't want to be here!



Please join us for our
*Annual Community
Seniors Celebrations*

- * Over 60's Invited
- * Lunch Provided
- * Afternoon of Light Entertainment
- * Return bus transfer from Arno Bay

Cleve District Hall

Wednesday November 25th 11:00am – 2:00pm
Please RSVP by Wednesday 18th November 2015
Ph : 08 8628 2004 E : nicola@cleve.sa.gov.au









anzac memorial display

2015 saw the District Council of Cleve, the Cleve Districts Tourism Development Group, the Cleve Lions Club and the Cleve National Trust receive a grant from the ANZAC commemoration fund to collate, preserve and display Cleve and Districts century of service memorabilia. This project allowed photos and information to be framed, as well as the display of various items donated by members of the local community. This display has been well received by the community and is open by arrangement to view.



54th cleve district christmas pageant

Thank you to the community for the continued support of the Cleve district's Christmas pageant, held Friday 18 December 2015. It is always a highlight to see the local businesses and community groups construct floats for the occasion. The floats were outstanding and it was great to see everyone gather on Fourth Street for the parade and stay afterwards for the music and socializing into the evening.

2015 saw the Christmas tree upgraded and Santa Claus handed out 320 stockings to children in our community. With many award categories and prizes up for grabs, a wide range of individuals and groups took part in the Christmas festivities.

The Christmas stocking raffle was won by Jarvis Richardson. The stocking was generously stocked with donations from local businesses within the Cleve district.

The District Council of Cleve and the Cleve Districts Tourism Development Group wish to thank our local businesses, volunteers and wider community for their enthusiasm, support and participation throughout the 2015 festive season. This annual event is a community highlight and is a credit to all those involved.



Cleve Christmas Tree – upsized model

christmas lights trail winners

| category | name |
|-----------------------------|----------------------------------|
| Most Christmas Lights | Jenkins Family |
| Best Christmas Display | Newlyn & Kearn, Airport Road |
| Runner-Up Christmas Display | Merv & Noreen Hannemann |
| Best Christmas Tree | Cleve District Children's Centre |
| Best Reindeer | Grant & Mell Fennell and family |
| Nativity Scene | John & Cathy Giersch |

christmas display winners

| category | name |
|------------------------------|-----------------------------|
| Best Business Window | Landmark, Cleve |
| Best Business Christmas Tree | Main Hair Creations |
| Runner-Up Christmas Tree | Mint Fusion |
| Best Community Wreath | Lasma Dingwall |
| Best Business Wreath | Cleve Pharmacy |
| Best Children's Wreath | Dylan Stripeikis |
| Runner-Up Children's Wreath | Carter Macgowan Emma Cox |



Best window display - Landmark

pageant float winners

| category | name |
|------------------|--|
| Best Float | Rudall Motors, "Swamp People" |
| First Runner-Up | District Council of Cleve: "Lego – Building Blocks of our Community" |
| Second Runner-Up | Ramsey Brothers: "Despicable Me – Guru's Rocket with Guru & his Minions" |



Best pageant float – Rudall Motors, "Swamp People"



2016 australia day celebrations in cleve

People from across the district celebrated with Australia Day award recipients at a breakfast held at the Cleve Centenary Park. A strong crowd attended the morning to see the community's valued recipients accept their awards, along with special guest Australia Day Ambassador the Honorable Reverend Dr Lynn Arnold AO, CEO of Anglicare and former SA Premier.

Dr Arnold's presentation was interesting, relatable and captured the audience's attention with what it means to be Australian. The Cleve Lions Club provided a barbecue breakfast for those who attended.

Congratulations to the winners: Roma Gillings (Citizen of the Year) and Thomas Masters (Young Citizen of the Year). We would like to acknowledge the enthusiasm and dedication of all our volunteers who assisted at the event, especially the Lions Club who continue to support the Australia Day celebrations and are so proactive with their various community projects.



How Cleve celebrated Australia Day 2016



Barbecue breakfast hosted by Cleve Lions Club



Young Citizen of the Year



Citizen of the Year

2016 clean up australia day



6 March saw the citizens of Cleve focus their attention this year on Observation Hill (known affectionately by the locals as Ticklebelly Hill). This location is now a much cleaner place as a because of their efforts. The community thanks you!



2016 Clean Up Australia Day in Cleve



chairperson's notes

During my time as Chairperson, over the last 12 months meetings were not held as regularly as I would have liked, due to committee members' absences and the inability to form a quorum. Nonetheless, successful community events and projects have been held and completed, such as the 2015 Christmas Pageant, the ANZAC Commemorative Memorabilia display in the RSL Hall, and the Clean Up Australia Day campaign.

There is scope for new community projects and events in 2016 and 2017, provided there is sufficient membership and community support for the Cleve Districts Tourism & Development Group. The past year has been challenging due to changes in staff positions and committee composition. I will endeavour to increase support for the Tourism & Community Development Officer in the next financial year.

Warren Elson

Chairperson

strategic plan

The District Council of Cleve's **Strategic Plan 2016-2021/16**, adopted on 10 May 2016:

- Details what the Council will do during its term in office to contribute to the social, economic and environmental well-being of its community;
- Identifies strategic directions, strategies, and key projects and services it will deliver over the four-year period;
- Broadly describes the links with regional, state and national objectives; and
- Meets legislative requirements.

The Council's strategic direction is expressed in a number of goals and objectives, namely:

| goal | objective |
|--|--|
| 1 Infrastructure – Quality in build, maintenance and fit for purpose | 1.1 Appropriate quality surfaces on all unsealed roads |
| | 1.2 Extend sealed road network within townships & rural sector |
| | 1.3 A constructed footpath on at least one side of every residential street |
| | 1.4 Continue to implement best practice asset management techniques |
| | 1.5 Maintain and expand the Community Wastewater Management Schemes (CWMS) in the Council area |
| | 1.6 Improved stormwater control, capture and reuse |
| | 1.7 All community buildings maintained in excellent condition and well utilised |
| | 1.8 Increased number of walking and cycle trails throughout the district |
| | 1.9 All parks & gardens are maintained to community expectations and inviting to use |
| | 1.10 All playgrounds are maintained to a suitable standard |
| | 1.11 Suitable street trees are incorporated into streetscapes where appropriate |
| | 1.12 Cleve and district townships are recognised for their attractive streetscapes |
| | 1.13 Public toilets are maintained in excellent condition |
| | 1.14 Excellent street signage and main attraction signage is displayed throughout townships and district |
| | 1.15 Additional visitor facilities are constructed and promoted |
| | 1.16 Improve on and off street parking |

| | | | |
|---|--|------|--|
| | | 1.17 | Township entrance development program implemented |
| | | 1.18 | Arno Bay Boat Ramp launching facility improved |
| 2 | Economy – Dynamic, sustainable, diversified and growing | 2.1 | Increased number of businesses and growing employment |
| | | 2.2 | District Development Plan supports business growth |
| | | 2.3 | Strategic Tourism Infrastructure and Visitor Facilities Plan is developed |
| | | 2.4 | Mobile phone black spots in district reduced |
| | | 2.5 | Increase in the provision of government services |
| | | 2.6 | Heavy vehicle access to district roads |
| 3 | Built and Natural Environment – Enhanced appreciation, management and utilization | 3.1 | Roadside native vegetation control supports economy |
| | | 3.2 | Natural waterways are protected and enhanced |
| | | 3.3 | Stormwater/CWMS water reuse maximised |
| | | 3.4 | Rainwater capture on properties is increased |
| | | 3.5 | Reduced community carbon footprint |
| | | 3.6 | District revegetation programs are established |
| | | 3.7 | National parks and reserves are enhanced |
| | | 3.8 | Waste collection and recycling services are supported by the community |
| | | 3.9 | Coastal protection and beach access improved |
| | | 3.10 | Jetties maintained in good condition |
| | | 3.11 | Integrated walking and cycling trails are recognised nationally |
| | | 3.12 | Visitor infrastructure program in regional conservation parks is developed |
| 4 | Community and Culture – Vibrant, diverse and inclusive with appreciation of local heritage | 4.1 | Maximise the use of community buildings |
| | | 4.2 | A regional art gallery and workshop is established |
| | | 4.3 | Upgraded regional sport and recreational facilities are investigated |
| | | 4.4 | Community health and fitness is enhanced |
| | | 4.5 | Disability access to township businesses and facilities is enhanced |
| | | 4.6 | Appropriate aged care facilities |
| | | 4.7 | The number of youth activities and development programs is increased |
| | | 4.8 | Improved social interaction in communities |
| | | 4.9 | Cleve region is recognised for music, theatre, film and functions |
| | | 4.10 | Regional and local history is recognised and appreciated |

| | | |
|---|---|--|
| | 4.11 | Establish community garden groups |
| | 4.12 | Enhanced open space development in townships |
| | 4.13 | Foreshore development, expansion and enhancement |
| 5 | Business governance – Excellence in leadership, financial management and operational governance | |
| | 5.1 | Council is recognised for exceptional leadership, management and professional staff |
| | 5.2 | Council has adopted a risk management policy that is applied to all significant projects |
| | 5.3 | Financial controls and cash management policies are applied to all council activities |
| | 5.4 | Council has increased its financial capacity to deliver services |
| | 5.5 | Council is recognised for outstanding community engagement |
| | 5.6 | Council is in a leader in promoting regional shared services |



The old Crossville School near Cleve

business plan

The District Council of Cleve's **Annual Business Plan 2016/2017**, adopted on 14 June 2016, outlines planned services and projects for the financial year ahead and provides clear links between Council's Strategic Plan and its budget. Importantly, the 2016/2017 Annual Business Plan provides the community with a progress report on the extent to which Council's objectives for 2015/2016 (as set out in the 2015/2016 Annual Business Plan) were being achieved.

current projects

| 2012/13-2015/16 strategic plan goal | 2012/13-2015/16 strategic plan objective | 2015/2016 annual business plan projects | status |
|---|---|--|---------------------------------|
| 1 Enhance the quality of life for members of our community | 1.2 Meet the sporting and recreational needs of the community | Construct a walking / cycling trail from Cleve to Yelduknie Weir (subject to receiving adequate funding) | Deferred until funding received |
| | | Complete a feasibility study for a walking trail from the Arno Bay Harbour to Turnbull Beach | Ongoing |
| 2 Facilitate employment, economic prosperity and sustainable growth of our district | 2.1 Capitalise on the tourism potential of our area | Implement strategies from Council's Strategic Tourism Plan | Ongoing |
| 3 Manage the natural and built environment with the aim of attaining a sustainable future | 3.2 Identify and implement high quality waste management techniques | Ongoing combined Councils' approach to waste management in our districts | Ongoing |
| 4 Provide and manage infrastructure that meets the needs of | 4.1 Maximise the standards of our roads and | Completion of Council's 2015/2016 Roads | Completed |

our community that can be sustained with Council resources

| | | | | | |
|---|--|---|---|---|-----------|
| | | footpaths | and Footpaths capital works | | |
| | 4.2 | Expand and maintain the Community Wastewater Management Scheme (CWMS) in the Council area | Map the community waste management scheme system | Ongoing | |
| | | | Design work for a partial CWMS system at Arno Bay | Ongoing | |
| | 4.3 | Maintain and develop all Council owned buildings | Repair the Cleve District Hall roof (front section) | Completed | |
| | 4.4 | Maximise the return from our plant and equipment | Maintain capital plant replacement program as per Council's Long-Term Asset Management Plan | Completed | |
| | | | Build a new shed to store Council machinery | Completed | |
| | | | Replace a fuel tank | Completed | |
| | 4.6 | Continue to implement best practice asset management techniques | Replace air conditioner at the Council office | Completed | |
| 5 | Provide progressive leadership and accountable governance to our community | 5.2 | Promote Occupational Health, Safety, Welfare and Risk Management as important components of everyday Council business | Continue implementation of the Local Government Workers Compensation Scheme, "One System" | Ongoing |
| | | 5.4 | Support and encourage the efforts of volunteers and increase volunteer involvement | Maintain a Community Grants Scheme | Completed |

Comprehensive versions of Council's Strategic and Annual Business Plans are available for viewing on the District Council of Cleve website or for public inspection at the Council office.



(photo courtesy of John White)

future projects

Major projects listed in the District Council of Cleve's **Annual Business Plan 2016/2017** are:

Paint (internally) and replace retaining wall - 12 Third Street, Cleve (Council house)

Replacement of an air conditioner at the Council office

Cleve Community Waste Management Scheme system pipe replacement

Arno Bay Community Waste Management Scheme

Business case study into establishment of additional aged care (nursing) facilities

Establishment of a community garden

Nature strip development (Leonard Crescent park in Cleve)

Construction of a walking/cycling trail from Cleve to Yeldulknie Weir (subject to Council receiving appropriate level of grant funding)

Upgrade of Edwards Terrace parking in Cleve

Implement strategies from Council's Strategic Tourism Plan

Upgrade of Council's website

Maintain the Community Grants Scheme equivalent to 1% of Council's general rates

Council has a capital plant replacement program which is followed to ensure plant and vehicles are appropriately maintained at standards to reduce downtime and repairs as much as possible. The plant replacement program takes into account assets reaching the end of their useful life or the optimum changeover period to maximize the financial benefit to Council

Road construction and maintenance as per Council's 10 year road priority program, including:

● Resheeting:

▶ Old Darke Peak Road (3kms)

▶ Traeger Road (5kms)

▶ Dog Fence Road (4kms)

▶ Murdinga/Murlong Road (5kms)

▶ Cowell/Mangalo Road (5kms)

▶ Old Plane Road (3kms)

▶ Cleve/Verran Road (7kms)

▶ Clean Seas Road (1km)

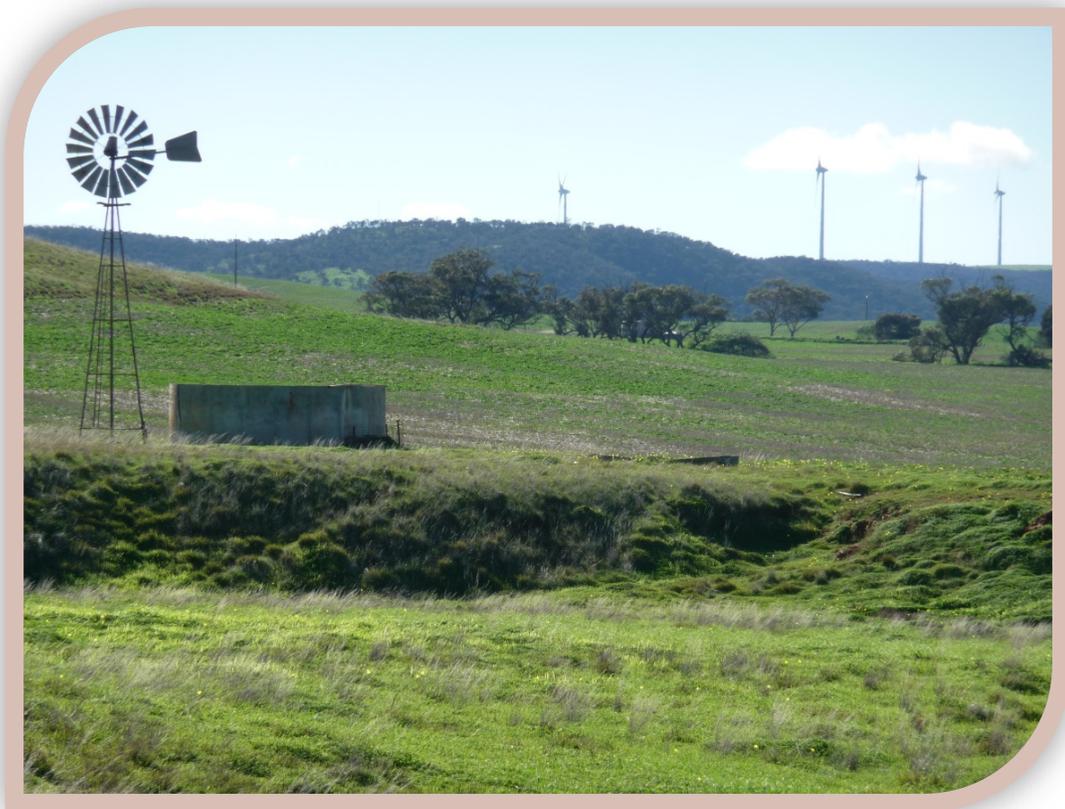
● Resealing:

▶ Cleve/Mangalo Road

▶ Aerodrome

● Footpath Construction:

▶ North Terrace, Cleve (142m/213sqm)



The district of Cleve's future – building on the past

appendices

appendix 1

Audited Financial Statements

appendices

appendix 2

Eyre Peninsula Local Government Association Annual Report 2015/2016