



DISTRICT COUNCIL
OF CLEVE

2005/2006 Annual Report

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Year in review

I am pleased to be able to provide this report on yet another busy Council financial year.

A General Rate increase of 4% over the previous year was adopted for the 2005/2006 financial year. The Arno Bay township was increased at a higher rate to more equally reflect services received and property valuations applicable. This is a staged increase adopted after public consultation, and while Arno Bay township rates are still significantly below other similarly valued township allotments, increases in recent years have achieved a fairer rating system overall.

Early rains allowed for crops to be sown and provided good conditions generally for road maintenance. Little rain since then has seen dry conditions, however the farming industry and rural residents will continue to be provided with a road system that will sustain their needs, to the best of Council's financial ability. Issues such as the use of rail (or road) for grain transport generally, and the Balumbah/Kinnaird Road in particular, remain high priorities for the Council. Funding for rail upgrades and the "Roads to Recovery" schemes have provided significant amounts of money towards upgrading transport networks, however this is an ongoing and expensive issue and Council needs to plan for future upgrades and maintenance, and continue to lobby for assistance.

The Arno Bay Boat Harbour has finally been completed, and is a credit to everyone involved. A very successful opening was held in February 2006, with Federal Member for Grey, the Honourable Barry Wakelin, formally opening the facility. The whole district was buoyed by the announcement of the Honourable Karlene Maywald, that \$250,000.00 previously contributed by the State Government as a loan to assist with the construction of the Harbour, was to be transferred to a grant. As the cost of the project was significantly higher than the original estimates, largely due to amendments that were required or requested during construction (such as the overall depth being increased by half a metre), this came as a tremendous relief. The Council and staff are to be commended for working through and overcoming the myriad of obstacles that have arisen on this project over a number of years.

The ongoing contributions of the Eyre Peninsula Local Government Association (EPLGA) and the Eyre Regional Development Board (ERDB) are acknowledged. The EPLGA has performed above and beyond the call of duty, following the shock withdrawal of the Cities of Port Augusta and Port Lincoln. While this has been most difficult to understand, the Association has continued to perform admirably and show tremendous regional leadership. Both the EPLGA and the ERDB have been effective lobbying tools, and have attracted significant grant funds to the region.

Development Plan upgrade processes have been continued this year, to reflect the current and future needs of our communities. A Plan Amendment Report which if approved would rezone "Coastal" land at Arno Bay to "Residential", and pave the way for an application for future residential subdivision, is nearing completion. Proposals would address many issues relating to accommodation and worker shortages (particularly in the aquaculture industry) at Arno Bay.

Residential allotments in the Cleve township, after a slow start, are now selling. It is pleasing to see ongoing new development occurring on these sites.

Year in review

Council's financial position remains strong as it continues to improve its overall cash position, following spending on a number of major projects. The only outstanding loan relates to the Civic Centre Building (\$200,000.00), with all other loans being "Community Loans", on which the principal and interest is fully repaid by the groups themselves.

The Arno Bay & District Boat Ramp Committee, the Cleve & District Future Directions Group and the Cleve District Hall Committee have continued their good work with strong leadership and dedication. Although not Council bodies, the Arno Bay Progress Association, the Arno Bay Estuary Group, and the Cleve & District Lions and Apex Clubs along with all other volunteers, are thanked for their vital contributions. Plans for stage 2 of the Arno Bay Mangrove Boardwalk are exciting and much anticipated.

Once again, Elected Members have been extremely active in attending various conferences and meetings through the year. This remains essential to keep abreast of ongoing changes and developments and to enable appropriate decision making with the "bigger picture" in mind. I pass on my particular thanks to Deputy Chairman Allan Edwards for his support, and to all Councillors for performing what I have heard described as the "ultimate community service". With Councillor terms expiring in November 2006, I thank the outgoing Members that elect not to run again, and wish those re-nominating "all the best".

As I am not re-nominating, this will be my last Chairman's Report. I consider it has been a privilege to be a Councillor representing the ratepayers of this district. The future for the Council is underpinned by a financially solid base, and the opportunities are exciting.

Council staff have performed admirably in a period of much change and regulation, and they are again thanked for their valuable contributions in 2005/2006.

In closing, I must acknowledge the outstanding efforts of Council's long serving Chief Executive Officer Frank Gillings, who submitted his resignation towards the end of the financial year. Frank has served 35 years with the District Council of Cleve (15 years as Chief Executive Officer), and has at all times held the good of the district and the region foremost in his role. His sound advice, conscientious manner, and endless patience has been genuinely appreciated by all Councillors, and I add my personal and sincere thankyou, particularly while working closely with Frank, as Council Chairman. To Frank, Gail and family, Council wishes you "all the best" in your retirement from Local Government.

Judith Jackson
CHAIRMAN

Financial review

Councils Financial Statements for the 2005/06 financial year were recently audited and have been signed off without reference to any qualification.

The 2005/06 Financial Year saw a continuation from the previous strong performance recorded in 2004/05.

In light of the 62 recommendations of the Inquiry into the Financial Sustainability of Local Government in South Australia, in particular recommendation 2.2(1)

that the local government sector adopts a standard set of key financial indicators for use in assessing a council's financial sustainability, comprising:

(ii) the operating surplus/ (deficit) measure of a Council's annual operating financial performance, as the key indicator of the intergenerational equity of the funding of the council's operations:

the operating surplus recorded for the 2005-2006 Financial Year is seen as a significant achievement.

This operating result has in turn seen Council record a positive cash position for the same period.

Council continued its commitment of transferring money to reserve for future projects.

Cash reserves held with the Local Government Finance authority as at 30th June 2006 included:

Long Service Leave	\$110,199
Plant Replacement	\$182,500
Asset Replacement	\$100,000
Community Wastewater Management Systems (CWMS)	\$264,600

Councils total budget was nearly \$4 million dollars with General rates representing around 38 percent (nearly \$1,500,000.00) and the balance from Grants Commission and Roads to Recovery Funds (approx \$1,100,000) reimbursements, other fees, interest on investments, charges and overheads.

Roadworks continue to be the dominant expenditure with well over \$1.2 million being spent on roads in 2005/2006.

Significant expenditure was also allocated to major projects such as the completion of the Arno Bay Boat Harbour, the purchase of land adjacent to the Elson residential subdivision in Cleve, and Plant and Machinery Purchases.

"Roads to Recovery" grants have assisted in providing appropriate road construction and maintenance programs, although Council has advised that further funding is required to adequately maintain Council's road network.

The Council has an effective plant replacement program and is concentrating on maintaining sufficient reserves to replace plant and other capital items without undue reliance on borrowings.

Financial review

A flexible ten year road works program has been adopted in principle and forms the basis of future works objectives. The program is reviewed annually and will necessarily be flexible to accommodate changing circumstances and priorities.

Councils major loan liability relates to the construction costs of the Civic Centre Project in 1999, held through the Local Government Finance Authority. Of significant bearing to Councils financial position was the State Government announcement at the Arno Bay Boat Harbour opening in February 2006, that a \$250,000 loan to assist the construction of this facility, was to be transferred to a grant. Council's outstanding loan liability as at 30th June 2006, totalled \$285,811.00

Loan No.	Borrower	Amount	Term	Interest Outstanding	Principal Outstanding	Final Repayment
105	Eyre Peninsula Field Days Office	\$95,000	9 years	\$3830.47	\$33,008.30	15/11/2008
106	Arno Bay Freeholding Process	\$98,100	10 years	\$10,024.00	\$52,802.36	15/07/2010
104	Civic Centre Upgrade	\$700,000	15 years	Overdraft Facility	\$200,000.00	07/10/2009

Other major projects for 2005/2006 included:-

- Effluent Drainage Construction and Maintenance.
- Investigate Options For Waste Disposal.
- Parks and Gardens and Median Strip Development.
- Power Line Undergrounding in Main Street Cleve.
- Continued Upgrade Of Plant In Line With Councils Plant Replacement Program.
- Ongoing Information Technology Upgrades.
- Council House Upgrades.
- Purchase of Poornamookinnie Creek land adjacent to Elson subdivision.
- Completion of the Arno Bay Boat Harbour.

Map of Council boundaries



(Source: Atlas of South Australia <http://www.atlas.sa.gov.au>) 17 October 2006)

GENERAL INFORMATION

Office Opening Times: 9am - 5pm Monday to Friday

District Area	480 343 ha.
District Population	1913
Site Value of Rateable Properties	\$173,982,580
Number of Rateable Properties	1352
Road Length - Council owned	1488 km
- Transport SA	170 km
Average Rainfall Ranges	320 - 425 mm
Foreshore length	30 km
Dogs Registered	468
Development Applications Approved	46
Value of Development Applications	\$5,085,658

Elector representation quota and periodic review

Section 12(4) of the Local Government Act 1999, (The Act) requires Council to conduct an elector representation review at least once in every six years. The last elector representation review conducted by Council was in 2001.

Public notice of a review is given via the placement of notices in the Government Gazette, the Advertiser and the local Eyre Peninsula Tribune.

This public notice stipulates a minimum period of six weeks in which written submissions from interested persons are invited.

Any person making a written submission is also given the opportunity to appear personally or by representative, before Council.

After considering written submissions, the Council is required to compile a report on its proposals for the Elector Representation Review. This report is once again publicly notified, with a minimum of three weeks given for any person wishing to make a written submission. A further opportunity is given for those persons making a submission, to appear personally or by representative, before Council.

The following table provides the average representation quota for Councils of a similar size and type to the District Council of Cleve (Rural Agricultural Small (RAS)).

Council Representation Quota and Periodic Review

Council	Electors (Inc. Mayor)	Councillors	Quota
Elliston	1279	8	159
Flinders Ranges	1568	9	174
Franklin Harbour	1221	6	203
Karoonda-East Murray	1143	9	127
Kimba	1079	7	154
Le Hunte	1199	7	171
Orroroo/Carrieton	1003	9	111
Robe	2011	7	287
Streaky Bay	2066	8	258
Total	12569	70	1644
Average	1396	8	183

The average representation quota for Councils similar to Cleve is 1:183, this compares with the following data for Cleve:

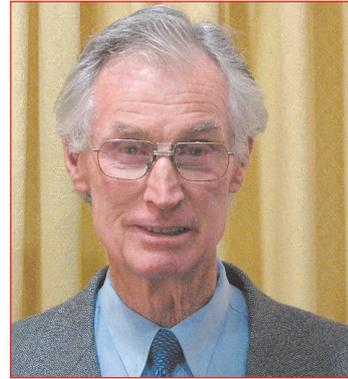
Cleve	1596	8	199
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Source: Local Government Association circular 31.5 (2006) representation quota ACLG Grouped.

Elected members allowances and benefits



Chairman
Judith A Jackson



Deputy Chairman
Allan J Edwards



Councillor
Gregory J Cook



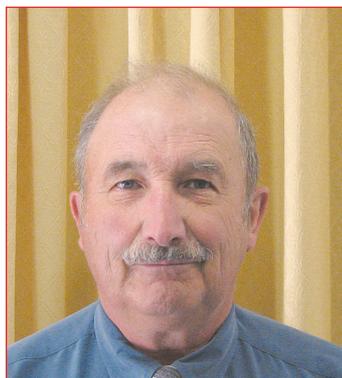
Councillor
Donald S Hauschild



Councillor
Rodney J Herde



Councillor
Glenys L Humphries



Councillor
Bevan R Millard



Councillor
Edwin J Ward

Elected members allowances and benefits

INFORMATION ON ALLOWANCES

Allowances paid to Elected Members of Council for 2005/2006 financial year

Member	Annual Allowance
Chairman	\$8,000.00 pa
Deputy Chairman	\$2,500.00 pa
Elected Member	2,000.00 pa

Allowances, bonuses and benefits that are made available to Senior Executive Officers as part of a salary package

Position	Allowance or Benefit
Chief Executive Officer	Private use of Council Motor Vehicle as per Council Policy Cash payment in lieu of the provision of Council Housing Rental on Residential Telephone
Deputy Chief Executive Officer	Provision of Council Housing at subsidised rental rates Rental on Residential Telephone
Works Manager	Private use of Council Motor Vehicle as per Council Policy Provision of Council Housing at subsidised rental rates Rental on Residential Telephone

Council employees

COUNCIL EMPLOYEES AS AT 30th JUNE 2006

Administration

Frank Gillings	Chief Executive Officer
Brenton Parsons	Deputy Chief Executive Officer
Peter Arnold	Senior Administration Officer
Karen Crosby	Part Time Administration Officer
Belinda Gillings	Administration Officer
Pam Chesson	Part Time Project Officer
Alf Brinkman	Works Manager
Ivan Noble	Assistant Works Manager
Stewart Payne	Planning Consultant (as required)

Authorised Officers - under Development Act S18, 19.

Stewart Payne	Whyalla	Planning
Katnich Dodd	Adelaide	Building
Brenton Thomas	Whyalla	Building
Noel Modystach	Whyalla	Building
Mike Thompson	Wudinna	Health

Works

Construction/Maintenance

Brian Carlaw	Robert Haines
Paul Jenner	Grant Crosby
Roy Jackson	Matthew Furnell
Ted Strawbridge	Simon Clements
Fred Wake	Shaun Stringer
Tyson Kirvan	

Town Maintenance

Lil Altmann

Depot

Neville White

Council Committees

EXTERNAL

- Arno Bay & District Boat Ramp
- Cleve District Hall
- Cleve & District Future Directions Group
- Cleve Community & Sporting Centre
- Aquaculture Development Advisory Group
- Arno Bay Harbour Project Team
- Council House & Community Properties Advisory
- Foreshore Advisory
- Strategic Planning
- Tenders
- Waste Management Advisory
- Eyre Peninsula Local Govt Assoc.
- Cleve Area School/Community Library Board
- Sims Farm Agricultural Advisory
- Cleve Area School/Community Swimming Pool
- Eyre Peninsula Coastal Councils
- Cleve & District Senior Citizens Club
- Eastern Eyre Animal & Plant Control
- SA LG Assoc & SA LG Finance Authority
- Cleve Health & Aged Care Advisory
- EPLGA Roads & Transport Working Party
- Sims Farm Agricultural Advisory

INTERNAL

- Development Assessment Panel
- Building Fire Safety
- Occupational Health, Safety & Welfare
- Cleve District Bushfire Prevention
- Cropping Advisory Group
- Enterprise Bargaining Group
- Public Consultation Policy Advisory Group

Freedom of information

FREEDOM OF INFORMATION SUMMARY

This information summary is published by the District Council of Cleve in accordance with the requirements of the Freedom of Information Act 1991.

Council welcomes enquiries under the Freedom of Information Act, and will publish an updated information summary every 12 months.

1 Policy and Administrative Documents

The District Council of Cleve's policies and administrative documents are listed separately in this Annual Report, and include:

- Ordinary Council Meeting Agendas
- Standing Committee Minutes
- Council Bylaws
- Policy Manual
- Annual Financial Statements
- Supplementary Development Plan
- Standing Committee Agendas
- Budget Statements
- Ordinary Council Mtg Minutes
- Annual Report
- Assessment Book

These documents are available for public inspection at the Council office between 9am and 5pm Monday to Friday. Members of the public may also purchase copies of these documents at the prescribed fee, from the Chief Executive Officer or his Deputy.

2 Information Statement

The District Council of Cleve publishes an Information Statement on its requirements under the Freedom of Information Act. The most recent Statement was published in 2005 and a copy is available for inspection or purchase from the Council office.

Freedom of Information enquiries or requests must be addressed to:

The Chief Executive Officer
 District Council of Cleve
 PO Box 36
 CLEVE SA 5640

3 Certificates Issued Under Section 65zy

No Certificates relating to FOI requests were issued under the Freedom of Information Act 1991, in the 12 months to 30 June 2006.

FL Gillings
 CHIEF EXECUTIVE OFFICER

Rating policy

INTRODUCTION

This document sets out the policy of the District Council of Cleve for setting and collecting rates from its community. The policy covers:

1. method used to value land
2. adoption of valuations
3. business impact
4. Council's revenue raising powers
5. differential general rates
6. minimum rate
7. separate rates
8. service rates and/or charges
9. rate concessions
10. state seniors card ratepayer (self funded retiree)
11. pensioner concession
12. other concessions
13. payment of rates
14. late payment of rates
15. remission and postponement of rates
16. rebate of rates
17. recovery procedure for outstanding rates
18. sale of land for non-payment of rates
19. disclaimer

STRATEGIC FOCUS

In setting its rates for the 2005/2006 financial year the Council has considered the following:

- its current strategic management objectives
- the current economic climate
- the specific issues faced by our community including low population and large geographical area causing high costs per capita in provision & maintenance of infrastructure
- the budget for the 2005/06 financial year and the five year works program
- the impact of rates on the community including the distribution of rates burden in relation to cost of services provided
- the impact of rates on businesses (including primary production)
- the Council's policy on issues of equity arising from circumstances where ratepayers provide or maintain infrastructure that might otherwise be undertaken by Council
- as may be relevant, the Council's consideration of issues of consistency and comparability in the imposition of rates on sectors of the community
- community feedback
- valuation changes

ANNUAL ADOPTION OF THE POLICY

Section 171 of the Local Government Act requires a Council to prepare and adopt each year, in conjunction with setting the rates, a rates policy. The policy must be available at the principal office of the Council and a summary version must be distributed with the rates notice.

This policy is available for inspection at the Council office.

Rating policy

1) METHOD USED TO VALUE LAND

Councils may adopt one of three valuation methodologies to value the properties in its area. They are:

- Capital Value - the value of the land and all the improvements on the land.
- Site Value - the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements.
- Annual Value - a valuation of the rental potential of the property.

The Council has decided to continue to use site value as the basis for valuing land within the Council area. The Council considers that this method of valuing land provides a fair method of distributing the rate burden across all ratepayers on the following basis:

- The nature of land holdings in the district, and
- The mix of land uses in the district

2) ADOPTION OF VALUATIONS

A Council may employ or engage a valuer to value the land in the area or it may use the valuations provided by the Valuer General, or it may use a combination of both subject to certain restrictions. The Valuer General is a statutory officer appointed by the Governor.

The Council has adopted the valuations made by the Valuer-General and provided to the Council as at the 30th May 2005. If a ratepayer is dissatisfied with the valuation made by the Valuer-General then the ratepayer may object to the Valuer-General in writing, within 60 days of receiving the notice of the valuation, explaining the basis for the objection, provided they have not: (a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or (b) previously had an objection to the valuation considered by the Valuer-General. The address of the office of the Valuer-General is 101 Grenfell St, Adelaide. Please note that the Council has no role in this process. It is also important to note that the lodgement of an objection does not change the due dates for the payment of rates.

Notional Values

Certain properties may be eligible for a notional value, where the property is the principal place of residence of a ratepayer, under the Valuation of Land Act 1971. This relates to some primary production land or where there is State heritage recognition. Further information is contained in Appendix 1.

Rating policy

3) BUSINESS IMPACT

The Council has considered the impact of rates on businesses in the Council area, including primary production. In considering the impact, Council assessed the following matters:

- The equity of the distribution of the rate burden between classes of ratepayers. Council has declared lower rates in the dollar in different areas such as rural land outside of townships to more evenly share the impact of rates in relation to the cost of services provided to the different areas and classes of ratepayers. Businesses in townships pay the same rate in the dollar as all other property classes in the same rating area.
- Council's policy on facilitating local economic development - rate concessions and other incentives are available for new business development which creates additional permanent employment.
- current local, state and national economic conditions and expected changes during the next financial year
- changes in the valuation of properties from the previous financial year
- specific Council projects for the coming year that will solely or principally benefit businesses and primary producers
- specific infrastructure maintenance issues that will solely or principally benefit businesses and primary producers eg; rural roads

4) COUNCIL'S REVENUE RAISING POWERS

All land within a Council area, except for land specifically exempt (e.g. crown land, Council occupied land and other land prescribed in the Local Government Act - refer Appendix 1 and Section 147 of the Act), is rateable. The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate, which applies to all rateable properties, or through differential general rates, which apply to classes of properties. In addition, Council can raise separate rates, for specific areas of the Council or service rates or charges for specific services. The Council also raises revenue through fees and charges, which are set giving consideration to the cost of the service provided and any equity issues. The list of applicable fees and charges is available at the Council office.

5) DIFFERENTIAL GENERAL RATES

At its meeting of 10th June 2005, the Council has decided to raise differential general rates as follows:

	Cent Rate in \$	Revenue \$
Arno Bay - Town	1.7904	77,210.00
Arno Bay - Coastal Zone	0.7895	46,104.00
Cleve - Town	3.2589	238,044.00
Cleve - Rural Living/Fringe Zone	2.1808	31,066.00
Other Towns - Rudall, Darke Peak, etc.	50.0000	15,230.00
Outside Towns - Rural	0.6465	1,009,672.00
Special Industry Zone (SACBH Silos)	23.9856	46,651.00

The Council believes that differential rates are necessary for reasons of equity, benefit and ability to pay given the nature, mix and significant site valuation variations of land between the different rating areas as listed above.

Rating policy

6) MINIMUM RATE

A Council may impose a minimum amount payable by way of rates, provided that it has not imposed a fixed charge. Where two or more adjoining properties have the same owner and are occupied by the same occupier, only one minimum rate is payable by the ratepayer. Where a Council imposes a minimum rate it must not apply to more than 35% of properties in the Council area.

The Council has decided to impose a minimum rate of \$307.00. Council has set a minimum rate in accordance with the benefit principle that each ratepayer makes a fair minimum contribution towards the fixed costs of providing services.

The minimum rate will affect 112 properties, being 8.3% of total rateable properties in the district.

7) SEPARATE RATES

The Council is undertaking a project on behalf of a group of shackowners to assist with the capital cost of freeholding of their shacks at Arno Bay. Some shackowners have agreed to fund their share of the project up front while some nine owners have asked Council to finance their share up front to be repaid by them over 10 years. Council has declared a separate rate on the affected properties this financial year, being the sixth of ten similar annual instalments. (An annual service charge also applies to maintain a sewage disposal and treatment system installed for the benefit of those properties under the freeholding process. Refer to service charges section). The amount of \$14,130 will be raised this year through a rate of 2.0934 cents in the dollar on the site value of the nine properties affected. The revenue raised from this rate can only be applied to the project.

Rating policy

8) SERVICE RATES AND CHARGES

The Council provides specific services for the benefit of specific properties for which specific service rates and/or annual charges are levied. Where a service that is subject to a service charge is available to non-rateable land, a service charge is levied against that land.

Service rates and/or charges may be raised to cover the cost of establishing, operating, maintaining, improving and replacing such services. Funds raised must not be utilised for any other purpose and any surplus service rates or charges must be set aside for future replacement of the assets employed in providing the service.

The Council has declared the following service rates and/or charges for the year 2005/06, applicable to properties only which directly benefit from such services.

	Charge	GST	TOTAL	Revenue
S.T.E.D. Scheme - Cleve	\$190.00	-	\$ 190.00	\$87,590.00
C.A.T.V. Service - Cleve	\$ 65.45	\$6.55	\$ 72.00	\$ 1,296.00
Sewage disposal & treatment system (part shack area Arno Bay)	\$190.00	-	\$190.00	\$ 4,750.00
CATV Upgrade - Silver Street	\$162.73	\$16.27	\$179.00	\$ 9,845.00
EP Catchment Water Board Levy	\$ 30.85	-	\$ 30.85	\$32,482.00

A recent audit and state wide investigations have revealed that the service rates charged for many S.T.E.D. and sewerage schemes including the Cleve district are relatively low and insufficient to sustain those schemes. Accordingly, these service charges will increase at higher levels than normal over several years until adequate to fully fund and sustain the services provided.

A major upgrade of the CATV system at the Silver Street/Cottages sub-division in Cleve will result in that service charge being increased proportionately to recover the costs over a ten year period, before reverting to the normal sustainable charge.

The Council has decided to raise the above revenue because of:

- the number and the group of rateable and non-rateable properties receiving the service;
- a service charge can be levied against non-rateable land, but a service rate can not;
- the equity, benefit and ability-to-pay principles of taxation;
- the concept of user pays and any mitigating factors;
- the nature of the service;
- the cost to operate and maintain the service;
- the capital costs to establish the service;
- the costs to improve or replace the service;
- level of usage of the service;
- recognition that the value of a property is likely to be enhanced by the availability of the service, whether or not the service is actually being used.

Rating policy

9) RATE CONCESSIONS

The State Government, in providing equity across SA in this area, funds a range of concessions on Council rates. The concessions are administered by various State Agencies who determine eligibility and pay the concession directly to Council on behalf of the ratepayer. Concessions are available only on the principal place of residence.

Ratepayers who believe they are entitled to a concession should not withhold payment of rates pending assessment of an application by the State Government as penalties apply to overdue rates. A refund will be paid to an eligible person if Council is advised that a concession applies and the rates have already been paid.

10) STATE SENIORS CARD RATEPAYER (SELF FUNDED RETIREE)

This is a relatively new concession that has been available from 1 July 2001 and is administered by Revenue SA. If you are a self-funded retiree and currently hold a State Seniors Card you may be eligible for a concession toward Council Rates. In the case of couples, both must qualify, or if only one holds a State Senior's Card, the other must not be in paid employment for more than 20 hours per week. If you have not received a concession on your rates notice or would like further information please contact the Revenue SA Call Centre on 1300 366 150.

11) PENSIONER CONCESSION

Eligible pensioners must hold a Pension Card, State Concession Card or a Repatriation Health Card marked TPI Gold, EDA Gold or War Widow and may be entitled to a concession on Council rates (and water and effluent charges where applicable). Application forms, which include information on the concessions, are available from the Council, SA Water Corporation and its District Offices or the Department of Human Services. This concession is administered by SA Water on behalf of the Department of Human Services and further information can be obtained by telephoning SA Water.

12) OTHER CONCESSIONS

The Department of Family and Youth Services administers Council rate concessions available to a range of eligible persons receiving State and Commonwealth allowances. This includes, but is not limited to, ratepayers who are in receipt of: Austudy, Newstart, Parenting Payment, Partner Allowance, Sickness Allowance, Special Benefit, Widow Allowance, Youth Allowance, Abstudy, CDEP or a New Enterprise Initiative Scheme. It may also apply to ratepayers in receipt of a pension as a war widow under legislation of the United Kingdom or New Zealand and the holders of a State Concession Card issued by Family and Youth Services. All enquiries should be directed to your nearest branch office of Family and Youth Services.

Rating policy

13) PAYMENT OF RATES

From the 2001/2002 financial year, Council has been obligated to offer all ratepayers the opportunity to pay rates in four (4) instalments.

Considering the above, the Council has again decided that the payment of rates will be in four instalments due by no later than 5pm on the 15th day of September, December, March and June. Rate instalment notices will be forwarded at least 30 days prior to the due date.

Rates may be paid in advance at any time.

As an incentive for early payment, a 2% discount will apply on the full payment of annual Council rates, if paid by the 15th September 2005.

Rates may be paid:

By Direct Credit:
Bank SA
District Council of Cleve - District Fund Account
105 080 025257040

By Visa, Bankcard or Mastercard by visiting councils website, www.cleve.sa.gov.au, and clicking e payments.

By Credit Card 24 hours a day by phoning 1300 138 705.
Credit cards are not accepted over the phone at the Council office.

In person at the Council offices at:
10 Main St, Cleve between 9.00am - 5.00pm. Payments can be made by either cash or cheque.
Or look for the Bill EXPRESS logo at participating newsagents to pay by cash, cheque, direct debit (cheque or savings) or credit card.

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact Tony Siviour, Brenton Parsons or Peter Arnold to discuss alternative payment arrangements. Such inquiries are treated confidentially by the Council.

Rating policy

14) LATE PAYMENT OF RATES

The Local Government Act provides that Councils impose a penalty of 2% on any payment for rates, whether instalment or otherwise, that is received late. A payment that continues to be late is then charged an interest rate, set each year according to a formula in the Act, for each month it continues to be late. The purpose of this penalty is to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time, to allow Councils to recover the administrative cost of following up unpaid rates and to cover any interest cost the Council may meet because it has not received the rates on time.

After the payment date has expired any ratepayer who has had late payment penalties applied and is aggrieved by such imposition must apply in writing to the Council stating their reasons if they seek remission of the penalties.

When the Council receives a payment in respect of overdue rates the Council applies the money received as follows:

- first - to satisfy any costs awarded in connection with court proceedings;
- second - to satisfy any interest costs;
- third - in payment of any fines imposed;
- fourth - in payment of rates, in date order of their imposition (starting with the oldest account first).

15) REMISSION AND POSTPONEMENT OF RATES

Section 182 of the Local Government Act permits a Council, on the application of the ratepayer, to partially or wholly remit rates or to postpone rates, on the basis of hardship. Where a ratepayer is suffering hardship in paying rates he/she is invited to initially contact Frank Gillings, Brenton Parsons or Peter Arnold to discuss the matter. Such inquiries are treated confidentially by the Council.

The Council has adopted the following policy with regard to the remission or postponement of rates:

- Remission of late payment penalties - application must be made in writing to the Council giving genuine reasons for late payment
- Remission of rates due to hardship - application must be made in writing outlining the circumstances of hardship and must be accompanied by a supporting letter from a bank manager or rural counsellor familiar with the applicants circumstances
- Postponement of rates - may be arranged direct through the Chief Executive Officer for periods less than three months. For postponement over 3 months in length written application must be made to Council. In all cases of postponement the late payment penalties will still apply unless specifically remitted by Council upon written application as outlined above.

16) REBATE OF RATES

The Local Government Act requires Councils to rebate some or all of the rates payable on some land. (Chapter 10 Division 5). This includes rebates on land used predominantly for such things as health, community services, religion, cemeteries, education etc.

Any person or body eligible for a rebate may apply to the Council in writing providing as much information as possible to substantiate the grounds for a rebate in accordance with the Act. Full information on the rates rebates section of the Act is available by contacting Frank Gillings, Brenton Parsons or Peter Arnold.

Rating policy

17) RECOVERY PROCEDURE FOR OUTSTANDING RATES

In all instances where a ratepayer has difficulty in meeting payment of rates or charges by the due date, Council strongly recommends and encourages ratepayers to contact relevant senior staff and/or write to Council to make alternative payment arrangements. When this is done (as outlined above) legal proceedings can be avoided.

Where no contact has been received from a ratepayer or agreed alternative arrangements have been ignored the following procedure will be implemented.

1. Within 7 days of rates or charges first becoming in arrears a NOTICE OF FINE imposing the statutory fine of 2% will be issued.
2. Within 7 days of these charges incurring a further fine (1 month later), a further NOTICE OF FINE imposing the statutory fine pursuant to the provisions of the Local Government Act be issued.
3. Within a further 7 days Council will write a FINAL WARNING LETTER advising that legal proceedings to collect the debt will be commenced after 14 days, except in cases where Council or the Chief Executive Officer has approved alternative payment arrangements.
4. Upon the expiration of the prescribed time of the FINAL WARNING LETTER that Council issue summons in the Local Court for the collection of the debt pursuant to the Local Government Act, or authorise an approved debt collection agency to initiate the appropriate action.

18) SALE OF LAND FOR NON-PAYMENT OF RATES

The Local Government Act provides that a Council may sell any property where the rates have been in arrears for three years or more. The Council is required to provide the principal ratepayer and the owner (if not the same person) with details of the outstanding amounts and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month. The District Council of Cleve only considers such action as a last resort if more acceptable solutions are not available.

19) DISCLAIMER

A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions. Where a ratepayer believes that the Council has failed to properly apply this policy it should raise the matter with the Council. In the first instance contact Frank Gillings, Brenton Parsons or Peter Arnold to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the Chief Executive Officer, Frank Gillings, PO Box 36, CLEVE SA 5640, who will refer the matter to a meeting of the Council.

List of registers and policies

LIST OF REGISTERS, POLICIES & CODES OF PRACTICE

That are required to be kept under the Local Government Act 1999, and the Local Government (Elections) Act 1999.

- Public Consultation Policy
- Competitive Tendering, Contracting Out of Services, Purchasing & Sale and Disposal of Land and other Assets Policy
- Rating Policy
- Internal Review of Council Decisions Code of Practice & National Competition Policy Complaints Procedure
- Volunteer Policy
- Code of Conduct for Employees and Elected Members
- Internal Control Procedures
- Record of Council Delegations/Authorisations
- Building Inspection Policy
- Development Applications Register
- Register of Elected Members Allowances and Benefits
- Register of Salaries, Wages and Benefits
- Assessment Book
- Register of Fees and Charges levied by Council
- Register of Elected Member and Officer Returns
- Grievance Procedure (Elections)
- Sexual Harassment Policy
- Code for Access to Council Meetings and Documents
- Register of Public Roads
- Strategic Management Plan
- Register of Community Land
- Management Plans for Community Land
- Dog & Cat Management Plan
- Election Signs in Public Places
- Occupational Health Safety & Welfare Policy
- Electronic Communication Facilities Policy
- Safe Environment Policy
- Order Making Policy
- Permits Register
- Bullying Policy
- Various other Council Policies included in the Policy Manual

Strategic plan and performance overview

PERFORMANCE AGAINST THE STRATEGIC PLAN

Council's Strategic Plan is built upon 5 key directions which define the Plan and provide the framework for the delivery of services, programs and projects with the aim of promoting a progressive community into future generations. The following information lists the objectives in bold with a brief statement of the achievements against the objective.

COMMUNITY SERVICES

Meet the sporting and recreational needs of the community

Council provided host fees and human resources for the World Solar Cycle Challenge event and overnight stopover at Cleve in September 2005. It assisted the Youth Advisory Committee with Youth Week activities held at the Skate Park and school grounds.



Council assisted the Apex Club in the relocation of playground equipment from East Terrace to the Lions Centenary Park in Cleve.

Council continued to support the Arno Bay Estuary Group in the facilitation and development of the estuary boardwalk. This culminated in the boardwalk receiving an SA Great Regional Award in 2005

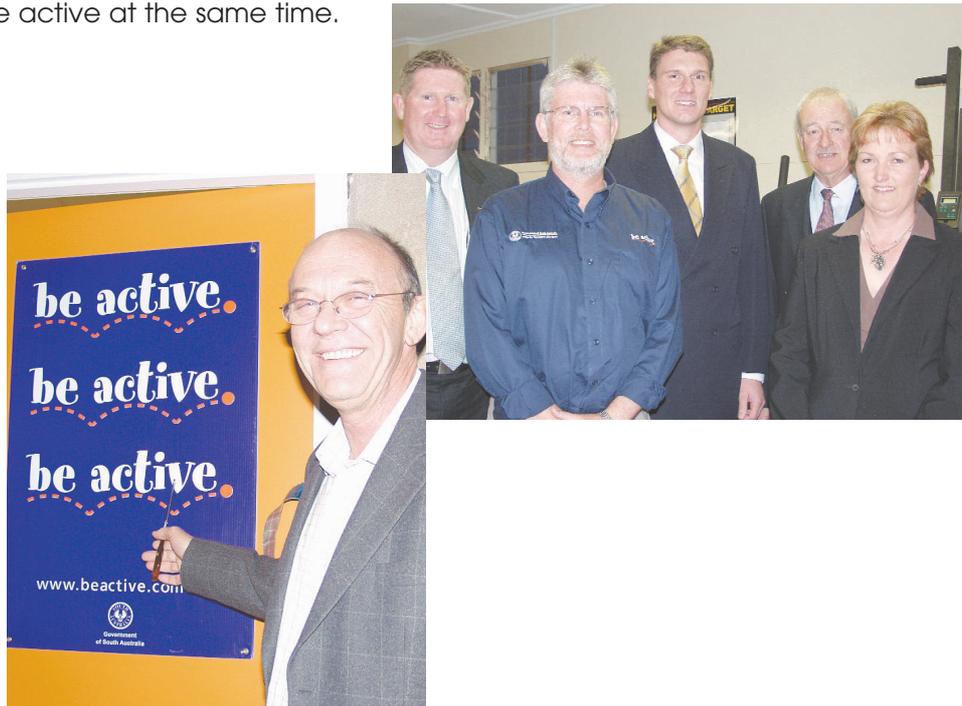


***The award winning
Arno Bay Estuary Boardwalk***

Strategic plan performance overview

Obtain additional funding for the provision of community services

Council in conjunction with Cleve Sporting Bodies Inc received grant funding from the Office of Sport & Recreation SA for the provision of a Community Gym. The gym provides an alternative form of physical activity which previously the district didn't have and acts as a social environment for the community to participate in and be active at the same time.



Council in conjunction with the Cleve and District Future Directions group received funding for a community project which involved the Cleve Area School Year 10 students designing a tile mosaic entitled "Ballgowns and Ballgames" which is situated at the entrance to the RSL Hall in Cleve. Funding for this project was received through the Foundation for Rural Regional Renewal "Wicking Trust".

ECONOMIC DEVELOPMENT

Facilitate increased employment through the support of economic development and industry diversification initiatives

Capitalise on the tourism potential of our area

Council upgraded the carpark area at Redbanks beach to cater for increased visitors, ensuring protection of the native vegetation and a safer environment.



In conjunction with Arno Bay Progress Association Council negotiated with Transport SA for the installation of Tourism Signage at the northern and southern entrances to the township.

Council continues to expand township areas to accommodate future tourism and other developments through the Planned Amendment Report (PAR) process.

Strategic plan and performance overview

Support the development and expansion of the fishing and aquaculture industries

Council continues to provide for the ongoing development and expansion of the aquaculture industry. Council will complete the Arno Bay PAR in the coming year which if approved, will allow for the expansion of existing facilities.

Final completion of the \$2 million Arno Bay Boat Harbour in October 2005, which was officially opened by Member for Grey, Barry Wakelin MP in February 2006.



Foster relationships with appropriate public and private sector organisations

Liaised with Eyre Regional Development Board for upgrading of access roads to onshore aquaculture hatchery.

Advocate on behalf of our local business sector at all levels of Government

Contributed financial and statistical information for the Regional Roads Strategy. This culminated in regional prioritisation of the upgrade of the Balumbah - Kinnaird road as a heavy grain transport route.

ENVIRONMENT

Maintain and improve our natural and built environment to ensure a safe and attractive place for our community

Ensure the effective use of town stormwater

Investigation into stormwater retention and reuse dam and associated infrastructure, and industrial shed stormwater catchment projects in the Cleve township, for irrigation of sporting grounds.

Council assisted Arno Bay Progress Association with storm water retention and reuse projects for irrigation of Arno Bay sporting facilities.

Identify and implement high quality waste management techniques

Council participated in a regional waste strategy to investigate future waste management and recycling options as a community service and to comply with new EPA and Zero Waste SA guidelines.

Strategic plan performance overview

Work with local, regional and State environmental organisations for the benefit of the community

Staged funding received through NRM to improve pathways, conduct revegetation, and install signage, to further develop an area of native bushland on the town fringe known as Observation Hill.

Continue to develop our main streets and town entranceways

Staged power line undergrounding completed in Main Street, Cleve.



Before and after undergrounding of power lines, Main Street Cleve.



COMMUNITY ASSETS

To provide the maximum standard of physical infrastructure within the financial capacity of Council

Maximise the standards of our roads and footpaths

Council continues to lobby the Federal Government for road funding equality through the South Australian and Eyre Peninsula Local Government Associations.

Council adopted a 10 year long term plan for road and footpath construction as the first step towards completing a 10 year long term Asset and Infrastructure Plan, as per the recommendation from the Independent Inquiry into the Financial Sustainability of Local Government in South Australia.

Council commenced footpath upgrades using visually impaired tactiles in ramp ways as per new Australian Standards.

Preliminary plans for the Balumbah-Kinnaird Road have been completed in preparation for the commencement of this project in future years.

Boat Harbour road, Centenary Road and Yacht club carparking area at Arno Bay completed providing a major boost to the foreshore area of Arno Bay.

Strategic plan and performance overview

Expand and maintain the STED scheme in the Council area

Extension of Cleve community waste water management system to include Stage 2 of Elson Residential Sub-Division in Cleve.

Maintain and develop all Council owned buildings

Council received funding from Community Benefits SA to upgrade kitchen facilities at the Cleve District Hall.

GOVERNANCE

Provide positive governance to our community through leadership and efficient and effective operations

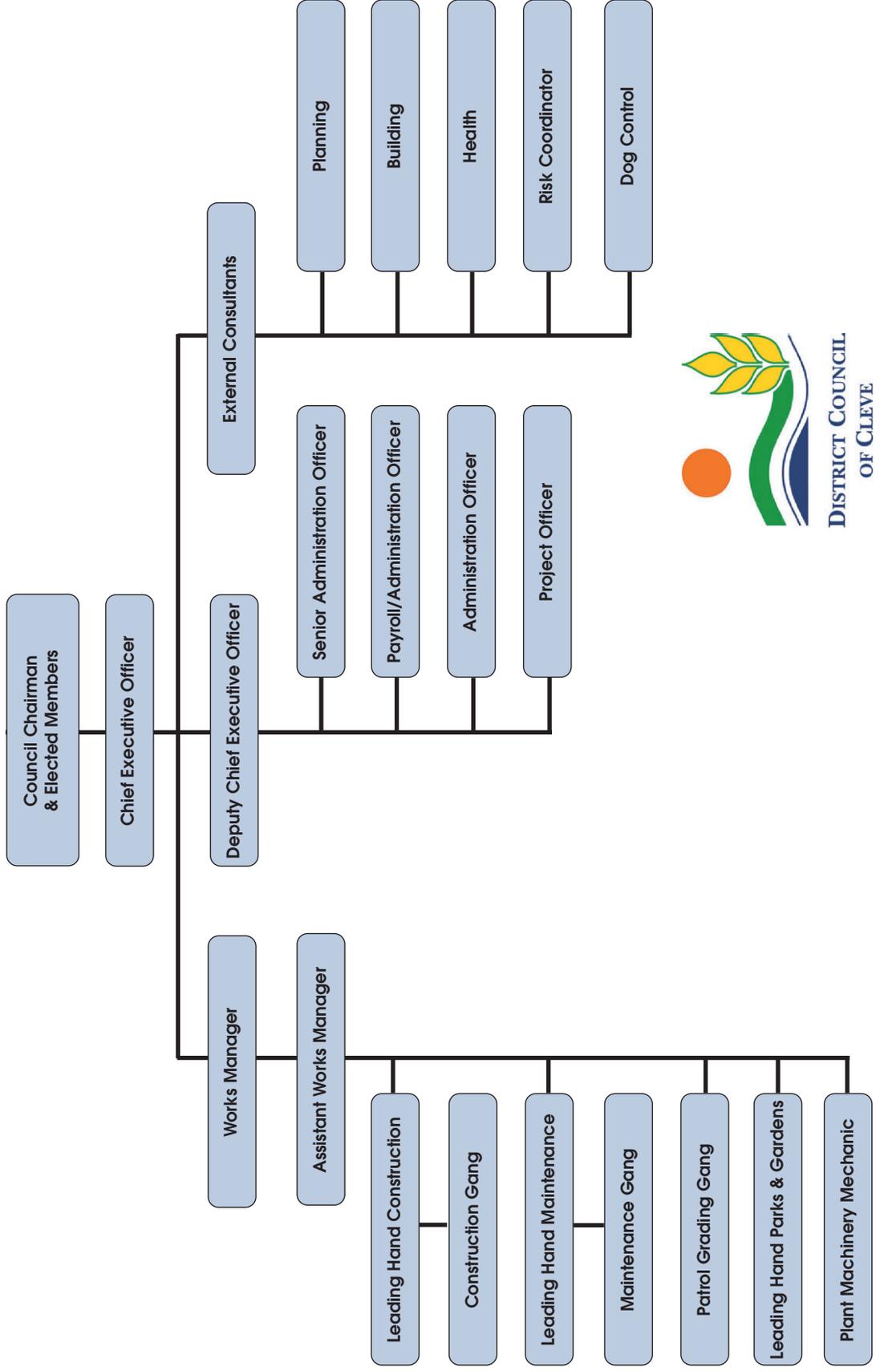
Encourage the professional and personal development of staff and Elected Members

All external staff have completed nationally certified Certificate 3 in Civil Construction.

Promote Occupational Health, Safety and Welfare and Risk Management as important components of everyday Council business.

Council agreed to assist as a "pilot" for the risk-e-map health and safety program, to electronically review risk management plans and objectives.
Oil and sign storage shed was installed at the Council Works Depot.

Organisational chart



Competitive tendering

Competitive neutrality principles

Equal employment opportunities

Occupational health and safety

COMPETITIVE TENDERING

All activities not undertaken by council staff are put out to tender in accordance with Council's Tendering Policies and Associated Procedures. There are various levels of tendering allowed for under these Policies and Procedures depending on value and risk factors. The extent of competitive tendering activities are defined in Council's competitive tendering policy.

APPLICATION OF THE NATIONAL COMPETITION POLICY

Part 4 of the Government Business enterprises (competition) Act 1996 requires that an Annual Report be provided in regard to competitive neutrality in regard to any Council operations.

Significant Business Activities

Category one: Nil

Category Two: Nil

In-house Tenders: Nil

Competitive Neutrality Complaints: Nil

Council engages in no other relevant business activities

EQUAL EMPLOYMENT OPPORTUNITY (EEO)

Council's EEO Policy is a statement of Council's commitment to provide a workplace environment that is fair and equitable for all employees.

The policy guides all aspects of Council's employment relationship from recruitment, through training and development to resignation, and ensures accountability at all times.

OCCUPATIONAL HEALTH AND SAFETY (OH&S)

The District Council of Cleve continues to promote a safe working environment through its management of Occupational Health and Safety.

Local Government is an industry that must achieve a very high standard in OH&S to maintain its Work Cover exempt employer status. Council must abide by these Work Cover standards and does so through continual self analysis of its OH&S practices via regular OH&S committee meetings.

Competitive tendering

Competitive neutrality principles

Equal employment opportunities

Occupational health and safety

An Occupational Health and Safety Committee consisting of a Safety Coordinator (Assistant Works Manager), one office elected representative and two depot elected representatives, the Chief Executive Officer and Work's Manager currently meets regularly (at least quarterly) to discuss safety related issues.

Councils Regional Risk Control Officer (based at Whyalla) also attends these meetings, to ensure safe work practices and environments, and to further ensure compliance with legislative requirements.

A recent innovation of the OH&S Committee was to relocate the machinery oils and roadwork's signage area.

As a result of the upgrade Council has achieved several outcomes

- A separate dedicated area for petroleum products, which complies with current requirements.
- More user friendly access to oils and signage
- Better stock control
- Reduced the potential of injuries associated with manual handling
- Provided a more appropriate locker and washing area for the workforce
- Provided an emergency exit for the lunchroom that doesn't place the workforce in a more dangerous situation.

This practice has been well received by staff and reinforces Councils commitment to workplace safety.

Committee reports

CLEVE DISTRICT HALL MANAGEMENT COMMITTEE REPORT

Members as at 10th October 2005

President	P Dubois
Vice President	E Weiss
Secretary	B Shearer
Committee	D Briese, R Elson, G Humphries, R Shearer

Meetings are held in the Hall Supper Room every second month, the Annual General Meeting is open for public attendance. Confidentiality provisions during Committee meetings are very rarely if ever used.

Bookings have been very slow for the first six months of 2006, however we have a number of bookings for the next six months.

The Hall has been hired by many groups as follows (120 bookings include weekly dance & art classes)

Breeze Dance Studio	Country Arts SA
Cleve Area School	Church Groups
Barbara Shearer Community Concert	Wedding
Nifty Fifty Exercises	Photography Studio
Rehearsals for Concerts	Cleve Art Group
Cleve District Children's Centre	Movies x 8

A Wedding reception booked for September was cancelled due to not having suitable catering facilities and the cost of the Hall together with the cost of hiring equipment for the reception was prohibitive (the reception was transferred to the Cleve Golf Club). This problem should not occur again as the new kitchen upgrade will encourage the use of the Hall for such occasions.

We are very proud of our application for funding for the kitchen upgrade being approved for \$16,500.00. We have received \$1000.00 each from the Yeldulknie Dinner Dance Committee and Barb Shearer's Community Concert, \$406.00 from the recent trading table and with 2006/2007 allocation of \$10,000.00 from the District Council of Cleve giving us a total of \$28,906.00. The Lions Club of Cleve, Cleve Hotel Social Club, E.P. Field Days Committee & Rodney Quinn's Transport have also pledged support.

We hope to have the upgrade completed by February 2007, with most of the work to be carried out after Christmas 2006. The Hall has a number of bookings prior to Christmas, and usually very quiet after Christmas.

A Christmas Craft Fair combined with a Christmas Tree Festival on the 7th & 8th of December should create a lot of interest and a fundraiser for the Hall.

Cleve Hotel Raffle Tickets have given us a small income with Pete Dubois organising this. Movies at times have been poorly attended however we have good attendance at some and it equals out, giving the young ones a service that is appreciated.

Small maintenance jobs have been carried out by Bob Shearer since Coral Jacobs left the district. Barb Shearer & Gail Gillings continue to keep the Hall clean.

Hall maintenance required - new floor covering in supper/bar area as existing carpet is mouldy. Main Hall double doors - side of Hall to be replaced and supper room exit door to the toilets to be repaired. Gillings Bros to repair after Field Days.

Barb Shearer, SECRETARY

Committee reports

CLEVE & DISTRICTS FUTURE DIRECTIONS GROUP

President	D Smith
Secretary/Treasurer	P Chesson
Business Rep	L Briese
Committee	W Elson, J Jackson, D Briese, N Schuster, R Petherick, G Humphries

Projects & Events 2005/06

Ticklebelly Hill

Grant funding of \$1000 was received from Eyre Peninsula Natural Resources Management to enhance and protect the vegetation at Ticklebelly Hill. Pathways have been graveled with gradients inserted to control the water erosion. The Year 7 Class (2005), EPNRM Staff and other interested persons collected seeds from Ticklebelly Hill in August 2005 and were propropogated in November 2005. Planting of the seedlings will be achieved in May/June 2006. Signage recognising the natural and cultural heritage of the area. Descriptive signs with pictures will highlight some plants and also identify 15 plants with a small plaque.

Tile Mosaic Project

This was a joint project between the Cleve Area School Year 10 English students and Directions Group and also involving many community persons. The Future Directions Group received funding through Foundation for Rural and Regional Renewal - The Wicking Trust to achieve this project.

The official unveiling occurred on Monday 3rd April 2006 and was a successful end to a community project. All persons involved in the creation of the public artwork "Ballgames & Ballgowns" are very proud with the end product.



Committee reports

RSL Hall

District Council of Cleve have committed funds to repair, paint and upgrade the RSL Hall. The Hall has been designated for a local historical interpretative display and community archive storage. This project is in the planning stages and will be ongoing.

Road Watch Program

The Directions Group are committed to the Cleve-Rudall Road and roadside clean ups are organised quarterly. We were fortunate to win \$80.00 for writing reports for the Road Watch Newsletter. The boxthorn bushes have been identified and the local Animal & Plant Control Officers have been notified and the removal of the boxthorns will be dealt with in the near future.

It has also been identified that the pine trees require trimming to make them neater and easier to keep clear of litter.

Events

The World Solar Cycle Challenge had a overnight stopover in Cleve on 26th September 2005 with 15 teams competing.

The Cleve Christmas Pageant was held on 23rd December 2005 with over 25 floats. A family film was shown in the hall and a band played in the street with free admission creating a festival event for all the family.

Sheep Entrance

A plan is being drafted for Council approval to install a railway sleeper style fence at the base of the sheep entrance structure and for the 'Welcome to Cleve' sign to have 'Thanks for calling' on the blank side. This will be landscaped with easy care and colourful succulent plants.

Wagon Wheel Entrance Signs

The wheels are currently being painted and upgraded and will be installed by June 2006.

Don Smith
CHAIRPERSON

Committee reports

ARNO BAY & DISTRICTS BOAT RAMP COMMITTEE

President	N Wickstein
Vice President	D Preiss
Secretary	L Wickstein
Treasurer	W Harding
Committee	G Tovo, S Hosking, K Weddin

PRESIDENT'S ANNUAL REPORT 2005/06

The following is a summary of activities of the Arno Bay & Districts Boat Ramp Committee for '05/06

This last 12 months, was, by previous year's standards, of less intense voluntary work required.

Stage 2 of the Tyre Wall was completed by Volunteers, from Kimba, Darke Peak, Cleve and Arno Bay, with 429 hours being "given". A Grant of \$12,500 was gained to complete this Project.



Voluntary launching fees were introduced in January 2006. These fees have not been a success, as being voluntary, some boat owners, who use this facility frequently (professional and recreational alike), have not been considerate in paying any fees for maintenance. With this in mind, I suggest a compulsory fee be introduced.

The surging problem is still with us! It is hoped the survey by Maunsell will be able to present plans to allow for a grant to remedy this problem. The Boat Ramp Committee has committed \$5,000 towards this survey cost. The maintenance of this area is ongoing, with holes in the southern slipway requiring urgent attention. The large hole on the Southern slipway recently "claimed" a "victim", with one axle being dislodged from a tandem wheel trailer. Ongoing maintenance continues, with weed control in the granite wall and removal of algae from the slipways. Work will also be carried out, when an excavator is available, to remove rock/soil adjacent to the tyre wall, together with the granite and cement path to be completed.

Transport SA, Council and Boat Ramp Committee are in the process of investigating upgraded signage, radio frequencies, speed limits etc., to be installed at the Boat Ramp area.

Recycling of 22,000 bottles/cans raised \$1,104.55 in the last 12 months.

Committee reports

It is noted, for information to all, that, the Boat Ramp Committee raised in excess of \$20,000 in erecting additional sheep-yards at the Cleve sheep sale-yards over the last 3 years.

In my opinion, the Boat Ramp funds are more than adequate for "the brief" that has been given to this Committee.

I thank all Committee members for their support over the 12 months.

To all our Volunteers, from various areas and locals who have assisted in the last 12 months, thanks for your support!

Neil Wickstein
PRESIDENT.

Audited financial statements

The audited financial statements of the District Council of Cleve have been adopted by council and can be read in conjunction with the annual report.