

	<h1>District Council of Cleve</h1>	Version No:	3.0
		Issued:	13/04/2021
		Next Review:	2024

Policy Name: 14.2 - RURAL ADDRESSING

1. OBJECTIVE

The objective of this policy is to provide a clear and consistent understanding of property addressing across the District Council of Cleve Local Government Area (LGA). Council now has an urban and rural addressing system to cover the LGA, with the following primary objectives:

- to provide a unique and identifiable address for each property within the LGA;
- to facilitate emergency vehicle response;
- to provide for prompt and efficient responses from service providers.

2. INFORMATION

2.1 Urban Addressing

This numbering applies to properties within the limits of an urban address area. Every address within the boundary address area may be given a number or a number range. Such sites may include public reserves, schools, public buildings and any other fixtures. Both developed and undeveloped properties should be provided with a number.

2.2 Rural Addressing

The allocated rural addressing number is determined in a logical sequence based on the distance from the start of the road to the entrance of the property. Each number represents the distance (in metres), divided by 10 from the start of the road, and adjusted slightly to achieve odd numbers on the left-hand side and even numbers on the right-hand side of the road.

The rural address number has replaced roadside mailbox/bag numbers, section numbers and other numbering systems used in the past. If properties are identified by a property name, this name may still be used in conjunction with the rural address.

To ensure uniformity of the system throughout the LGA, Council provides standard number posts with the reflective rural address number adhered to both sides of the post. Council does not permit the post to be moved once installed as they are based on a specific distance. As the Rural Addressing scheme is a national system, it would be considered a serious offence to alter any details regarding the scheme.

For those properties that have not previously been allocated a rural address number an application should be made to Council. Council then advise the Department of Planning, Transport & Infrastructure who will allocate an address.

3. POLICY

- District Council of Cleve (via Department of Planning, Transport & Infrastructure) will allocate a dwelling, or structure with an address to assist in the identification of that place for service delivery, emergency or otherwise;
- District Council of Cleve shall maintain a system of rural and urban addressing into the future;
- Council apply, as a condition of development consent to all new rural subdivisions, a requirement for the provision of property addresses in accordance to AS 4918, including the payment of the appropriate fee for each new allotment created;
- Council apply, as a condition of consent for all new rural dwelling development applications, a requirement for the provision of a property address in accordance with AS 4918, if one does not already exist and if not, include the payment of the appropriate fee;
- Council apply, as a condition of consent for all urban development applications and subdivision applications, a requirement for the provision of property addresses in accordance with AS 4918;
- Rural Addressing number posts shall meet Council's specification in terms of size, material, character and location. Reference should be made to the Rural Address Post Installation Specification and the Rural Address Post Specification;
- In the case of easements, rights of way, crown roads or private vehicle accesses, rural address numbers shall be located at the junction of a public road so as to be visible from a public road;
- The fee for the provision of the Rural Address sign shall be based on cost recovery for the provision of the sign, post and erection. Fees do not apply for urban addresses;

- For replacement posts required as a result of vandalism, theft, damage or otherwise, the landholder must make application for a new number post and pay the prescribed fee to Council, after which Council will install the replacement post;
- The landowner is responsible for ensuring that the post and sign is visible at all times and kept clean. Council will ensure that at the initial installation of the post and sign that visibility is as per sight distance standards.
- Changes to rural addresses as a result of realignment of roads or rail crossings, shall be included into the cost of the road alignment/project. These costs may include the identification of a new property accesses, calculation and population of addresses, supply and installation of posts and notifications to service providers such as but not limited to:
 - Landholders;
 - Australia Post;
 - Lands Department;
 - Australian Electoral Commission;
 - Telstra;
 - ETSA Utilities;
 - SAWater
 - Emergency Agencies:
 - Police;
 - Ambulance;
 - Fire;
 - Country Fire Service;
 - Local and District Management Committees.

4. LEGISLATION

Nil.

5. AVAILABILITY OF THE POLICY

This Policy will be available for inspection at the Council's Offices during ordinary business hours and via the Council's website <http://www.cleve.sa.gov.au>. Electronic versions are the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.

6. ADOPTION OF POLICY

This Policy was adopted by the Council at its Ordinary Council meeting on 13th April 2021.



Peter Arnold

Chief Executive Officer

7. DOCUMENT REVIEW

This document will be reviewed by the District Council of Cleve following Council elections every (4) four years.

8. REVIEW HISTORY

Version	Issue Date	Author	Reason for Change
3.0	13/04/2021	Jodie B	Minor updates following Council election 2018 Formatting Added legislation, availability of policy, adoption of policy, document review and review history sections.